

**LINBY PARISH COUNCIL**  
**ANNUAL MEETING OF THE PARISH COUNCIL**  
**at Brooke Farm, Linby on Monday 14<sup>th</sup> May 2018**

**Present:** Councillor's D Ireland, C Hardstaff, W Lewis, S Molsom, E Tunstall, N Clark and the Clerk.  
1 Parishioner

**1.0 Apologies for absence**

Cllr J Parker

Cllr's C Powell and C Barnfather

**2.0 Election of Chair**

Cllr Denise Ireland was nominated by Cllr Claire Hardstaff and seconded by Cllr Elaine Tunstall.  
Cllr Denise Ireland was duly elected.

**3.0 Election of Vice-Chair**

Cllr Claire Hardstaff was nominated by Cllr Denise Ireland and seconded by Cllr Simon Molsom.  
Cllr Claire Hardstaff was duly elected.

**4.0 Election of Delegates**

Sir Julian Cahn

Cllr Claire Hardstaff was nominated by Cllr Denise Ireland and seconded by Cllr Wyn Lewis.

Cllr Hardstaff gave an overview of recent activity. She advised the HSBC account has been suspended due to checks being carried out. She advised they requested information from the trustees which was submitted to them, and have since enquired where the funds were obtained from to set up the account in 1927.

**Papplewick & Linby Village Hall**

Cllr Wyn Lewis was nominated by Cllr Denise Ireland and seconded by Cllr Simon Molsom.

Cllr Lewis gave an overview of recent activity and reported they were looking at creating a more effective entrance and exit. He advised there were difficulties in retrieving the invested monies due to issues with the bank and previous signatories on the account.

**The Friends of Moor Pond Wood**

The Parish Council agreed not to nominate a Councillor. The Clerk to contact Maureen Baker to request that minutes be circulated to the Parish Council to keep them updated.

**5.0 Statement of Parish Council Accounts**

The Clerk produced and circulated a Statement of Parish Council Accounts as at 31<sup>st</sup> March 2018.

**6.0 GDPR Compliance**

**a) To consider the appointment of a Data Protection Officer**

The Clerk had circulated an email from NALC prior to the meeting confirming that the Government has agreed that all Parish Councils are exempt from the requirement to appoint a Data Protection Officer (DPO) under the GDPR.

**b) To adopt the Data Map**

The Clerk advised she was in the process of putting together the Data Map and will circulate it prior to the next meeting.

**c) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy**

The Parish Council resolved to adopt the above policies.

d) To adopt the Privacy Notices

The Clerk advised she was in the process of putting together the Privacy Notices and will circulate them prior to the next meeting.

e) To receive completed Security Compliance Checklists from all Councillors

The Clerk received completed forms from all Councillors attending the meeting.  
Clerk to chase Cllr Parker.

Cllr Ireland closed the meeting at 19:45

Signed .....  
Chairman of the Parish Council

Signed .....  
Vice-Chairman of the Parish Council