

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 13th November 2017 commencing at 7:30pm

Present: Cllr's D Ireland, C Hardstaff, J Parker, E Tunstall, S Molsom, N Clark, W Lewis and the Clerk. Mr Hull and Mrs C Harrison (parishioners)

1.0 Apologies for Absence

None

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's D Ireland and W Lewis

4.0 Matters Arising

Poppies

Cllr Ireland commented on the lamp post poppies and the many positive comments they have received. The Clerk to write to The Royal British Legion with feedback.

5.0 Open Forum

Mr Hull advised the Parish Council that the Papplewick and Linby Leisure Enterprise Group (PLLEG) had disbanded and as per their constitution, any surplus funds will be distributed to local organisations. He presented a cheque to Linby Parish Council for £2,000.00 and advised it was the PLLEG's wish that it be used for a capital scheme that will benefit the whole village. The Parish Council agreed to the terms. Mr Hull also advised that assets such as the gazebo, road signs, safety fencing, gas burners and catering equipment are secured in the Container; key holders are W Lewis, B Brothwell, P Holmes and S Walker. Cllr Ireland thanked Mr Hull and the PLLEG for the donation and for all the hard work and support over the years. *Mr Hull left the meeting at 19:50.*

6.0 Traffic & Road Safety

The Clerk confirmed she had submitted a response to Highways in support of the 30 mph speed reduction on Wighay Road. Cllr Ireland advised should the speed reduction go ahead, it could be an opportunity to look at the Gateways into the Village.

Cllr Ireland advised she had spoken to Rob Hollins, Traffic Consultant, who advised he didn't think Highways would provide any further comments on the Neighbourhood plan until the Plan goes out to Regulation 14.

Cllr Ireland advised she had forwarded the Policies to Ashfield District Council to provide an opportunity for them to comment so any changes can be made prior to the consultation. She also discussed the outline planning for 60 residential properties on the Condor Development at Wighay Road Roundabout. She has requested that Ashfield District Council keep Linby PC informed when an application comes through as it will have massive traffic implications. She also advised this development is not on any traffic analysis performed so far.

Cllr Ireland commented she would like the PC to utilise Rob Hollins on a consultancy basis, if required to look at the traffic implications as and when the PC receive any large development applications in the future.

Cllr Hardstaff commented on the poor condition of the road on Church Lane. The Clerk to contact Highways.

7.0 Lorry Watch

Item moved to January meeting. Cllr Ireland to contact Cllr Chris Barnfather to discuss further.

8.0 Neighbourhood Plan Update

Cllr Ireland advised the Draft Plan should be complete by the end of the week and will circulate to the PC and the Steering Group. She asked that any comments be made as soon as possible and by the end of next week.

Cllr Ireland advised the preliminary NP timeline are as follows:

- Nov – Dec 17 – Send NP through for screening to GBC to assess whether it needs a Strategic Environmental Assessment. (This may get pushed back due to GBC's Hearings re Part 2 of the Local Plan at the end of November).
- Mid Jan 18 – NP goes to Regulation 14 and out for a 6 week consultation. **The Parish Council resolved the Neighbourhood Plan go out to Regulation 14**
- Early March 18 – Go through Consultation responses and implement any changes
- Apr 18 – Submit the NP back to GBC
- Apr 18 – May – Regulation 16
- June 18– Examined by an independent inspector
- July 18 – Make any amendments
- Sept – Oct 18 – Finalise the Neighbourhood Plan

Cllr Ireland advised the Draft Papplewick Parish Council Neighbourhood Plan was out for consultation and that on review there was no reason to comment on the plan. Comments had to be back on 13th November, the day of the meeting. The Clerk to email Papplewick PC.

Cllr Ireland advised that next year the Parish Council need to look at a Policy on how to manage CIL and what the PC require from organisations interested in applying for CIL. The Clerk to contact Calverton PC for advice.

Cllr Ireland advised she had received a letter from Kathryn Holmes at the Village Hall Committee applying for CIL to extend the Village Hall. She advised she had responded that at the moment there was no CIL available from Top Wighay. As it stands, the PC would get £100 per Council tax property, until the NP is adopted. She also advised that there was no CIL from the Land North of Papplewick Lane development as the policy was adopted after they had outline planning permission. Cllr Lewis enquired whether the PC could apply for Section 106 from Land North of Papplewick Lane development. Cllr Ireland advised the PC would need to look at the criteria and have a specific reason for applying. She advised discussing it further with Cllr Chris Barnfather.

Cllr Ireland advised she had spoken to the Planning Consultant at Haworth Estates regarding the land near the Strata Homes site. He had met with Gedling BC and plans to put in an outline planning application in the New Year to build 2 houses and 7 bungalows. She advised they would designate the area within the wooded fence posts as local green space within the NP. She commented that he may provide the PC with funds to maintain the area. She advised the area is currently in a very poor state and will require regular maintenance. Cllr Molsom commented that he felt strongly about not supporting any further development in that area. Cllr Ireland advised she would contact the Planning Consultant and ask him to look at the boundary hedge until any planning decisions get made

9.0 Update on Lengthsman Scheme

Cllr Lewis advised there were still some outstanding jobs to be carried out including cutting back the overgrowth around the pit wheel. Cllr Lewis to clarify the exact hours remaining.

10.0 Maintenance of Waterloo Island / Traffic management

Aon had confirmed that should the PC carry out the maintenance on the island, they would be covered if the Contractor has public liability insurance and a risk assessment has been submitted and approved by Highways. Cllr Lewis advised the vegetation needs to be cut back as soon as possible due to safety reasons. The Clerk to contact Highways.

11.0 Grass Verge Wighay Road update

The Clerk advised a works order has been raised. Cllr Lewis advised that prior to the Strata homes development, it was Ashfield D.C. who maintained the grass verges on both sides of Wighay Road, and there now seemed to be confusion between Ashfield and Gedling of who was responsible for which area. Cllr Ireland advised of a meeting between Ashfield District Council and Gedling Borough Council regarding boundaries, and advised it would be beneficial if the PC were present. The Clerk to pursue.

12.0 Linby Docks – maintenance update

Cllr Lewis advised a new sluice gate has been placed at the bottom, and another ordered for the top. He advised the sluice gates are free of charge. He commented that when the gates are closed, it will allow pressure to build up, and when re-opened will allow the water to flow and remove the silt. He commented this is an ongoing project and will need maintaining once every 2 months. Cllr Lewis advised not stripping the docks but leaving sections of greenery on both sides, clearing only the central areas to allow the water to flow. Cllr Lewis advised Philip Clark had agreed to maintain the docks on the other side, on a weekly basis and will include taking out litter. The Clerk to send a thank you letter.

13.0 Best Kept Village Competition – update

The results of the BKVC will be announced at the NALC AGM on 15th November. Cllrs Hardstaff and Lewis to attend.

14.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

15.0 The Heritage Centre & Linby Meadow Lease update

Cllr Ireland advised they had received an email from Marie Glaister at NCC offering a 25 year lease on the Heritage Centre. She advised the legal/surveying fees would be approximately £500.00. The Clerk advised she had contacted Melvyn Cryer and Jane Richardson (Parks Development Officer) at Gedling Borough Council regarding using the Section 106 to assist with the legal/surveying fees, and was advised that they would need to liaise with the Legal Team.

16.0 The Queen's Sapphire Jubilee Bench - update

Item moved to January meeting. Cllr Ireland to contact Cllr Chris Barnfather to discuss further.

17.0 Structural Movement to the Crosses

Cllr Ireland advised that Jason Morden has put together a proposal, which will need to be sent to three engineers to request a quote for a proper validated report. It will depend on the findings of the report, what work will need to be carried out. Historic England have suggested that they would ideally fix it from underneath, however Jason Morden advised that would not be easy, and advised taking the cross down stone by stone to get to the culvert. Cllr Ireland commented it was out of the control of the Parish Council due to the cross being a Scheduled Ancient Monument. The PC agreed that the cross would require propping up as soon as possible. Cllr Molsom advised he would carry out the works with Cllr Clark and ask that Jason Morden be present.

18.0 Advertising in a conservation area policy

The Clerk circulated the proposed policy to the PC prior to the meeting, and the PC agreed to adopt the policy.

19.0 Correspondence / Planning Applications received

All correspondence had been circulated to the PC prior to the meeting.

Conference for Parish Council and Town Councils at NCC – 12th December 5.30 – 8.30pm. Cllr's unavailable. Advised contacting Papplewick P.C. to relay any comments. Clerk to pursue.

Planning Applications received

2017/1265. Tommywoods Cottage, 27 Main Street. Proposal: Alter existing 3 bedroom cottage and attached 1 bedroom annexe into a 2 bedroom accommodation. - *The Parish Council reviewed the planning application, however the drawings were unclear. The Clerk to contact GBC Planning for clarification.*

20.0 Funding Update

20.1 Current Bank Balances

Current Account: £4,840.37

Savings Account: £10,001.09

20.2 Finance Report & Bank Statement

The Finance Report and Bank Statement was emailed to the PC prior to the meeting.

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
09/11/17	W Lewis (Cheque No. 300931)	Expenses – Petrol for mower & Christmas lights sundries	£30.77
17/10/17	The Royal British Legion	Lamp Post Poppies	£130.00
23/10/17	Urban Vision	Planning Consultant – NP	£3,000.00
01/11/17	E Gretton	Oct Wages & Home Office Expenses	£385.60
07/11/17	Urban Vision	Planning Consultant (Mileage)	£54.00
		TOTAL	£3,600.37

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
12/10/17	Poppy Campaign Donations	£130.00

20.3 Payments for approval

<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>	<u>Description</u>	<u>Amount</u>
13/11/17	W Lewis	300932	Expenses – Petrol & lights sundries	£43.10

20.4 CIL Update

No CIL updates.

20.5 Other

The Clerk advised she had submitted a VAT Reclaim for £1,301.66

21.0 Councillor Reports

Mower Service/Refurbishment

Cllr Lewis advised the Mower would soon require a service/refurbishment. Cllr Clark to pursue. It was agreed that any repairs be made at the end of the financial year.

Christmas

Cllr Lewis advised volunteers are needed to decorate the village on 3rd December, and erect the marquee on 10th December. He asked for donations of mince pies and biscuits for the Carols event.

Cllr Ireland closed the meeting at 21:30

Date of next meeting Monday 8th January 2018

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council