

## LINBY PARISH COUNCIL

### Minutes of the Council Meeting at Brooke Farm, Linby on Tuesday 18<sup>th</sup> April 2017

**Present:** Councillor's D Ireland, C Hardstaff, W Lewis, S Molsom, E Tunstall, N Clark and the Clerk. Cllr C Powell and 1 member of the public Mrs C Harrison

#### **1.0 Apologies for Absence**

Cllr J Parker, Cllr C Barnfather

#### **2.0 Declarations of Personal and Prejudicial Interests**

Cllr Hardstaff declared an interest in the Local Plan

#### **3.0 Approval of the minutes from the previous meeting**

The minutes of the previous meeting were approved and signed by Cllrs Ireland and Hardstaff

#### **4.0 Matters Arising**

##### **4.1 Bus Shelter Window Slit**

The £550 donation from Galliford Try has now been received. Cllr Lewis advised he was still waiting for Rob Shacklock to confirm a date to carry out the works.

##### **4.2 Hayden Lane**

Cllr Ireland reported that she had received an update from Gedling and had replied to Carmel Edwards. She felt they still hadn't taken into account the ACS agreed number of houses so the fundamental issue still hasn't been addressed.

##### **4.3 Strata Development – Drainage**

Cllr Barnfather had emailed Christine James at NCC to find out whether the drain at Strata Development was connected. She agreed to pursue.

##### **4.4 Notice board**

The notice board near the school has now been repaired.

##### **4.5 Website**

The website is now being updated by the Clerk.

##### **4.6 Linby Meadow Grass Mound**

Cllr Ireland asked that the mud be removed and grass mound flattened. Cllr Lewis to pursue.

#### **5.0 Open Forum**

Nothing to report.

#### **6.0 Neighbourhood Plan Update**

Cllr Ireland advised Hannah Barter is working on the Policies and will forward them on to the Steering Group this week. She's also organising a meeting with Gedling BC to update them.

The Public Consultation will be held at Brooke Farm on Sunday 21<sup>st</sup> May.

Cllr Ireland advised of the meeting with the Traffic Consultant on 6<sup>th</sup> April. Rob Hollins had sent an email to Highways to arrange another meeting to discuss comments raised at the LNPSG Meeting. He had checked measurements and reported that a right turn onto Knightsbridge and Ward Avenue would not be viable. He checked the feasibility of a footpath on Church Lane, and advised it may not be feasible due to the blind bend.

At the last NP meeting, the group discussed having two more traffic surveys towards the end of May, which will cost £475 plus VAT. The PC agreed. The PC discussed the ATC's to be located on the periphery – going towards Papplewick, and near Ward Avenue/Knightsbridge. The data will be interpreted and a report will be sent to the Steering Group.

Cllr Ireland advised she had completed the expression of interest form to apply for the final tranche of funding, of approximately £6.5k. The PC agreed that any further funds required for the NP will be taken from the Parish Council NP budget.

Letters had been sent out to landowners regarding areas of designation for the open green spaces. D Ireland advised they had been unsuccessful in finding out the landowner of the areas near the Colliery Wheel and Black Pad, and would send an email to the Chief Executive at NCC.

The next NP meeting is Thursday 27<sup>th</sup> April.

### **7.0 Update on Lengthsman Scheme**

Cllr Ireland asked if the Lengthsman could strim around the village, including the ditch on the lay-by near black pad.

Cllr Lewis advised the contractors had not yet returned to flail the area near the Railway Crossing. The Clerk had contacted Highways, the Forestry Team, Green Estates and was waiting for a response from Ashfield D.C.

Cllr Ireland commented that £40,000 of the S106 contribution for Strata Homes had been allocated to maintain the green spaces at the site over a 10 year period, and asked the Clerk to contact Melvyn Cryer to find out if the PC can take ownership of this.

### **8.0 Bus Stop monthly inspection report**

Cllr Lewis advised the inspection had been carried out with no action required.

### **9.0 Lights around the Crosses update**

Cllr Lewis advised lights were now installed at the Bottom Cross and Top Cross was to be completed.

### **10.0 The Heritage Centre & Linby Meadow Lease update**

The Clerk reported she was waiting for a response from Brian Hoyle.

The Heritage Centre Open Days were confirmed as 7<sup>th</sup> May, 2<sup>nd</sup> July and 3<sup>rd</sup> September.

Cllr Lewis advised that at a recent PLLEG meeting, they had discussed the possibility of having some play equipment in Linby. They had discussed the Pub field, however this would be private land, and wondered whether the Heritage Centre would be suitable. Cllr Ireland advised not ruling out the pub field, since the LNPSG had applied for the field to be adopted as open green space and this could therefore be a community area with play equipment.

### **11.0 Strata Development – Fallen Fence**

The PC reported that the iron railings had been removed and the wooden fence reinstalled.

### **12.0 Best Kept Village Competition**

The Clerk to complete the application form and include a village map and exclusions.

### **13.0 Village Clean Up – Sunday 7<sup>th</sup> May**

Cllr Hardstaff to contact the Young Farmers for 22<sup>nd</sup> May.

The Clerk to email risk assessment to Cllr Clark to review.

The Clerk to contact the insurance company to inform them of the event.

The PC discussed jobs for the day including litter picking throughout the parish, clearing out the hedgerows along Wighay Road and into the Linby Trail, black pad area and past the Football Club. Cllr Lewis advised children could attend but would need to be supervised by a parent/adult.

### **14.0 Newsletter**

The Newsletter to be emailed or posted with an attachment informing residents of the Village Clean up on 7<sup>th</sup> May and the NP Public Consultation on 21<sup>st</sup> May.

### **15.0 Correspondence received**

All correspondence had been circulated to the PC prior to the meeting.

#### Planning Applications received:

2017/0298: 101 Wighay Road, Linby. No Objections

2015/0709: Linby House. No Objections. The PC commented that this part of the development is not passed for residential occupation.

### **16.0 Funding Update**

#### 16.1 Current Bank Balance

**£22,695.72**

#### 16.2 Finance Report & Bank Statement

The Clerk submitted the Finance Report, paid invoices and bank statement to Cllrs Ireland and Hardstaff.

#### Payments Made:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
13/03/17	W Lewis – expenses (petrol) paid by cheque no 300926	£14.04
27/03/17	Paragon Internet – website domain name	£7.19
27/03/17	D Ireland – expenses (mileage & stationery)	£20.20
27/03/17	E Gretton – expenses (mileage & overtime)	£34.56
28/03/17	E Gretton – NP wages for 24/3 & 27/3	£54.72
28/03/17	Howard Marshal – tyres for mower	£150.00
28/03/17	Urban Vision – planning consultant	£2,883.60
31/03/17	M K Joinery – Noticeboard repair	£30.00
03/04/17	E Gretton – March wages & home office expenses	£256.12
12/04/17	Gedling BC – Trade sweeping 1 <sup>st</sup> Apr to 30 Oct	£35.40
12/04/17	Groundwork UK – Refund unused NP Grant	£266.40
12/04/17	R&VA Hollins – Traffic Consultant	£1,500.00
	<b>TOTAL</b>	<b>£5,252.23</b>

#### 16.3

The Parish Council resolved that invoices do not need to be signed at the meeting, as they are already approved by the PC before payment is made.

#### 16.4 Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
22/03/17	Gedling BC – donation towards lights for crosses	£350.00
07/04/17	Galliford Try – donation towards bus shelter window slit	£550.00
18/04/17	Gedling BC – Precept (£10.567) & Grant Aid (£215)	£10,782.00
	<b>TOTAL</b>	<b>£11,682.00</b>

#### 16.5 Payments for approval

<u>Date</u>	<u>Details</u>	<u>Amount</u>
18/04/17	W Lewis – expenses (petrol)	£27.84
18/04/17	Nottingham Printing (Newsletters)	£18.00

#### 16.6 CIL Update

No updates

#### 16.7 Co-op Savings account Update

The Clerk confirmed all additional paperwork had been submitted to Co-op.

#### 16.8 Year-End Audit Update

The Clerk confirmed the accounts for 2016/17 had been prepared and submitted to the Internal Auditor.

#### 16.9 Auto-enrolment Pension Declaration

The Clerk confirmed the declaration was completed on 30<sup>th</sup> March.

### **17.0 Councillor Reports**

#### Health & Safety Policy

Cllr Clark to produce policy for next meeting.

#### Parking on verge outside of Hanson House & Footpaths

Cllr Ireland asked if the PC would look at installing wooden posts on the verge to prevent parking to protect the grass. Cllr Lewis felt this would encourage drivers to park further on the road and restrict the traffic flow during peak times. Cllr Clark commented it would calm traffic through the village, requiring drivers to slow down at the school. The PC discussed installing the snow drop chains, however, the PC felt these may cause an issue with drivers not seeing them, or children tripping over the chains, or being forced to get out of the car on the road. Cllr Ireland advised the PC have some oak posts and would not need to purchase new ones. Cllr Lewis suggested they would need to be cut to approx. 2 ft and would need to be concreted in. The PC also discussed putting large stones on the grass verge. The PC agreed to look into this further during the Village Clean Up.

The PC discussed the ongoing issue with parking on the stone footpaths. Cllr Ireland advised she has a large piece of stone that could be engraved. Cllr Lewis agreed to contact the engraver for a quote.

Cllr Ireland advised the cobbles at the middle entrance near the Top Cross were starting to lift up and require attention. The PC agreed to look into this further during the Village Clean Up.

W.I Bench

Cllr Lewis reported that the W.I would like to donate a bench to Linby PC. The PC were pleased to accept, and suggested it be located near the Pit Wheel.

W.I Memorial Garden

Cllr Lewis advised the W.I had recently lost some members and had asked about the possibility of having a memorial garden at the Heritage Centre. The PC agreed.

Planting

Cllr Lewis reported he had ordered all the plants for the barrels this year. The PC agreed for Cllr Lewis to order a climbing rose for the bus shelter.

Vintage Tea Party

Cllr Ireland advised that Brooke Farm were having an event on 8<sup>th</sup> July involving opening up the gardens, a tea party, entertainment for children and a craft fair. The PC discussed having Open Gardens and a tea party next year

Docks Fence & Lamp Post

Cllr Lewis advised the paint on the new timbers is peeling, and agreed to contact Andy Yates. He also reported the lamp post needed painting and agreed to pursue.

Clerk's Hours

Cllr Ireland advised the Clerk's hours had now increased to 9 per week.

Apologies for next meeting

Cllr Lewis and Cllr Powell

Cllr Ireland closed the meeting at 21:25

**Date of next meeting Monday 8<sup>th</sup> May 2017**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council