

Linby Parish Council

Minutes of Council Meeting at Brooke Farm, Linby on Monday 14th January 2013

Present: Councillors B Brothwell (Chairman), C Hardstaff (Vice-chairman), D Ireland, W Lewis, J Parker, S Molsom, County Cllr C Barnfather and the Clerk.

1.0 Apologies for Absence: Cllr L Newton and Borough Cllr P Andrews

2.0 Declarations of Personal & Prejudicial Interests: None

3.0 Approval of the Minutes – 12th November 2012:

The minutes of the meeting were approved and signed by Cllr's B Brothwell and C Hardstaff.

4.0 Matters Arising from the Previous Meeting:

4.1 Contact Nott's CC regarding complaints from residents of vermin on the land around the Heritage Centre. Problem has now been reported twice to Nott's CC.

4.2 All Cllrs were requested to inform the Clerk of any Parish Council assets that they have in their possession, to enable the Asset Register to be updated. The Asset Register has now been updated and approved.

4.3 Cllr S Molsom confirmed that he had submitted his "Declarations of Interests" form, to GBC, following his recent appointment as Parish Councillor.

5.0 Correspondence received:

The following correspondence had been circulated to all Cllr's before the meeting:

- 5B.1 GBC - Neighbourhood Walkabouts proposal.
- 5B.2 RCAN - Nott's CC twelve week public 'Budget Conversation' details.
- 5B.3 GBC - Joint homelessness strategy for Broxtowe, Gedling and Rushcliffe.
- 5B.4 NALC - Dispensation for dis-closable pecuniary interest in the Precept.
- 5B.5 Papplewick YFC - Confirmation of BKV sign removal - 18th November 2012.
- 5B.6 GBC - Social housing allocations policy consultation details.
- 5B.7 Nott's CC - impact of the traffic lights at the A60/Forest Lane junction.
- 5B.8 M Spencer MP - Forwarded letter from GBC re Housing Allocation, Teal Close.
- 5B.9 John Hart - Request for information on Top Wighay development.
- 5B.10 Local Government Boundary Commission - Recommendations sent to GBC.
- 5B.11 Papplewick PC - Request for meeting to discuss Campaign funding.
- 5B.12 Nott's CC - 'Living at home safely for longer' leaflet.
- 5B.13 GBC - Details/poster for Xmas concert at St Pauls Church - 15th December 2012
- 5B.14 CPRE - "Best Kept Village" 2nd place, runner up certificate.
- 5B.15 Nott's CC - A60/Forest Lane junction - traffic survey dates.
- 5B.16 RCAN - Nott's Community and Voluntary Groups Survey.
- 5B.17 RCAN - Bulk Oil buying scheme.
- 5B.18 ADC - Local Heritage Asset Designation consultation.
- 5B.19 H Barrington - Advice on dispensation for dis-closable interest in Precept.
- 5B.20 NALC - Training Event - Code of Conduct.
- 5B.21 Nott's CC - Local Improvement Scheme event - Thursday, 7th March 2013.
- 5B.22 GBC - Parish Finance - 2012/13 Income/Expenditure and 2013/14 Precept.
- 5B.23 GBC - Planning Committee - November Agenda and October Minutes.
- 5B.24 GBC - Planning Committee - December Agenda and November Minutes.
- 5B.25 SLCC - Information on 2013/14 Council Tax capping.
- 5B.26 RCAN - December 2012 Newsletter.
- 5B.27 RCAN - Details of Gedling Funding Fair.
- 5B.28 Papplewick PC - Volunteer flood warning training.
- 5B.29 Paddy Tipping - Police Commissioner's newsletter.
- 5B.30 Papplewick PC - Update on flooding problem on Linby Lane.
- 5B.31 GBC - Planning Committee - January Agenda and December Minutes.
- 5B.32 GBC - Cabinet meeting - January Agenda and December Minutes.
- 5B.33 GBC - Report to Cabinet - Aligned Core Strategy submission.
- 5B.34 GBC - Aligned Core Strategy submission timetable and process.
- 5B.35 GBC - Details of "What's on in 21013".
- 5B.36 P Tipping - Draft Police and Crime Plan.

The following correspondence was circulated to Cllr's at the meeting:

5A.1 None

6.0 Planning Applications received:

6.1 None received

7.0 Finance:

7.1a Cheques for approval

Date	Chq. no	Amount	Payable to:
21-Nov-12	300694	£42.00	Leisure Lites Limited – Spare bulbs for Xmas lights
14-Jan-13	300695	£15.45	K Brothwell – Bus shelter cleaning
14-Jan-13	300696	£45.48	Post Office – HMRC – Income Tax
14-Jan-13	300697	£252.54	J Barlow – Salary & Expenses
14-Jan-13	300698	£18.54	D Ireland – Additional keys
14-Jan-13	300699	£1.95	Southern Electric – Heritage Centre electric bill
14-Jan-13	300700	£2,093.52	Brownfield First – Transfer to new bank account
14-Jan-13	100001	£3,442.80	Hughes Planning – Planning Consultancy fees
14-Jan-13	300701	£573.80	Brownfield First – Transfer of Consultancy fee VAT
14-Jan-13	300702	£33.94	W Lewis – Xmas event costs
14-Jan-13	300703	£500.00	Brownfield First – Donation Local Plan Campaign
14-Jan-13	300704	£437.40	Elveden Farms Limited – Purchase of Xmas Tree
	Total	£7,457.42	

7.1b Receipts in the period

Date	Amount	Received from:
03-Nov-12	£0.38	Co-op Bank - Interest on current account
05-Dec-12	£0.30	Co-op Bank - Interest on current account
13-Nov-12	£10.00	AH&S Shelton - Donation Local Plan Campaign
13-Nov-12	£50.00	M Radford - Donation Local Plan Campaign
14-Nov-12	£10.00	CR Allen - Donation Local Plan Campaign
17-Nov-12	£50.00	V Mckenna - Donation Local Plan Campaign
17-Nov-12	£50.00	J Friend - Donation Local Plan Campaign
19-Nov-12	£50.00	CPRE – 2 nd place Best Kept Village prize
20-Nov-12	£15.00	J Bakewell - Donation Local Plan Campaign
21-Nov-12	£10.00	J Baillie - Donation Local Plan Campaign
21-Nov-12	£100.00	J Powell - Donation Local Plan Campaign
22-Nov-12	£200.00	MFJ Secretan - Donation Local Plan Campaign
22-Nov-12	£40.00	PF&LJ Dennis - Donation Local Plan Campaign
22-Nov-12	£100.00	WP Lewis - Donation Local Plan Campaign
22-Nov-12	£20.00	P&MJ Ward - Donation Local Plan Campaign
22-Nov-12	£20.00	DJ&S Robinson - Donation Local Plan Campaign
23-Nov-12	£10.00	DEF Lunney – Donation Local Plan Campaign
27-Nov-12	£30.00	J Gaudern – Donation Local Plan Campaign
28-Nov-12	£10.00	A Cook – Donation Local Plan Campaign
28-Nov-12	£100.00	AW&LF Cordingley – Donation Local Plan Campaign
04-Dec-12	£150.00	GBC – Contribution to Xmas event
05-Dec-12	£25.00	I&J Daykin – Donation Local Plan Campaign
05-Dec-12	£1,000.00	Nott's CC – Contribution to Xmas event
18-Dec-12	£323.52	Cash Receipts – Donations Local Plan Campaign

22-Dec-12	£75.00	MA&L Falter – Donation Local Plan Campaign
07-Jan-13	£100.00	S Molsom – Donation Local Plan Campaign
14-Jan-13	£500.00	Papplewick Enterprise Group – Donation Local Plan Campaign
14-Jan-13	£2,093.52	Transfer to new HSBC bank account
14-Jan-13	£573.80	Transfer of Consultancy fee VAT
14-Jan-13	£500.00	Newstead PC – Donation Local Plan Campaign
14-Jan-13	£500.00	Linby PC – Donation Local Plan Campaign
14-Jan-13	£250.00	Horse and Groom – Contribution to Xmas event
Total	£6,966.52	

7.2 Any other Business relating to Finance

- a) The cheques were approved for payment.
- b) It was agreed that the Parish Council would open a new bank account, with HSBC, in the name of Brownfield First, to enable Local Plan Campaign funds to be administered separately.
- c) The draft Budget for 2013/14 was reviewed and approved. It was agreed to set the 2013/14 Precept at £5,729 an increase of £875 on the previous year. This is mainly due to GBC withdrawing the Revenue Grant (2012/13 £728).
- d) It was agreed that Linby Parish Council would contribute £500 to the Local Plan Campaign.

8.0 Any other Business:

- 8.1** It was agreed that Linby Parish Council would grant a dispensation for all members having a Dis-closable Pecuniary Interest in the setting of the Precept during their term of office.
- 8.2** Cllrs D Ireland and W Lewis agreed to look for funding opportunities for the development and maintenance of a new Parish Council web site. The Clerk agreed to obtain a provisional quote, from Two Little Fishes (Web Developers), for a six page website and two years maintenance costs.
- 8.3** The Clerk agreed to finalise Policies and Procedures for:

Standing Orders	Financial Regulations	Press Release Policy
Freedom of Information Policy	Retention of Records Policy	Co-option Procedure
Parish Cllr Job Description		

 Cllr D Ireland agreed to finalise the Expenses Policy.
 It was agreed that final versions of all of the above would be distributed to all Cllr's in advance of the February meeting and they will be adopted at the February meeting.
- 8.4** The Clerk was asked to contact AON Ltd (Insurers) to establish the cost of insuring the two Village signs and to also remove the Fidelity Guarantee insurance cover.
- 8.5** Cllr's D Ireland and W Lewis agreed to attend the Gedling Funding Fair on 21st January 2013.
- 8.6** The Clerk was asked to distribute, to all Cllr's, a copy of the Parish map showing maintenance responsibilities.
- 8.7** Cllr's D Ireland and S Molsom agreed to attend the Nott's CC LIS event on 7th March 2013 at Newark Show Ground.
- 8.8** Cllr W Lewis agreed to contact Severn Trent regarding the flooding issues around the culvert.
- 8.9** It was agreed that Cllr D Ireland would progress the potential installation of a defibrillator in the old telephone kiosk together with relevant training requirements.
- 8.10** Cllr D Ireland reported that parts of the path ways on the Linby Trail had been eroded by the recent bad weather. The Clerk was asked to report the problem to Tim Hart at Nott's CC and also establish why the Linby Trail has recently been given Bridleway status. Cllr C Hardstaff also agreed to discuss the issues with Lee Scudder (Nott's CC).
- 8.11** Cllr W Lewis expressed thanks to Leisure Lites Ltd and Elveden Farms Limited for their help and excellent service supporting the Xmas event. The Clerk was asked to confirm this in writing.
- 8.12** Cllr's C Hardstaff and B Brothwell agreed to confirm details for the annual Village pancake race on Tuesday 12th February 2013.

As there was no further business, the meeting closed at 8.45pm.

The next meeting will commence at 7.15pm on 11th February 2013.

Signed.....
Chairman of the Parish Council

Signed.....
Vice-Chairman of the Parish Council