

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 10th July 2017

Present: Cllr's C Hardstaff, N Clark, E Tunstall, W Lewis, J Parker, S Molsom and the Clerk.
Mr Brothwell (Parishioner)

1.0 Apologies for Absence

Cllr D Ireland, Cllr's C Barnfather and C Powell

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the 2017 Annual Meeting of the Parish Council

The minutes of the AMPC were approved and signed by Cllrs C Hardstaff and E Tunstall

4.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllrs C Hardstaff and E Tunstall

5.0 Matters Arising

None

6.0 Open Forum

Cllr Hardstaff advised she had arranged for a financial audit to be carried out on the accounts for the Millennium Fund, and distributed copies of the Financial Statements to the Parish Council. She advised that the Millennium Fund is not a limited company or a registered charity and does not have trustees or a constitution and therefore there are no legal requirements to have the finances audited.

Cllr Lewis asked for more clarity on the Millennium Fund including details of members and suggested that a constitution be set up with elected members. Mr Brothwell commented that the Millennium Fund was set up 18 years ago by members of the community and that neither Linby Parish Council or Papplewick Parish Council were involved in the set up. Cllr Lewis responded that though it was not set up by the Parish Council, Linby PC do have links to it. Mr Brothwell commented that the PC may have links to it, but do not control it and that the community group agreed that he and C Hardstaff administer the fund. Mr Brothwell advised he had contacted the Bank who made it clear to him that they did not see any connection between the PC and the Millennium Fund. Cllr Lewis requested documentation from Mr Brothwell about the fund. Mr Brothwell commented that he would be happy to draw up a constitution and forward this to the PC. Cllr Lewis advised that the Parish Council would no longer be involved in organising the barn dance and Carols around the Tree, and that these should be done by the Millennium Fund in the future.

7.0 Traffic & Road Safety

The PC discussed the recent accident involving a car driving into the Docks.

Cllr Molsom commented he would like Traffic & Road Safety to be a separate Agenda item and not lost within the detail of mitigation and traffic calming measures in the NP. He advised it was a major problem and was getting worse. He commented he would like to see a reduction of the limit on Wighay Road from 40 mph to 30 mph, and a blanket 20 mph limit in the village. Cllr Lewis asked the Clerk to chase Highways re: the reduction of speed on Wighay Road, and also to make enquiries re: reducing the speed in the village to 20 mph. The PC also discussed reducing the limit on Linby Lane between Linby and Papplewick from 50 mph to 40 mph.

Cllr Clark commented he had reported 5 HGV's in the last week to Lorry Watch and advised that the process was very simple. He agreed to send details through to the Parish Council.

Cllr Lewis asked if Mr Brothwell would consider providing defibrillator training, as this could be of interest to staff at Brooke farm and Linby School. Mr Brothwell commented that if enough people were interested and a venue was found then he could be available in the autumn. Cllr Lewis to make enquiries.

8.0 Neighbourhood Plan Update

The Clerk gave an overview of recent activities. Details can be found within the minutes on the website <http://www.linby.org.uk/neighbourhood-plan.php>.

9.0 Update on Lengthsman Scheme

Cllr Lewis advised he has requested strimming throughout the village and the signs to be cleared of overgrowth and cleaned.

He advised he has met with the WI and commented on the great work they have done in clearing the weeds at the Heritage Centre. They discussed a number of ideas for the garden around the heritage centre including using the 8 spare coping stones to attach plaques on them in memory of members who have passed away, planting fruit trees to feed the birds and planting wild flowers.

Cllr Lewis reported of a recent meeting with the DLNR CRC (formerly Probation Service) to come out and clear the docks. Cllr Lewis commented that last year the PC donated equipment to the Probation Service, however this is no longer acceptable to them, so the cost is £150 per day. Cllr Lewis highlighted the risk of flooding and they agreed a reduced rate of £125 per day. The job requires 8 men for 2 days at a total cost of £250.00. The PC agreed this will be funded from the Lengthsman budget. Cllr Lewis advised that if the PC were to arrange a one-day training event on lime mortar pointing next year for the probation workers, the DLNR CRC have suggested the PC could have 8 men for a week, without charge. Cllr Lewis to pursue.

10.0 Best Kept Village Competition

Linby Village has been successful in going through to the next round of the BKVC.

The Councillors advised of the great response from Highways in fitting and painting the Docks fence after the recent accident. The Clerk confirmed she had sent an email to Highways thanking them.

Cllr Lewis advised he would chase Pete Redgate to cut back the overgrowth on the Island. He commented that in the future, this would need completing in September and March.

11.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

12.0 The Heritage Centre & Linby Meadow Lease update

The Clerk reported she had received an email from Marie Glaister at NCC stating that the lease was on hold due to a change in administration at the County Council and that there was going to be a review of all County Council assets. Until this review is complete, she advised they are unable to move things forward with the lease.

13.0 Health & Safety Policy

Cllr N Clark had circulated a draft H&S policy prior to the meeting. The Council to review the document and discuss further at the next meeting.

14.0 The Queen's Sapphire Jubilee Bench

Cllr Hardstaff to pursue the WI re: brochure and prices.

15.0 Installation of wooden posts outside of Hanson House – update

Cllr Lewis reported that he had met with John Wagg to advise where to install the 20 posts. Cllr Lewis advised he was concerned of the height of the posts, and suggested fitting reflective squares to each one. Cllr Clark to source. Cllr Lewis advised the posts will be set 3 meters apart to ensure that people can still park and open both doors.

16.0 Installation of engraved stones on footpaths to prevent parking – update

Cllr Lewis advised John Wagg would install the stones this week.

17.0 Lights at crosses – update

Cllr Lewis advised he had received a complaint from a resident regarding the crosses being lit until 1.30am. He advised he would look at altering the timer.

Cllr Lewis advised he would purchase 2 more lights with extra cable, and confirmed Cllr Barnfather will fund this as agreed at the previous meeting.

18.0 Transparency Fund – application to upgrade software

The Clerk advised the PC that she had applied for funding for an upgrade to her software in order to comply with the Transparency Code. She commented she had applied jointly with Papplewick Parish Council.

19.0 Correspondence / Planning Applications received

All correspondence had been circulated to the PC prior to the meeting.
Planning Applications received: None

20.0 Funding Update

20.1 Current Bank Balances

Current Account: £8,641.32

Savings Account: £14,608.00

20.2 Finance Report & Bank Statement

The Finance Report and Bank Statement was emailed to the PC prior to the meeting.

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
13/06/17	W Lewis (cheque no. 300928)	Expenses (petrol for mower, light – phone box, grass seed)	£102.52
21/06/17	M K Joinery	Light boxes	£60.00
21/06/17	Robert Shacklock	No parking stones	£240.00
23/06/17	John Wagg Builder	Reset cobbles	£482.92
01/07/17	E Gretton	June wages & NP wages	£442.00
10/07/17	Howard Marshall Eng.	Mower switch	£6.02
10/07/17	Gedling B.C.	Trade Sweeping	£35.40
		TOTAL	1,368.86

Receipts

<u>Date</u>	<u>Description</u>	<u>Amount</u>
21/06/17	HMRC – Vat Reclaim	£815.85

20.3 Payments for approval

<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>	<u>Description</u>	<u>Amount</u>
10/07/17	W Lewis	300929	Expenses – petrol for mower	£39.93

20.4 CIL Update

No updates

21.0 Councillor Reports

21.1 Accounts on website

Cllr Lewis reported that he had spoken to a resident who advised that he could not find the monthly accounts on the website. The Clerk confirmed that all payments and receipts were published within the minutes of every full council meeting and these are displayed on the website <http://www.linby.org.uk/parish-council/meetings.php>

21.2 Railway Crossing

The PC discussed cars driving over the railway crossing when the lights are on red. Cllr Lewis advised using a go-pro to capture how frequently this happens. The PC commented that reducing the speed limit on Wighay Road to 30 mph may prevent this from happening as often.

21.3 Fire Engine Accident

The PC discussed the recent accident involving a fire engine spinning off the Island at the top of the by-pass. The driver claims he hit spilt diesel.

21.4 Mower

Cllr Clark advised the company he works for use a firm called Redfern Travel to maintain their buses, and the owner is keen on agricultural machinery and refurbishes his own. He advised he would liaise with the owner Scott Johnson re: sponsoring the PC mower, and when the mower is not in use over the winter, for them to refurbish it. Cllr Clark to pursue.

21.5 Moor Pond Woods BBQ

Cllr Hardstaff reported that the MPW BBQ was held in the barn due to mosquitoes in the wood.

21.6 Village Flowers

Cllr Hardstaff commented on the splendid display of flowers throughout the village and thanked Cllr Lewis for his efforts. Cllr Lewis advised the flowers were from Reuben Shaws, and the self watering barrels were proving to be effective. Cllr Lewis reported that presenters from the recent Newstead Flower show at the Abbey had come over to the village and commented that they were impressed with the flowers in the village.

Cllr Hardstaff closed the meeting at 20:45

Date of next meeting Monday 11th September 2017

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council