

Linby Parish Council

Minutes of the Annual General Meeting held at Brooke Farm, Linby on Monday 9th May 2011

Present: Councillors Mr B Brothwell (Chairman), Mr C Bentley (Vice Chairman), Mrs C Hardstaff, Mr W Lewis, Mr S Mayes, County Cllr Mr C Barnfather, and the Clerk.

1.0 Apologies for absence: Cllr Mrs L Newton

2.0 Election of Chair

It was proposed by Cllr S Mayes and seconded by Cllr W Lewis that Cllr B Brothwell should remain as Chairman of the Parish Council.

3.0 Election of Vice Chair

It was proposed by Cllr B Brothwell and seconded by Cllr S Mayes that Cllr C Bentley should remain as Vice Chairman of the Parish Council.

4.0 Election of Delegates

a. Village Hall

It was proposed by Cllr B Brothwell and seconded by Cllr S Mayes that Cllr C Bentley will be the Village Hall representative.

b. Sir Julian Cahn

It was proposed by Cllr B Brothwell and seconded by Cllr W Lewis that Cllr C Hardstaff remains as the Sir Julian Cahn representative.

c. Enterprise Group

It was proposed by Cllr B Brothwell and seconded by Cllr W Lewis that Cllr Mayes remain as the Enterprise Group representative.

d. Moor Pond Woods

It was proposed by Cllr B Brothwell and seconded by Cllr S Mayes that Cllr C Hardstaff remains as the Moor Pond Woods representative.

5.0 Declarations of interest:

None declared.

6.0 Approval of the minutes – 11th April 2011:

The minutes were approved and signed by the Chairman and Vice Chairman.

7.0 Matters Arising:

7.1 New letterhead for Linby Parish Council

Cllr W Lewis agreed to get the new Parish Council "letterhead" as an electronic image.

7.2 Maintenance of brook

Cllr B Brothwell agreed to supply addresses to the Clerk so that a letter can be sent to Residents reminding them of their responsibilities regarding maintenance of the brook.

7.3 Letter received from Nottingham Bulwell Stone Ltd

Offering to provide a stone monument to commemorate the Royal Wedding. Nigel Baxter (Nottingham Bulwell Stone Ltd) has agreed to attend the Parish Council meeting on 11th July 2011.

7.4 Un-adopted land near to "Tommywoods", Main Street, Linby.

It was agreed that the Parish Council would take responsibility for this area of land. Letter of confirmation was sent to Mrs Young on 12th April 2011.

8.0 Correspondence:

The following correspondence had been circulated to all Cllrs;

8B.1 SLCC – April 2011 Branch Newsletter

8B.2 Nottinghamshire Police Authority newsletter

8B.3 Nott's CC - Travel and Transport Briefing

8B.4 NALC – Information on Standards of Conduct of Councillors

8B.5 E-mail - Nottingham Bulwell Stone (Nigel Baxter) re meeting to discuss monument

The following correspondence was circulated at the meeting:

8A.1 GBC – Planning Committee – March Minutes and April Agenda

8A.2 GBC – Environment & Licensing Committee - March Minutes and April Agenda

8A.3 GBC – Council Minutes February & March 2011. Cabinet Minutes March & April 2011

9.0 Planning Applications received:

9.1 None received

10.0 Finance:

10.1a Cheques for approval

Date	Chq. no	Amount	Payable to:
09-05-2011	300601	15.45	K Brothwell- Cleaning Bus Shelter
09-05-2011	300602	50.00	P Robinson – Internal Audit Fee
09-05-2011	300603	43.39	Post Office (HMRC) – Income Tax on Salary
09-05-2011	300604	0.00	Cheque cancelled
09-05-2011	300605	285.30	J Barlow – Salary and Expenses
	Total	£394.14	

10.1b Receipts in the period

Date	Amount	Received from:
05-04-2011	0.25	Co-op Bank - Bank Account Interest
28-04-2011	5,561.00	Gedling BC – Precept and Revenue Grant 2011/12
Total	£ 5,561.25	

10.2 Any other business relating to Finance

a) The cheques were approved for payment.

b) The Clerk reported that the Internal Audit of the Annual Parish Council Accounts for the year ended 31st March 2011 had been performed by Philip Robinson and no issues or problems had been reported.

c) The Annual Parish Council Accounts and Governance Statement for the year ended 31st March 2011 were approved and signed by the Chairman and Clerk.

d) The Clerk presented the annual Risk Assessment document which was approved by the Chairman.

11.0 Any other business:

11.1 Following the recent Parish Council elections a vacancy for a Parish Councillor exists. Any person wishing to be considered for the position should apply, in writing, to the Clerk before 13th June 2011.

11.2 The Heritage Centre opening dates were agreed:

<u>Date</u>	<u>Attendee's</u>
5 th June 2011	Cllr C Hardstaff
26 th June 2011	Cllr C Bentley
7 th August 2011	Cllr C Hardstaff and Jane Johnson
4 th September 2011	Cllr's L Newton and S Mayes

11.3 Open Gardens Event – the following was discussed:

“Village clean up” will take place on 5th June 2011 starting at 10.00am

Bedding plants have been ordered

Band still to be arranged

Cllr's are to approach Residents regarding the “open gardens” event.

11.4 Cllr C Hardstaff informed the meeting that the Village Ladies Quiz is taking place on Friday 13th May 2011.

As there was no further business, the meeting closed at 8.10pm.

The next Council Meeting will commence at 7.15pm on 13th June 2011.

Signed.....
Chairman of the Parish Council

Signed.....
Vice-Chairman of the Parish Council