

## LINBY PARISH COUNCIL

### Minutes of the Council Meeting held at Hall Farm Offices, Hall Farm, Linby on Monday 13<sup>th</sup> January 2020

**Present:** Cllrs D Ireland, C Hardstaff, E Tunstall, W Lewis, J Parker, S Molsom and the Clerk  
Cllr's C Barnfather and M Smith

#### **1.0 Apologies for Absence**

Cllr's C Harrison and S Murray (GBC)

#### **2.0 Declarations of Personal and Prejudicial Interests**

None

#### **3.0 Approval of the minutes from the last meeting**

The minutes of the November meeting were approved and signed by Cllr's D Ireland and C Hardstaff

#### **4.0 Matters arising**

##### **4.1 Linby House Planning Application**

Cllr Ireland advised the application has been refused by Gedling Borough Council.

#### **5.0 Open Forum**

None

#### **6.0 Traffic & Road Safety**

##### **6.1 Docks accident**

Cllr Ireland advised of an accident involving a vehicle driving into the docks fence posts. The Clerk advised she has informed Via. Cllr Lewis provided the vehicle insurance details to forward to Via.

##### **6.2 Roadworks on Linby Lane, Papplewick**

Cllr Lewis reported that 4 way traffic lights in Papplewick are causing major disruption to traffic during rush hour.

##### **6.3 Road Safety**

Cllr Hardstaff reported that Mr Conidi, Head of Linby-cum-Papplewick School has contacted the PC to make them aware of three near misses on the road during morning drop off time. Cllr Ireland advised that the PC have had several discussions with Highways during the Neighbourhood Plan process and are keen to have a crossing as set out in the NP. Cllr Barnfather suggested the School contact Highways.

##### **6.4 Footpaths**

Mr Conidi reported that a parent had slipped and fell on the stone footpaths. Cllr Ireland advised all the paths are in a bad state of repair and the footpaths are one of the priorities the PC will look at when CIL money becomes available.

#### **7.0 CIL Projects**

The Clerk advised the PC have £1,816.85 of CIL which can be drawn down. The PC agreed to use the CIL to complete the section of footpath near Bottom Cross (near the bench). Cllr Molsom agreed to measure. Cllr Molsom and Cllr Lewis to obtain quotes.

Cllr Ireland requested the barrel near the school be removed. Cllr Ireland advised the two barrels in front of the pub also need removing.

#### **8.0 Lengthsman Scheme**

Cllr Lewis advised he has submitted three jobs – to replace the posts, to paint the ceiling at the bus shelter and twist back the 30mph sign. Cllr Hardstaff requested washing down the flagpole.

#### **9.0 Green Spaces Maintenance Programme**

The PC have received a quote from Roger Stillwell for £2,500.00 to maintain the grass throughout the Parish from 1<sup>st</sup> April to 21<sup>st</sup> October 2020. The PC agreed.

## **10.0 Highways Matters**

### **10.1 Footpath between Linby and Papplewick**

Cllr Lewis commented the footpaths between Linby and Papplewick need clearing and jet washing. Cllr Barnfather advised he has requested an inspector from Via to visit the site.

## **11.0 Flooding Issues/Dredging of ditches**

### **11.1 Dredging Ditch – Linby to Papplewick**

The Clerk confirmed the ditch between Linby and Papplewick has been dredged by the landowner. Cllr Lewis commented that the ditch on the opposite side of the road needs clearing. Cllr Barnfather advised this would be the riparian owners responsibility and not Highways. Cllr Lewis advised the water collects and saturates the footpaths opposite the layby. He commented there are some drain covers there. The PC agreed to visit the site and take photographs to forward to Cllr Barnfather.

### **11.2 Flooding, Linby Village**

Cllr Lewis advised he will meet Nick Clark at NCC Flooding on Thursday 16<sup>th</sup> January to discuss clearing out the blockage in the culverts.

## **12.0 Bus Stop monthly inspection report**

Cllr Lewis advised he has carried out the monthly inspection and painting the roof is on the jobs list for the Lengthsman. Cllr Lewis to research paint to use.

## **13.0 Christmas lights update**

The PC advised some lights have been damaged, the Christmas tree in the telephone box was vandalised and thrown across the road and youths have been seen walking through the village and kicking doors.

Cllr Lewis advised the electrician has agreed to service all the lights throughout the village.

Cllr Lewis reported that Via have installed a power supply box for Papplewick Parish Council for £400.00. He advised that Via had charged Linby PC over £2,000.00 for the same box. Clerk to pursue with Via.

## **14.0 Christmas Tree – PC to discuss planting tree**

The PC discussed the possibility of planting a tree at the Village Green. Cllr Lewis to source information on the tree and their roots and obtain quotes.

## **15.0 Heritage Centre Purchase**

Diane Blasdale at GBC Legal has now received the draft contract and transfer from NCC. NCC advised they will include a small strip of land which is under a separate title. There is also a small, unregistered area of land which the County wish to transfer. Diane raised concerns regarding this area of land and said the PC will not be able to register it. She advised the PC to exclude both areas from the transfer to ensure the registration process is kept simple. The PC advised the small areas had no significance to the site and resolved to accept the advice of GBC Legal. The PC agreed that the Contract will be signed by the Chair, Denise Ireland and the Transfer Documents will be signed by both the Chair, Denise Ireland and Vice-Chair, Claire Hardstaff.

## **16.0 Bottom Cross Repairs Update**

Cllr Lewis advised he has spoken to Mr Stillwell re: turfing at Bottom Cross and he has suggested scarifying and seeding instead of turfing. He has quoted £350-£450. Cllr Lewis advised Skillington's have £500 within their budget to turf the area and asked the Clerk to contact Morton Partnership to request the PC pursue this.

Cllr Lewis commented that the Snowdrops can now be replanted – The PC to meet Sunday 19<sup>th</sup> January at 10:30am.

Cllr Ireland reported they had received an email from Morton Partnership advising that under the contract the PC can hold back 2.5% (approx. £500 – 600) in case of any fault with the workmanship. The PC resolved to hold the 2.5% retention. The Clerk to contact Ed Morton.

## **17.0 Top Wighay update**

Cllr Ireland reported that members of the PC will meet with Pegasus on 27<sup>th</sup> January to discuss the development plan for Top Wighay. Hannah Barter, Planning Consultant at Urban Vision has agreed to attend.

Cllr Ireland advised the PC have employed Bancroft Consultancy to respond to the Top Wighay Highway Junction application. She advised the application is being dealt with separately to the Top Wighay development, and a recent traffic assessment has not yet been carried out. She advised traffic is the number one priority for residents and the PC require the expertise of Chris Bancroft to respond on their behalf.

## **18.0 Bonfire Event**

Cllr Lewis advised the PC that Mr and Mrs Holmes no longer want to be involved in the bonfire event. They have advised the hall will be available to hire for the weekend for £500.00. Papplewick Parish Council agreed at their last meeting they would like to host the event jointly with Linby PC. Cllr Lewis advised that it would require absolute commitment from everyone involved and more volunteers would be required. The PC discussed running the bar and food themselves, however Cllr Ireland raised concerns due to the amount of people to cater for. She commented that this year, the PC's could take on one of the tasks i.e. bar or food, rather than both. Cllr Lewis to discuss further at the next Bonfire Committee meeting in February and report back to the PC. The PC agreed to run the event jointly with Papplewick Parish Council.

## **19.0 Correspondence Received**

*All correspondence had been circulated to the PC prior to the meeting*

## **20.0 Planning**

2019/0300, The Limes. Proposed internal/external works/alterations to listed building.

2019/1042TCA, The Retreat. Prunus – Fell due to bracket fungus & dying. Robina – Fell due to split in trunk & dying. Also remove stump to replant in same location with Eucalyptus tree.

2019/0880, Land North of Papplewick Lane. Substitution of house type to plot no. 6

## **21.0 Funding Update**

### **21.1 Finance Report**

Current Account: £11,561.12 Savings Account: £15,047.77

#### **Payments Made:**

*All payments made by bank transfer unless otherwise stated.*

<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>
05/11/2019	RS Lawn Care (Roger Stillwell) – Grass cut Village & Strata	£360.00
06/11/2019	Gedling Borough Council – Trade sweep (Oct)	£37.56
06/11/2019	Urban Vision – Revised Consultee response for Linby House	£90.00
13/11/2019	Leisure Lites Ltd – Christmas lights	£200.40
13/11/2019	Southern Electric – Heritage Centre	£21.61
25/11/2019	RS Lawn Care (Roger Stillwell) – Grass cutting Village & Strata	£90.00
01/12/2019	E Gretton – Nov wages & home office expenses	£456.58
01/12/2019	ICO Registration Fee	£35.00
03/12/2019	Joe Walker Haulage – Tree delivery	£60.00
03/12/2019	The Morton Partnership – Engineer for Bottom Cross	£1,320.00
03/12/2019	E Gretton – Reimburse for postage (contracts to Morton's)	£3.53
10/12/2019	Skillington's – Bottom Cross works – Interim Certificate No. 1	£6,232.04
17/12/2019	Bancroft Consulting – Brief for Top Wighay Planning App	£1,620.00
17/12/2019	W Lewis – Expenses	£48.85
17/12/2019	E Gretton – Reimburse for postage (contracts to Morton's)	£3.53
01/01/2020	E Gretton – Dec wages & home office exp	£456.58
	<b>TOTAL</b>	<b>£11,035.68</b>

Receipts:

<b>Date</b>	<b>Details</b>	<b>Amount</b>
13/11/2019	NCC – Donation towards the Christmas Lights supply	£500.00
20/11/2019	HMRC – VAT Reclaim	£425.69
26/11/2019	Mr P Holmes – Proceeds from Bonfire Event	£1,494.79
12/12/2019	Historic England – Interim 2 <sup>nd</sup> payment – Bottom Cross	£9,500.00
13/12/2019	Gedling Borough Council – Donation towards Power Supply for Christmas lights	£750.00
	<b>TOTAL</b>	<b>£12,670.48</b>

21.2 Payments for approval

13/01/2020	Bancroft Consulting – Brief for Top Wighay Planning App	£525.00
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21.3 CIL Update

£1,816.85 is now available to the PC. See Item 7.0.

21.4 Advertising on website

The PC had received an email from a residential home in Hucknall asking to advertise their business on the PC's website. It was agreed that only businesses within the parish will be considered.

**22.0 Pension Re-Enrolment**

The Clerk advised the re-declaration deadline is 1<sup>st</sup> June 2020. The Clerk to pursue.

**23.0 Prepare Budgets for 2020/2021**

The Clerk circulated the proposed budget for 2020/2021 prior to the meeting. All budget heads were reviewed by the Parish Council. The Clerk to prepare the agreed budgets and circulate final document to the PC. The 2020/21 budget will be signed at the next meeting and available to view on the website.

**24.0 Precept Recommendation for 2020/2021**

The Clerk to calculate the Precept and circulate to the Parish Council for approval. Upon approval, the precept recommendation for 2020/21 will be submitted to Gedling Borough Council.

**25.0 Review Ear Marked Reserves**

Clerk to pursue

**26.0 Councillor's Reports**

26.1 Carols around the Tree event

Cllr Hardstaff advised the event raised £218.00 which was donated to Nottinghamshire Hospice. The event has been funded by the Millennium Fund, which has now ended. The Parish Council would like the event to continue, however, they don't feel that it should be precepted for. The PC advised contacting the School to ask their PTA/Friends Group if they would consider fund raising for the decorations, since this has previously been donated by the Millennium Fund. The PC advised asking for donations from local businesses to advertise in the hymn books. The Clerk to contact Mr Conidi and Reverend Raaff re: the change in organisation.

**20.0 Date of next meeting**

Monday 10<sup>th</sup> February

**The meeting ended at 21:55**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council