

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 9th January 2017

Present: Councillor's D Ireland (Chair), C Hardstaff (Vice Chair), W Lewis, E Tunstall, N Clark, J Parker, Cllr C Barnfather, Cllr Powell. Parishioner: C Harrison

1.0 Apologies for Absence

Cllr S Molsom

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes – 14th November 2016

The minutes of the previous meeting were approved and signed by Cllrs Ireland and Hardstaff

4.0 Matters arising

None

5.0 Open Forum

None

6.0 Neighbourhood Plan Update

Cllr Ireland advised the LNPSG had tendered for the position of Planning Consultant and decided to employ Hannah Barter of Urban Vision Design, based on her knowledge of neighbourhood planning, her conservation background, knowledge of the local area and the work she has already produced on the Linby Heritage & Character Assessment.

Cllr Ireland advised she is in the process of applying for a technical support package to look at the remainder of the safeguarded land at Top Wighay and is currently completing an application for the next tranche of funding.

Cllr Ireland advised of a meeting held in December with David Pick, Jenny Hawkes and Tina Cook at Notts County Council. Rob Hollins, Traffic Consultant and Stephen Walker at Papplewick Parish Council were also present. The meeting had been arranged to discuss the current progress of Linby and Papplewick's Neighbourhood Plans. They advised Highways of the common issues between Linby and Papplewick including traffic speed and road safety in the villages. D Ireland advised R Hollins had received the Strategic Traffic Assessment and the Traffic Assessment from Ashfield DC. R Hollins advised there was not enough emphasis on the impact of traffic from Wighay Road down to Papplewick, the only mention regarding traffic measures was the Griffins Head Junction. Cllr Ireland advised one of the key points of the meeting was highlighting to Highways that one scheme doesn't fit all, and advised she would like a more sympathetic approach to dealing with the safety issues when it comes to the conservation area. Reducing the speed in the village and increasing signage has had no impact on the speeding, as confirmed by three accidents, one of which was near the school. R Hollins has suggested some schemes throughout the parish to address the issues the parish faces. Highways said they would look at the schemes and report back to R Hollins with their likes/dislikes and what they feel is feasible. Cllr Ireland advised a pelican crossing would not look out of place on Wighay Road, but within the conservation area a more informal type of crossing would be more appropriate. Cllr Ireland advised she has a meeting scheduled with Mark Spencer to discuss the above and would like the backing of Cllrs Barnfather and Powell. Cllr Ireland concluded it was a positive meeting and was beneficial to have the expertise of the Traffic Consultant to look at and interpret the data.

R Hollins is requesting an up to date crash analysis and finalising the scheme to send to Highways. He is also working on the Griffins Head junction, looking at the use of softer materials and the possibility of creating an island. Tina Cook from Highways has agreed to look at the ideas. A scheme coming through very quickly is the roundabout at Papplewick Lane/Moor Road junction. R Hollins is also looking at this junction and the materials that could be used.

Cllr Barnfather advised he had spoken to Paul Hillier at NCC who agreed he would recommend reducing the speed limit on Wighay Road to 30mph. It would be a bidding process. He advised it would be feasible depending on next years funding. If signed off, a reduction could be implemented this summer. Cllr Ireland advised that R Hollins was also looking at the signage on Wighay Road, which is hidden by trees. He's looking at having gateway signs with the speed limit included and putting them at eye level.

7.0 Update on Lengthsman Scheme

Cllr Lewis advised the PC have 6.4 hours remaining. Outstanding jobs include tidying up the island and cleaning the path in front of Hanson House.

8.0 Bus-Stop – Monthly Inspection Report – December & January

Cllr Lewis advised the inspection had been carried out for December and January with no action required.

9.0 Health & Safety Policy / Risk Register

Cllr Clark advised these are now up to date with no further action required.

10.0 Hayden Lane – Update on Housing

Cllr Ireland advised she had confirmed with Carmel Edwards, Programme Officer for the examination, that the PC would be making representation at the hearing. She advised the PC would like to make representation on issue 7 - the Hayden Lane site and also issue 1 - the duty to co-operate. Cllr Ireland advised Hayden Lane and Land north of Papplewick Lane were now being treated as separate sites, even though it had previously been part of the strategic site - Land north of Papplewick Lane, which had been dealt with under the Aligned Core Strategy. The strip of land at Hayden Lane is now being classed as a non-strategic site. Cllr Ireland advised the PC would have the support of Mark Spencer and Cllrs Barnfather and Powell.

Cllr Ireland advised Bellway Homes have completed the contract on Land north of Papplewick Lane. There is outline planning permission in place which had been sought by the Co-op prior to it being sold.

11.0 Footpaths - Update

Cllr Lewis advised Robert Shacklock is due to carry out the work to the broken slab.

12.0 Overhanging trees on Church Lane – Update

Cllr Lewis advised the hedges at the kennels had been cut back. Highways had confirmed they would not be responsible for overhanging trees on unregistered land, unless an obstruction or hazard was posed on the highway. They advised Highways Inspectors no longer deal with overhanging vegetation as this is dealt with by the Liaison Team. They advised they would liaise with the Maintenance Team and find out if works is required and when they propose to carry them out. Clerk to chase.

The Clerk to chase Natalie at Brightwater regarding the car park at Church View.

13.0 The Heritage Centre & Linby Meadow update

The Clerk advised that Linby PC had not been given approval from NCC for the sale of Linby Heritage Centre & Meadow, due to concerns that the maintenance requirements may not be met in the future, since parish council's change. Instead, they have offered the PC a long lease of 99

The Clerk advised that Linby PC had not been given approval from NCC for the sale of Linby Heritage Centre & Meadow, due to concerns that the maintenance requirements may not be met in the future, since parish council's change. Instead, they have offered the PC a long lease of 99 years with an annual rent of £1.00. The terms request that the PC pay for NCC's legal and surveying fees. Cllr Ireland confirmed the Clerk had spoken to Melvyn Cryer who had agreed to release some of the S106 contributions from the Strata Home's Development to pay for the legal fees. It was resolved to take the 99 years lease. The Clerk to contact Marie Glaister at NCC and Robert Barber Solicitors.

Cllr Ireland advised the PC would receive 100% relief on business rates at the Linby Heritage Centre in the next financial year.

14.0 Linby Docks – update on adopting the docks

The Clerk advised she had spoken to Aon and they had advised they would not insure the underground pipes/culverts and recommended speaking to Severn Trent Water. Severn Trent Water advised the pipes are not their responsibility. The Rivers and Canals Trust and The Environment Agency also advised they are not their responsibility. Highways advised they only have responsibility for the pipes underneath the highway. Currently, any issues with the underground pipes on unadopted land would fall to Gedling Borough Council as they would have a duty to ensure the safety of the public. Based on this information, the PC resolved not to adopt the Docks. Cllr Ireland advised the Docks can still be registered as an Open Space within the Neighbourhood Plan.

15.0 Website – Moving forward

The Clerk advised she would incorporate the web updates as part of her role as Clerk. She advised she would be meeting with Nick Bramwell of Two Little Fishes in February. N Bramwell advised the cost of Hosting and the Domain Name would be around £35 p/a and recommended Paul Bell at Boilerroom Digital for any technical support.

16.0 Feedback on Carols around the Tree

Cllr Lewis commented he had received very positive feedback on the event. The PC agreed they would not wish the event to become any bigger in the future. Cllr Ireland advised not advertising on social media. The event raised £327.75. The Clerk to send a thank you letter to Elveden Farms for the Christmas tree and to The Horse & Groom Pub for their contribution to the tree.

17.0 Strata Development update re: paths and drainage ditch

Cllr Powell advised the necessary works to the paths and drainage ditch are to be carried out imminently. Cllr Barnfather advised there have been no recent flooding issues on or around the site. Cllr Parker advised of the fallen fence by the Village sign. The Clerk to contact NCC.

Top Wighay Development Brief: Cllr Ireland gave a brief overview of the meeting she attended at Gedling Borough Council to discuss the Top Wighay Development Brief. Also present was Cllr Molsom, Stephanie Roberts and Stephen Walker of Papplewick Parish Council. She advised the following:

- There are no changes to the maps or layout of the site
- No direct vehicular access will be permitted from the site to Wighay Road or between the site and the Strata homes site.
- The need for a park & ride had been considered, however it was predicted that the level of usage would be very low and will therefore no longer be included.
- Contributions to secondary school provision are likely to be in Hucknall.
- Changes to the brief include strengthening the wording in relation to Joe's Wood and Wighay Road Grassland to minimise impacts on LWSs (Sink sites)
- Clarify wording to confirm that further development on LWS is unacceptable

- Strengthen reference to the creation of new wildlife corridors.
- Clarify that the ACS allocates Top Wighay Farm for housing and promotes significant new economic development.
- The Council's longstanding ambition is that the site is suitable for 8.5 hectares of B1 (Offices) and B8 (Warehousing) employment uses.
- No changes to the proposed capacity of the site or density, but an amendment to steer any 3 storey houses away from boundaries of site.

(Offices) and B8 (warehousing) employment uses.

- No changes to the proposed capacity of the site or density, but an amendment to steer any 3 storey houses away from boundaries of site.

18.0 Fencing near school – agree contractor to carry out the work

The PC had received a further two quotes from Busy Bee Fencing and Wood Lane Timber Merchants. The PC resolved to use Wood Lane Timber Merchants. Cllr Lewis to contact a Joiner.

19.0 Planning Applications received:

2016/1251 Vine House – PC observations: No objections

2016/1296 Former Abbey Quarry – PC observations: No objections

20.0 Correspondence Received

All relevant correspondence was forwarded to the PC prior to the meeting.

21.0 Funding Update

Current Bank Balance - £17,867.07

Payments made since last meeting

DATE	CHEQUE NO.	PAYABLE TO	AMOUNT
17/11/16	300914	Gedling – Road sweeping	£70.80
28/11/16	300915	HMRC – Tax re: Clerk Wages	£39.60
28/11/16	300916	Southern Electric	£26.58
28/11/16	300917	R & VA Hollins – Traffic Cons	£599.15
29/11/16	300918	W Lewis – Expenses	£36.83
06/12/16	300919	D Patel – Planning Cons	£2,038.40
		TOTAL	£2,811.36
20/11/16	S/Order	Two Little Fishes – Nov	£31.00
01/12/16	S/Order	E Gretton – Nov Wages	£216.52
20/12/16	S/Order	Two Little Fishes – Dec	£31.00
01/01/17	S/Order	E Gretton – Dec Wages	£295.12
		TOTAL	£573.64

Receipts since last meeting

DATE	DETAILS	AMOUNT
01/12/16	Best Kept Village Runner Up Prize	£50.00
13/12/16	LV – Insurance for damage to fence	£1,950.00
	TOTAL	£2,000.00

Cheques for Approval

DATE	CHEQUE NO.	PAYABLE TO	AMOUNT
09/01/17	300920	E Gretton – Nov & Jan NP wages	£47.88
09/01/17	300921	Elveden Farms – Christmas tree	£510.00
09/01/17	300922	Shaw & Sons – Minute book	£214.49
09/01/17	300923	R & VA Hollins – Traffic cons.	£1,843.55
09/01/17	300924	Leisure Lites -	£162.60
		TOTAL	£2,778.52

CIL Payments Update

Application Number	Collected Parish CIL
2016/0736	£483.00

2016/0736	£483.00
-----------	---------

Linby PC has £483.00 of CIL funding available. It was resolved to receive this payment from Gedling Borough Council on 1st April 2017. CIL regulations state the monies need to be spent within 5 years of receipt. The PC agreed to use the CIL towards improving the village footpaths. The Clerk to contact Alan Siviter.

22.0 Councillor Reports

Village Projects: The PC discussed projects to complete within the current financial year.

- Lighting the Crosses. Cllr Lewis has received a quote of £100.00 from an electrician who will carry out the work. Cllr Lewis to obtain suitable lights.

23.0 Budget Forecast 2017/18 and Precept

All budget heads were reviewed and approved by the PC.

It was resolved to increase the Clerks hours to 9 per week to reflect her workload and increase pay to £9.40 per hour in line with NALC pay scales recommendations.

The PC has not received confirmation of the approved tax base from Gedling Borough Council. Upon receipt of this, the PC will calculate the precept. Upon receipt of Form A of the Provision Notification of Precept 2017/18, the Clerk will forward the Precept recommendation to Gedling Borough Council.

The 2017/18 budget forecast will be signed at the next meeting and available to view on the Linby website.

Cllr Ireland closed the meeting at 22:00

Date of next meeting Monday 13th February 2017

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council