

## Linby Parish Council

### Minutes of Council Meeting at Brooke Farm, Linby on Monday 12<sup>th</sup> November 2012

**Present:** Councillors B Brothwell (Chairman), C Hardstaff (Vice-chairman), D Ireland, W Lewis, J Parker, S Molsom, County Cllr C Barnfather, Adrian Worrall and the Clerk.

**1.0 Apologies for Absence:** Cllr L Newton and Borough Cllr P Andrews.

**2.0 Declarations of Interest:** None

### **3.0 Approval of the Minutes – 8<sup>th</sup> October 2012:**

The minutes of the meeting were approved and signed by Cllr's B Brothwell and C Hardstaff.

### **4.0 Matters Arising from the Previous Meeting:**

**4.1** Cllr J Parker presented a "draft" of the new website. The following were agreed to be included on the website – Parish Council meeting Minutes and Agenda's, contact details for all Parish Cllr's, Parish Council policy/procedure documents, link to Face Book and links to "supporters" of Linby web sites. Cllr J Parker informed the meeting that the website would be live on Wednesday 21<sup>st</sup> November 2012.

**4.2** Contact Cllr C Barnfather (Nott's CC) to request funding for the new Xmas lights. Funding request has been sent and acknowledged.

**4.3** Contact C Bentley and S Mayes to establish where the laminating machine is located. Confirmed that neither had any knowledge or information on the laminating machine. Cllr B Brothwell has now located the laminating machine.

**4.4** Contact Nott's CC (Highways) to complain about the damage to the grass bank and water course, on Linby Lane, caused by grass cutting machinery. Reported and acknowledged by Nott's CC (Highways).

**4.5** Contact Nott's CC regarding complaints from residents of vermin on the land around the Heritage Centre. Reported and acknowledged by Nott's CC.

### **5.0 Correspondence:**

The following correspondence had been circulated to all Cllr's before the meeting:

5B.1 GBC - Publication revised proposals new parliamentary constituency boundaries.

5B.2 GBC - Arrangements for dealing with complaints for breach of Code of Conduct.

5B.3 GBC - Parish Liaison Meeting - 9<sup>th</sup> October 2012 - Minutes/ copy presentation.

5B.4 RCAN - Partnership with Nott's Wildlife Trust and Greenwood Survey.

5B.5 WPD - Application form to use electricity for Xmas lights.

5B.6 R Buxton - Request for information on GBC housing development plans.

5B.7 Nott's CC - Greenwood Community Tree Planting Grants 2012/13.

5B.8 M Spencer MP - "Catch Up With Mark Spencer MP".

5B.9 Clement Keys – Approved/audited 2011/12 Annual Return.

5B.10 SLCC - News bulletin.

5B.11 Nott's CC (Lee Scudder) - agreement to mow the Heritage Centre meadow.

5B.12 Nott's CC - 2013/2014 budget consultation information.

5B.13 Nott's CC - Change to customer enquiry number from Monday 5 November.

5B.14 Nott's CC - 2013/2014 budget consultation.

5B.15 S Choudhury - Christmas Makers volunteering opportunities.

5B.16 Nott's CC - Second invitation to Lengthsman Event – 13<sup>th</sup> November 2012.

5B.17 NALC - Details of seminar on Data Protection & Freedom of Information.

5B.18 RCAN - Details of the Nott's Community Groups survey.

5B.19 M Burrows - "An Update" from the Chief Executive Nott's CC.

5B.20 Papplewick YFC - Removal of the "Best Kept Village" sign to Granby.

5B.21 RCAN - Police and Crime Commissioner Special.

5B.22 RCAN - Newsletter.

5B.23 RCAN – Details of courses being offered by Community Centre point.

5B.24 Roger Knowles – Offer of support/help with the Local Plan campaign.

The following correspondence was circulated to Cllr's at the meeting:

5A.1 GBC – Planning Committee meeting – 31<sup>st</sup> Oct. Agenda & 10<sup>th</sup> Oct. Minutes.

### **6.0 Planning Applications received:**

**6.1** None

## **7.0 Finance:**

### **7.1a Cheques for approval**

<b>Date</b>	<b>Chq. no</b>	<b>Amount</b>	<b>Payable to:</b>
13-Oct-12	300687	£48.00	Natural Cut Stone Ltd – Stone for Docks steps
23-Oct-12	300688	£2,532.00	Leisure Lites Ltd - Xmas lights
12-Nov-12	300689	£30.90	K Brothwell – Bus shelter cleaning – Oct/Nov 2012
12-Nov-12	300690	£144.00	Clement Keys – External Audit fee 2011/12
12-Nov-12	300691	£45.48	Post Office – HMRC – Income Tax – Oct 2012
12-Nov-12	300692	£45.48	Post Office – HMRC – Income Tax – Nov 2012
12-Nov-12	300693	£454.18	J Barlow – Salary & Expenses – Oct/Nov 2012
	<b>Total</b>	<b>£3,300.04</b>	

### **7.1b Receipts in the period**

<b>Date</b>	<b>Amount</b>	<b>Received from:</b>
03-Oct-12	£0.45	Co-op Bank - Interest on current account
23-Oct-12	£1,000.00	Linby Parish Millennium Fund – Funding towards Xmas lights
25-Oct-12	£315.00	M Morton - Contribution to Xmas lights
07-Nov-12	£10.00	W Avery - Donation Local Plan Campaign
07-Nov-12	£10.00	J & C Bettridge - Donation Local Plan Campaign
08-Nov-12	£10.00	J V Wright - Donation Local Plan Campaign
08-Nov-12	£20.00	J Osborne - Donation Local Plan Campaign
08-Nov-12	£10.00	JM & M Archer - Donation Local Plan Campaign
08-Nov-12	£10.00	MW & PA Ementon - Donation Local Plan Campaign
09-Nov-12	£25.00	B Meakin – Donation Local Plan Campaign
12-Nov-12	£50.00	RM Norris – Donation Local Plan Campaign
12-Nov-12	£100.00	D&T Ireland – Donation Local Plan Campaign
12-Nov-12	£100.00	L&D Mills – Donation Local Plan Campaign
	<b>Total</b>	<b>£1,660.45</b>

## **7.2 Any other business relating to Finance**

a) The cheques were approved for payment.

## **8.0 Any other business:**

**8.1** It was agreed that Simon Molsom should be co-opted as Parish Councillor with effect from 12<sup>th</sup> November 2012. The completed "Acceptance of Office" form should be returned to the Clerk as soon as possible and the "Declaration of Interests" form must be returned to GBC within 28 days of co-option.

**8.2** All Cllrs were requested to inform the Clerk of any Parish Council assets that they have in their possession, to enable the Asset Register to be updated.

**8.3** Cllr B Brothwell recommended that all Parish Council Policies and Procedures should be reviewed and updated. It was agreed that initially the Standing Orders, Financial Regulations, Press Release/Comments policy and Expenses policy would be reviewed and updated by end of January 2013. The Clerk was asked to circulate the latest Standing Orders and Financial Regulations to all Parish Cllr's for review and update. It was agreed to adopt the new expenses claim form with immediate effect. The Clerk was asked to distribute an electronic version to all Cllr's.

**8.4** The following points were discussed/agreed relating to the Xmas event on 17<sup>th</sup> December 2012;

Cllr W Lewis requested support on 18<sup>th</sup> November 2012 to help position the Xmas lights. .  
GBC to be contacted to publicise the Linby Xmas event in the GBC events information.  
Cllr W Lewis has still to contact the Police to inform them that the Xmas event is taking place.

It was agreed that this year a large marquee should be hired for the Xmas event.

Cllr B Brothwell suggested obtaining funding from the "Gray Trust" to improve the quality of the sound system.

Cllr W Lewis asked all Cllr's to confirm the numbers of mince pies and biscuits that they will be providing for the Xmas event.

Cllr B Brothwell confirmed that Sally Pepper (BBC local presenter) had agreed to perform the official opening of the Xmas event.

Cllr W Lewis was asked to confirm the date that the Xmas tree was being delivered.

Cllr B Brothwell requested support on 25<sup>th</sup> November 2012 to check and prepare equipment for the Xmas event.

As there was no further business, the meeting closed at 8.30pm.

The next meeting will commence at 7.15pm on 14<sup>th</sup> January 2013.

Signed.....  
Chairman of the Parish Council

Signed.....  
Vice-Chairman of the Parish Council