

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 14th March 2016

Present: Councillor's D Ireland (Chairman) C Hardstaff (Vice Chairman) W Lewis, E Tunstall, N Clark, C Barnfather (Gedling Borough and County Cllr), C Powell (Gedling Borough Cllr) and the Clerk

1.0 Apologies for Absence

Cllr S Molsom
Cllr J Parker

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the Minutes – 8th February 2016

The minutes for the previous meeting were approved and signed by Cllr Ireland and Cllr Hardstaff

4.0 Matters Arising

4.1 Yellow Stone Quarry

The Cllrs advised the Quarry has not been sold. Maria Caldarella-Wing of RH Developments (owners of the Bulwell Stone at the Quarry) made contact with the PC regarding forming a Committee to enable the PC and other groups in the community to keep up to date with new developments at the Quarry. This is part of their Planning Conditions. Cllr Ireland will represent the PC.

4.2 Barrels Planting

Cllr Lewis struggling to get the size required. Will continue to pursue.

5.0 Neighbourhood Plan Update

The Neighbourhood Plan leaflets have been circulated widely throughout the village. Cllr Clark to deliver on Wighay Road and Cllr Hardstaff to deliver to Sherwood House and the Clerk to email documentation to the Football Club. Cllr Ireland advised it is key to get the Steering Group Committee up and running as soon as possible and will look at scheduling a meeting for Thursday 30th March. The Committee will need a mixture of representation from in and around the Village to include the school, the Village Hall and residents. PC representation will be Cllr Ireland, Cllr Molsom and Cllr Hardstaff. The Clerk will be present at the NP meetings to take and produce the minutes and will be paid from the NP budget.

The public consultation is ongoing. It has emerged that Gedling Borough Council are planning to reduce the amount of houses to be built at Top Wighay but increase the amount of houses to be built at land North of Papplewick Lane by 120. This would make the total number of house proposed at land North of Papplewick Lane to be 420. Cllr Ireland advised the PC had not been consulted on this. The 120 houses were part of the original strategic site under the Aligned Core Strategy (ACS), however, during the public enquiry the Inspector clearly stated that the number of houses at this strategic site was to be reduced and she set as limit of up to 300 houses to be built. This would as such only encompass the Co-op land. The ACS reflected these recommendations and was adopted in 2014 by GBC. Cllr Lewis commented reducing the houses at Top Wighay makes no difference, but increasing the amount at north Land of Papplewick Lane will make a significant difference since another access will be required which would mean possibly opening up the cul-de-sacs. Cllr Ireland has contacted Alison Gibson at GBC to arrange a meeting to discuss this further.

6.0 Lengthsman Scheme

The PC received notification that the Lengthsman Scheme will continue in 2016/17 and allocated 64.5 hours.

7.0 Parish Council Policies

The Cllr's present at the meeting and the Clerk confirmed the following Policies are up to date – Co-option procedure and Expense policy, Code of Conduct and Press Policy Release, Freedom of Information, Parish Councillor Job Description and Retention of Records. The Financial Regulations Policy and the Standing Orders are still outstanding, Cllr Ireland and Cllr Hardstaff agreed to look at these and finalise by the end of the week. Cllr Barnfather agreed to send over the standard NALC Health & Safety Policy for the Council to adapt. The Clerk Job Description was adopted; agreed by the Clerk and signed by Cllr Ireland and Cllr Hardstaff.

8.0 Bus Stop

- Window slits – Costings Update

- Inspection of internal room covering to bus stop (opp. Brooke Farm) – Update

Cllr Lewis advised the Stonemason would look at the Window Slits and provide a costing at the beginning of April. Cllr Molsom to arrange an inspection of the bus shelter.

9.0 The Heritage Centre – Community Right to Bid

Community Right to Bid application and registering the Heritage Centre as a Community Asset to be discussed at the next meeting.

10. Replacing Benches in the Village

Cllr Lewis advised he will donate a bench at the Bottom Cross. Cllrs Barnfather and Powell advised on behalf of Gedling Borough Council and Notts County Council they would donate £750 towards the supply and installation of a new bench for the village to commemorate the Queen's 90th birthday celebrations. The PC thanked them both for their kind donation.

11. Probation Service

The Clerk is waiting to hear back from Mark Byfield at the Probation Service regarding the 'community placement work provision agreement'.

12.0 Footpath Repair

Cllr Lewis to speak to the Stonemason early April to discuss the options and costings to repair the Footpaths in front of Brooke House and other areas.

13.0 Best Kept Village Competition

The PC agreed to enter the competition and ask that volunteers in the village help. The Clerk to complete the application form and bring a cheque for the entry fee to the April meeting.

14.0 Linby Newsletter

See Neighbourhood Plan Item

15.0 School Cross Patrol

Cllr Lewis advised the school has appointed a new Caretaker who will also take on the position of School Crossing Patroller, after necessary training has been completed.

16.0 Planning – Retainer for a barrister

Cllr Ireland advised the letter is still to be finalised and will be forwarded to the Clerk to circulate.

17.0 Correspondence received

All correspondence received had been forwarded to the Councillors prior to the meeting.

Planning Applications Received:

2016/0231 – Castle Mill Bungalow, Castle Mill – To erect a proposed glazed porch to the rear of the bungalow. The Clerk to email reference number to the Cllr's to view online and await their comments.

18.0 Funding Update

18.1 Receipts

Date	Amount	Payable to
17/02/16	£259.00	Horse & Groom – Christmas Tree Donation

18.2 Cheques raised since last meeting

Date	Chq No.	Amount	Payable to
15/02/16	300868	£429.00	GBC – Christmas Lighting & Tree
15/02/16	300868	£15.00	The Village Ladies – 2016 Quiz
15/02/16	300870	£24.26	Southern Electric – Heritage Centre
07/03/16	300871	£5.00	NALC – Audit Seminar (Clerk Training)
07/03/16	300872	£46.60	Southern Electric – Christmas illuminations
04/03/16	300873	£13.00	Nottingham Printing – PC Newsletter

18.3 Standing Orders

Date	Amount	Payable to
20/02/16	£25.00	Two Little Fishes
01/03/16	£242.86	E Gretton

18.4 Cheques to be approved

Date	Chq No.	Amount	Payable to
14/03/16	300874	£6.48	E Gretton – Expenses (Stamps)
	300875	£0.00	Cheque cancelled
14/03/16	300876	£11.96	W Lewis – Expenses (Petrol Lawnmower)

18.5 Current Bank Balance

Co-op - £10,289.59

HSBC - £154.19

18.6 Two Little Fishes (web maintenance) price increase

Nick Bramwell of Two Little Fishes confirmed a price increase from 1st May 2016 from £25.00 to £31.00 per month for maintenance of the Linby website. The Cllr's agreed to the increase.

18.6 Any other business relating to Finance

18.6a Standing Order Updates

Cllrs Ireland, Hardstaff and Lewis signed a letter to the Co-operative Bank to confirm the increase to the following Standing Orders:

Two Little Fishes	£31.00	from 1 st May 2016	Web Maintenance
E Gretton	£253.78	from 1 st April 2016	Pay increase (includes home office exp)

18.6b. Budget Forecast for 2016/17

The Budget Forecast for 2016/17 was agreed and signed by Cllr Ireland, Hardstaff and the Clerk, and will go on the Linby website.

18.6c. Online Banking

Cllr Ireland and Cllr Hardstaff to set up on Online Banking – Security Device and information passed to them by the Clerk.

18.6d. Donation from the PLLEG

Cllr Ireland enquired whether the donation from the PPLEG for £300 towards the Christmas lights had been received. Cllr Lewis to pursue.

19.0 Any other business

19.1 Vintage Tea Party to commemorate the Queen’s 90th birthday

Cllr Lewis advised plans were underway and will include a Craft Fayre of handmade goods. The Clerk to contact The Girl Guides Association to enquire whether the Brownies or Guides would like a stall on the day. Cllr Ireland to contact Brooke Farm to enquire whether they would like a plant/flower stall. The PC to provide refreshments and cakes for the event. Cllr Lewis to look at hiring a Ukulele band. The date is set for 17th July and will take place at Hanson House. The Clerk confirmed the cost to hire the venue would be £100. The Cllr’s asked if this fee could be waived or reduced since PC funds are low, and it is an event for the Village to commemorate the Queen’s birthday. The Clerk to contact Hanson House.

19.2 Barn Dance

The Barn Dance is set for Saturday 14th May 2016 and will take place at Hall Farm. The Clerk to design the tickets and poster and place an advert in the Parish Magazine and the Papplewick Parish Council Newsletter. The event will be run by the Millennium Fund. Volunteers from the Parish Council and the PCC will be needed. Raffle prizes will be required.

19.3 Beacon to commemorate the Queens 90th Birthday

Cllr Hardstaff advised the Beacon has been constructed and will be lit on 21st April.

Cllr Ireland closed the meeting at 9.30pm

Date of next meeting Monday 11th April 2016

Signed.....
Chairman of the Parish Council

Signed
Vice-Chairman of the Parish Council