

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 16th April 2018 commencing at 7:30pm

Present: Cllrs D Ireland, C Hardstaff, E Tunstall, S Molsom, W Lewis, N Clark, J Parker & the Clerk.
Parishioners/Visitors: Mr T Ireland, Mr I Holland (Brooke Farm) and Mr D Taylor (Trading Standards)

1.0 Apologies for Absence

Cllr's Barnfather & Powell
Parishioners: C Harrison

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's C Hardstaff and E Tunstall

4.0 Brooke Farm Extension

Mr Holland advised that Brooke Farm had been invited to work with the Commercial Development Unit to identify any commercial opportunities to help reduce running costs, increase customer numbers and generate more income. A four year plan has been put together and improvements include extending the shop, improving car parking for customers, reviewing the products sold in the shop, improvements to the café including increasing the range of food and drink served, developing a children's play area to encourage families to visit the site and increasing the plant sales area. Mr Holland advised there will be no changes to the existing buildings. Cllr Ireland asked Mr Holland if the PC could have the benefit of the car park for Village events, when Brooke Farm is closed, since parking is a problem in the village. Mr Holland advised he didn't see a problem with it, and agreed to discuss with colleagues. Cllr Ireland thanked Mr Holland for attending.

Mr Holland left the meeting at 19:50

5.0 Lorry Watch Update

Mr Dean Taylor, Trading Standards Officer attended the meeting to advise the Parish Council on how to effectively report weight restricted vehicles coming through the village. He assured the PC that all reports submitted to Trading Standards are followed up, though the outcome cannot be fed back to the reporter, due to limited resources. He advised that an outcome can take anything from a few weeks to 3 months. He advised that any vehicles misusing the weight restricted routes are sent a letter and asked to complete and return a form, however, the company/offender does not have to complete the form and this is stated on the letter they send out. Cllr Ireland asked that if the PC were to send through details and photographs to Trading Standards, would they be able to prosecute the offenders. Mr Taylor advised that they have no powers to prosecute but if they were repeat offenders, details could be passed to the police to prosecute. Mr Taylor commented that some large vehicles may look like they exceed the 7.5t weight limit, but actually don't, and some may be delivering in the area and have legal access. He commented that in his opinion, the situation had improved over the years with fewer vehicles breaking the limit. Cllr Ireland advised him of the Neighbourhood Plan and that they had employed a Traffic Consultant, Rob Hollins to look into the issue of traffic. The traffic survey conducted last year using an ANPR, showed that there was an average of 1,100 large vehicles per day driving between Wighay Road and the school. She advised it was a clear indication that the current enforcement is not reducing the number of lorries. She also advised of the scheduled ancient monument which is starting to collapse, which could be due to the increase in heavy traffic.

Cllr Clark advised reporting to both Trading Standards and the Traffic Commissioner. He advised that if the Traffic Commissioner threatened the companies, they would pay attention as they could lose their operator's license. Mr Taylor advised he would be carrying out an enforcement exercise this week in Linby and would report back to the Clerk. The Parish Council thanked Mr Taylor for attending.

Mr Taylor and Mr Ireland left the meeting at 20:15

6.0 Matters Arising

6.1 Linby Football Club

Cllr Ireland advised inviting Adrian Ward from the FC to the next Parish Council meeting to discuss the progress of the Neighbourhood Plan and the FC latest plans with regards to funding and development. The Clerk to pursue.

6.2 Defibrillator Training

Cllr Tunstall advised her colleague agreed to undertake defibrillator training to the PC. Cllr Tunstall to pursue.

7.0 Open Forum

None

8.0 Traffic & Road Safety

Cllr Molsom commented on the cars racing through the village on Sunday evening and he had witnessed around 200 cars parked up at Junction 27. The PC asked the Clerk to inform Cllr Barnfather. Cllr Molsom enquired whether the PC would consider purchasing or hiring CCTV or something similar to collect footage of the cars. The Clerk advised if the PC were to monitor the village, they would need to have certain policies in place, and agreed to contact NALC for advice. Cllr Clark advised he would be able to explore this further, but it may be that it would be easier to do as a private resident rather than as a Parish Council.

9.0 Neighbourhood Plan

Cllr Ireland advised that Gedling BC had requested the special policy on the safeguarded land at Top Wighay be removed from the plan. Hannah Barter, Planning Consultant had sent through her suggestions and re-worded sections to be included in the non-planning section. Cllr Ireland to complete this week. Hannah had advised the PC to keep the NP end date to 2032 to give the PC security since the local plan comes to an end in 2028. GBC had recommended taking out some of the Open Green Spaces, but Hannah advised keeping them in and letting it go to Regulation 14. Cllr Ireland advised she hoped that by May it can be sent out to Regulation 14 which is a 6 week consultation. Any major changes can then be implemented. The next stage is regulation 16 and then it will be sent through to an independent inspector.

10.0 Update on Lengthsman Scheme

Cllr Lewis advised he has been assisting the Lengthsman in digging out the pathway from Linby to Papplewick. He advised it is very hard work.

Village Clean Up

Cllr Lewis advised of weeds and shrubbery on the outskirts of the island near the Linby Trail that require attention. The PC agreed to arrange a Village Clean Up on Sunday 20th May. The Clerk to email residents.

Grass cutting, Wighay Road

Cllr Lewis advised the grass had been cut on Wighay Road down to the Railway, however, the area outside of the Strata houses had not been cut. The Clerk to contact Ashfield District Council and Gedling Borough Council to arrange a meeting to discuss who is responsible for this area.

11.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

12.0 The Heritage Centre & Linby Meadow Lease update

Cllr Ireland commented she felt that from a financial point of view it would still be cost effective for the Parish Council to take out a 25 year lease. Cllr Ireland agreed to contact Cllr Barnfather to discuss further.

13.0 Open Gardens update

Cllr Lewis asked the Clerk to email residents to make them aware of the event. He advised the docks need painting and had been advised to use microporous paint, since the previous paint had flaked off and the wood is wet underneath. He advised that Andy had made a start on scraping back the paint on the small dock. He also advised the lamp posts need painting, and the benches need sanding down and staining.

14.0 The Queen's Sapphire Jubilee Bench

The Clerk confirmed the benches have been ordered.

15.0 Bottom Cross Repairs

John Ruddy, specialist engineer had advised the Clerk that he had measured the survey drawings and visited the cross last week to undertake his condition survey and would forward the report to the PC by the end of the week. He asked if the structure had been rebuilt in the last 30 or 40 years. Cllr Hardstaff commented the culvert was opened up, but the structure had not been rebuilt.

16.0 GDPR (General Data Protection Regulations) – Update

The Clerk advised she had received further information from NALC to assist with complying to the GDPR. She advised she would look into what is required and report back to the PC as soon as possible. The Parish Council advised that they would pay the Clerk for any additional hours worked.

17.0 Correspondence / Planning Applications received

All correspondence had been circulate to the PC prior to the meeting.

None

18.0 Funding Update

18.1 Finance Report

The Finance Report was circulated to the PC prior to the meeting

Current Account: £2,837.25

Savings Account: £16,315.83

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
22/03/18	NCC	Heritage Centre Rent	£90.00
22/03/18	Agrovista UK Ltd	Wild flowers for Heritage Centre	£51.23
26/03/18	S Molsom	Reimburse for acroes for bottom cross	£51.60
01/04/18	E Gretton	March wages & home office expenses	£385.60
12/04/18	Nottingham Printing	Newsletters	£20.00
		TOTAL	£598.43

Receipts:

Date	Description	Amount
21/03/18	Resident donation, Silent Soldier campaign	£20.00
23/03/18	Resident donation, Silent Soldier campaign	£15.00
27/03/18	Gedling BC – donation towards Bottom cross repairs	£200.00
28/03/18	Resident donation, Silent Soldier campaign	£30.00
05/04/18	Horse & Groom – donation towards Christmas Tree	£350.00
05/04/18	Resident donation, Silent Soldier campaign	£50.00
	TOTAL	£665.00

18.2 Payments for approval

Details	Cheque Number	Amount
W Lewis – expenses for light bulbs at crosses and petrol for mower	300933	£20.48

18.3 CIL Update

None

18.4 Year-end Audit update

The Clerk advised that Linby PC have been one of the 5% sample organisation's to be selected for an Intermediate Review. She advised the Internal Auditor, Barrie Woodcock had said he is very busy and would not be available to carry out the internal audit until 10th May. He advised the Clerk that the PC could still approve and sign the accounting statements for 2017/18 without the internal audit report.

19.0 Councillor's Reports

19.1 Flag to go on PC's insurance

Cllr Hardstaff advised that the Millennium Fund has purchased a Flag for St George's Day. She asked if the PC would include the flag on their insurance. The Parish Council agreed that the flag could be insured if it becomes the property of the Parish Council. The Clerk to contact the insurance company.

19.2 Incident on Main Street

The Clerk advised she had been contacted by a member of the public to say that he was driving through the village when a stone hit his car door. He believed it had been thrown up by the lawn mower that was cutting the grass near Top Cross. He advised that he did not wish to pursue the damage through the insurance companies, but that he wanted to draw it the PC's attention to try and ensure that any similar incidents do not happen again in the future. Cllr Lewis commented that he checks for stones and will continue to carry out the necessary checks prior to mowing.

19.3 Damage to Stone Wall at Docks

Cllr Hardstaff advised that an AB Texel lorry had caused damage to the docks stone wall. Cllr Ireland advised the top of the coping stone has been sliced off and will need replacing. Cllr Lewis to pursue the quote from the Stone Mason, and the Clerk to forward onto AB Texel.

The meeting ended at 21.40

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council