

LINBY PARISH COUNCIL

Minutes of the Council Meeting held at Brooke Farm, Linby on Monday 8th April 2019 commencing at 7:30pm

Present: Cllrs D Ireland, C Hardstaff, E Tunstall, S Molsom, W Lewis, N Clark and the Clerk.
Cllr C Barnfather, Mrs C Harrison (parishioner)

The Councillors signed the Declaration of Acceptance of Office

1.0 Apologies for Absence

Cllr C Powell

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's D Ireland and C Hardstaff

4.0 Matters Arising

4.1 Lamp posts

Cllr Lewis requested the Clerk contact Via to change the light at Town Farm to soft white. He advised a new light has been installed at the Village Green, however the Electricity Board need to reconnect the power before it can be switched on.

4.2 Telephone Box Signs

Cllr Lewis to pursue with Cllr Parker.

5.0 Open Forum

Mrs Harrison raised concerns that there is no street lighting on the footpath between Strata homes and the end of Linby village, which makes it unsuitable to walk in the evening. Cllr Lewis advised since Wighay Road has been reduced to 30mph, it is a requirement to install lamp posts at least every 200 yards. Cllr Barnfather agreed to pursue.

6.0 Traffic & Road Safety

Cllr Molsom advised of the Sherwood Gate signs that have been affixed to the highway signs and asked whether approval had been given. He advised there were several in Papplewick, one on the sign at Waterloo Island, on signs near the M1, and at Redhill Island. Cllr Barnfather agreed to pursue.

7.0 Neighbourhood Plan

Cllr Ireland advised the referendum will run alongside the local elections. Polling cards have been sent out and further details are available on the website – <https://linby.org.uk/neighbourhood-plan.php> It was agreed to include details of the Neighbourhood Plan and the referendum in the newsletter and hand deliver to all households in the parish including the new Bellway homes.

The Councillors thanked Cllr Ireland for all the work she has put into the Neighbourhood Plan.

8.0 Update on Lengthsman Scheme

Cllr Lewis has requested strimming around the village.

He advised the PC have exceeded their allocated Lengthsman hours and is waiting to hear back from Emma at Ravenshead PC re: the amount owed.

9.0 Bench at Meadow – Update

Cllr Lewis advised the bench will be installed in the next 2 weeks by Hansons.

10.0 Installation of posts near Linby House – update

Cllr Clark to seek advice from the Gardener at Linby House re: the state of the grass

11.0 Missing kerb stone outside of Hanson House – update

Cllr Clark agreed to pursue.

12.0 Mower – update

Cllr Lewis reported that the PC have the new mower and advised Mr Marshall also included a Mulching Plug. The Clerk to send a letter to Mr Marshall, thanking him for his generosity and support.

The Clerk reported that the PC insurance has advised that the PC take out a special motor policy to ride the mower on the highway, and quoted £173.60 per annum. The Clerk advised she had contacted various insurance companies, but none would provide the cover. The PC agreed to purchase the additional cover. The Clerk to pursue.

13.0 Christmas lights certificate – update

Cllr Lewis advised they require a Commercial Electrician to provide the certificate. Cllr Clark advised the Electrician at Linby House may be able to assist. Cllr Clerk to pursue.

Cllr Lewis advised he has ordered a new RCD unit which includes a breaker and a timer. Once installed, Cllr Lewis and Cllr Clark will bury the cable.

14.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection has been carried out with no action required.

15.0 Heritage Centre Purchase – Update

Marie Glaister at NCC advised the Clerk the purchase needs to be agreed at the Policy Committee on 24th April. Cllr Barnfather to keep the PC updated.

The Clerk advised the rent is now due for the coming year. The PC agreed to hold off paying the invoice due to purchasing the Heritage Centre.

16.0 Bottom Cross Repairs Update

Cllr Ireland advised Skillington's have agreed to carry out the repairs in the Autumn. The Clerk advised she has contacted the NCC Local Improvement Scheme team and updated the application with the increased funding.

Cllr Ireland reported that Engineer, John Ruddy has advised he is relocating in June and therefore no longer available to lead the project. She advised that Historic England has spoken to Ed Morton regarding taking over from Mr Ruddy as Lead Advisor.

Cllr Ireland advised that the PC have paid Mr Ruddy for his work to date, and that for him to complete the project would have cost a further £1,500. However, the cost for Ed Morton to pick up and finish the work will be £3,950. She advised she had received an email from Historic England indicating they will fund the difference, given the circumstances. Cllr Ireland to clarify.

17.0 LIS (Local Improvement Scheme)

Awaiting outcome.

18.0 Damage to Fence – Update

Cllr Lewis advised the repairs will be carried out by Hansons in the next two weeks.

19.0 Top Wighay, including update on land for sale

19.1 Land for Sale

Stuart Ashton at Harworth Estates had advised they'd received a lot of interest. The land is now believed to be sold. Cllr Ireland to pursue.

19.2 Footpath

Cllr Lewis advised that Via has replaced the narrow footpath between the Strata homes and the top of Wighay Road. The new footpath has a concrete kerb on both sides, which reduces the walking width of the footpath. Mrs Harrison advised the footpath is very dangerous as it's too narrow along a very busy and fast road. Mrs Harrison agreed to take photographs of the footpath to send to the Clerk. The Clerk to forward to Cllr Barnfather to pursue.

19.3 County Council Offices at Top Wighay

Cllr Ireland advised of the proposed new County Council offices to be built on the employment land at Top Wighay. The PC raised concerns about the amount of traffic it will bring on the already too busy roundabout and roads. Cllr Barnfather advised they have received government funding to put infrastructure in place, and that this should attract developers interested in smaller plots, rather than larger housing developments. Cllr Molsom commented on the queues in and out of the Sherwood Business Park, and advised the roads would not be able to cope with the increased traffic. Cllr Barnfather to keep the PC informed.

20.0 Best Kept Village Competition

The PC agreed to enter the competition.

21.0 Correspondence Received

All correspondence had been circulated to the PC prior to the meeting

22.0 Planning

22.1 Applications Received

2019/0214 103 Wighay Road, Linby – Two storey side and rear extensions
The PC had no objections to this application

22.2 Head of Planning at PC Meeting

Due to the May meeting including the Annual Meeting of the Parish Council, the PC advised it will be more suitable for Mike Avery to attend the June meeting. The Clerk to contact Mr Avery to rearrange.

23.0 Funding Update

23.1 Finance Report

Current Account: £2,898.00

Savings Account: £15,010.35

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Details</u>	<u>Amount</u>
12/03/2019	TSO Host – Domain Renewal (Website)	£7.19
12/03/2019	W Lewis – Expenses (Signs for telephone box)	£51.60
12/03/2019	W Lewis – Expenses (Sundries for bottom bench)	£7.20
25/03/2019	Howard Marshall Engineering – Mower	£1,200.00
01/04/2019	E Gretton – March wages & home office expenses	£420.70
	TOTAL	£1,686.69

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
19/03/2019	Gedling Borough Council – Donation towards new bench	£400.00
05/04/2019	Bank interest on Savings Account	£27.13
	TOTAL	£427.13

23.2 Payments for approval

W Lewis – Reimburse for Wild flowers £99.23

W Lewis – Reimburse for Petrol for mower £20.34

23.3 CIL Update

The Clerk advised she had received the quarterly update from GBC. There is a potential £4,360.43 of Parish CIL. The Clerk to contact Alan Siviter to find out when it is expected to be collected.

23.4 Year-end Audit Update / Approve and Sign Exemption Certificate

The Clerk advised she had received communication from PKF LittleJohn, the External Auditor. Since the PC's turnover does not exceed £25,000, they can exempt themselves from having an external audit. This will save the PC £200.00. The PC agreed. Cllr Ireland and the Clerk signed the Exemption Certificate. The Clerk to forward to PKF Littlejohn.

The Clerk confirmed she will take the accounts to the Internal Auditor, Barrie Woodcock, on 24th April.

24.0 Councillor's Reports

24.0 Uneven Pavement

Cllr Lewis commented on the uneven and broken pavement on Main Street, from the bus shelter up to the Church. The Clerk to contact Highways.

24.1 Floral Displays / Trees

ClIr Lewis confirmed this year's flower displays will be pink and white with a splash of red. He advised the Horse & Groom will follow the same colour scheme.

He advised he had spoken to Reuben Shaws for advice on using trees to screen the floodlights when they are installed at the Football Club. ClIr Lewis to pursue.

24.2 Litter Pick

The Litter Pick is arranged for Sunday 28th April from 10am.

25.0 Date of next meeting

Monday 13th May 2019 at 7.00pm, this will include the Annual Meeting of the Parish Council.

The meeting ended at 21:30

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council