

LINBY PARISH COUNCIL

Minutes of the Council Meeting held on Monday 8th June 2020 commencing at 7:30pm

Due to the Covid-19 Crisis, the meeting was held remotely via Zoom (remote meeting platform)

Present: Cllrs D Ireland, C Hardstaff, E Tunstall, W Lewis, S Molsom, C Harrison, J Parker and the Clerk
Cllr C Barnfather (GBC)

1.0 Apologies for Absence

Cllrs S Murray and M Smith (GBC)

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the May meeting were approved by the Council. It was agreed the minutes will be signed at the next face-to-face meeting.

4.0 Matters arising

None

5.0 Open Forum

None

6.0 Traffic & Road Safety

Following the last meeting, the Clerk advised she contacted Police Inspector Chris Pearson regarding speeding and scramblers on the roads and along the Linby Trail and he had advised he would increase patrols in the area. The PC reported the issue has quietened lately.

7.0 CIL Update / Projects

None

8.0 Lengthsman Scheme / Green Spaces Maintenance

Cllr Lewis reported the Lengthsman has sanded down and painted two of the docks. The docks along the Access Road still to do. He advised the Lengthsman is away for the next two weeks. Outstanding jobs include painting the bus stop ceiling and the Pitwheel. The Clerk to find out the colour codes for the Pitwheel.

9.0 Rotten posts surrounding Bottom Cross – update

Cllr Lewis to pursue.

10.0 Clearing blocked culverts – update

Cllr Ireland advised that the meeting arranged to discuss the flooding issues and Top Wighay development was cancelled last week due to the PC's Planning Consultant going into early labour. Cllr Lewis advised the matter of the collapsed culvert needs to be dealt with urgently. He advised he's already had confirmation that the responsibility for the collapsed culvert is Highways. Cllr Barnfather reported he continues to chase between the two departments at NCC and commented that they need to look at a map of all the culverts and agree once and for all who is responsible for which area. Cllr Barnfather agreed to chase and report back to the PC.

11.0 Highways Matters

11.1 Clean Reflector Lights between Linby and Papplewick

Cllr Barnfather advised a works order has been raised.

12.0 ADC Properties to clear ditch near Strata – Update

Cllr Barnfather advised a letter has been sent to ADC Properties today.

13.0 Bus Stop monthly inspection report

Cllr Lewis advised he has carried out the monthly inspection with no immediate action required.

14.0 Miner2Major – Planting at the Heritage Centre & near Waterloo Island - Update

Cllr Lewis reported on the remote meeting held on 3rd June. He advised a meeting has been arranged onsite on Thursday 18th June between Steve Little at Miner2Major, Nic Wort at NCC (Greenwood) and the PC to discuss planting in more detail. The Clerk to forward a map indicating where the flood lights will be installed at the Football ground.

15.0 Heritage Centre Purchase

Diane Blasdale at GBC advised they are still waiting for the removal of the Coal Boards Restriction from the title, which she advises should be removed first before completing to ensure there are no issues with registering the Transfer.

16.0 Top Wighay update

Cllr Ireland confirmed the PC's response to the planning application was submitted a few weeks ago. She reported she has emailed Mike Avery and Nigel Bryan to advise on a timeframe and how the PC's comments will be dealt with. Cllr Barnfather advised that all responses will be analysed by the officer in charge, who will go through each point raised. He advised it will be a lengthy process on a large application such as Top Wighay. Cllr Ireland advised the meeting between the PC, Mark Spencer, GBC and NCC was cancelled last week due to the PC's Planning Consultant, Hannah Barter, going into early labour. Cllr Ireland advised it is important that Hannah represents the PC at the meeting due to her expertise and involvement in the Top Wighay application. Hannah advised she hoped to be back at work in the next 3 to 4 weeks.

17.0 Website Accessibility

Cllr Parker advised the deadline is 23rd September. Cllr Barnfather advised the Clerk to contact Emma at Ravenshead PC for advice, as they are currently liaising with their website provider about this. Clerk to pursue.

18.0 Gateway Sign

The PC agreed on a location for the sign on Church Lane, the parcel of land outside Church View Apartments. Cllr Barnfather advised the location will need to be approved by Highways, and advised he will contact Paula Johnson to arrange an onsite meeting. Cllr Barnfather to liaise with Cllr Lewis.

19.0 Small Business Rates Relief Government Grant

The Clerk contacted NALC prior to the meeting to ask advice on whether the PC had any restrictions on donating some of the grant. NALC advised sending through a list of organisations and amounts and they will check with their legal team. The PC discussed donations of £1,500.00 to the Hucknall food bank, £500.00 to the Linby-cum-Papplewick primary school and £500.00 to Papplewick Preschool Playgroup. The remaining 75% to be held in reserves. The Clerk to contact NALC.

20.0 Correspondence

All correspondence has been circulated to the PC prior to the meeting

21.0 Planning Applications

2020/0435TCA The Red House, Linby Lane. Proposal: Fell Leylandii tree in front garden. The PC had no objections.

2020/0427 Boat and Machinery Store, Quarry Lane. Proposal: Change of use of land and the existing building known as the Boathouse for use as a flexible events venue and the extension of the existing building the erection of a perimeter fence, be utilised for weddings, small functions and community events for up to 30 weddings/weekend events and no more than 180 weekday events per calendar year. The PC submitted their objections to GBC.

2020/0465TCA, Willow Bank, Linby Lane. Proposal: Works to trees: T1 (Oak), T2 (Willow), T4 (birch) – reduce; T3 (conifers), T5 and T6 (sycamore) – pollard. The PC had no objections.

22.0 Funding Update

22.1 Finance Report

Current Account: £20,892.11

Savings Account: £25,078.25

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Details</u>	<u>Amount</u>
15.05.2020	W Lewis – Reimburse for light fittings at Bottom Cross	£40.55
15.05.2020	W Lewis – Reimburse for petrol for mower	£17.82
15.05.2020	W Lewis – Reimburse for electrical fittings for Bottom Cross	£15.60
15.05.2020	Gedling Borough Council – Trade sweep April	£32.24
15.05.2020	Urban Vision – Response for Top Wighay application	£1,260.00
21.05.2020	W Lewis – Reimburse for grass seed	£9.00
21.05.2020	Southern Electric – Heritage Centre Electricity	£31.34
28.05.2020	Barrie Woodcock – Internal audit fee	£112.50
01.06.2020	E Gretton – May wages & home office expenses	£474.13
	TOTAL	£1,993.18

Receipts:

None

22.2 Payments for Approval

Bancroft Consulting – Consultancy fee for Top Wighay response £2,610.00

Gedling Borough Council – Trade sweep for May £32.24

Reuben Shaw – Lawn Feed £54.00

Reuben Shaw – Summer bedding plants and compost £420.00

22.3 Internal Audit Report

The internal audit has been carried out by Barrie Woodcock. There were no matters arising from the 2019/20 internal audit.

22.4 External Audit Update

The Clerk advised the AGAR and other related documents will be forwarded to PKF LittleJohn this week. The accounts documents for 2019/2020 will be available to view on the website www.linby.org.uk from Thursday 11th June.

23.0 Councillor's Reports

23.1 Zoom Subscription

Papplewick Parish Council contacted Linby PC re: splitting the cost of a Zoom subscription. The PC advised they were happy to continue to use the free Zoom option.

23.2 PC Mower

Cllr Lewis reported he has agreed that the Lengthsman can use Linby PC's mower to cut the grass in Papplewick. He advised Papplewick Parish Council are paying for the petrol they use. Cllr Lewis advised the mower needs a new tyre. Cllr Lewis requested the Clerk contact Papplewick Parish Council requesting they split the cost of any repairs and servicing. The clerk to pursue.

23.3 Hedge cutting, Quarry Lane

The PC discussed the hedge which has been cut along Quarry Lane. Cllr Hardstaff advised that hedges should not be cut between March and August due to birds nesting.

24.0 Date of next meeting

Monday 13th July – Via Zoom

The meeting ended at 20:33

Signed

Chair of the Parish Council

Signed

Vice-Chair of the Parish Council