

## LINBY PARISH COUNCIL

### Minutes of the Council Meeting at Brooke Farm, Linby on Monday 12<sup>th</sup> June 2017

**Present:** Cllr's D Ireland, C Hardstaff, N Clark, E Tunstall, W Lewis, J Parker and the Clerk. Cllr's C Barnfather and C Powell, and 2 parishioners (C Harrison, Rev. T Raaff)

#### 1.0 Apologies for Absence

Cllr S Molsom

#### 2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

#### 3.0 Approval of the minutes from the previous meeting

The minutes of the previous meeting were approved and signed by Cllrs D Ireland and E Tunstall

#### 4.0 Matters Arising

Cllr Ireland reported the slit in the bus shelter has now been completed by Rob Shacklock. She reported the Village Clean Up was a success and expressed her thanks to Mrs Harrison for organising the involvement of the residents from Strata homes. The Clerk to write a letter of thanks to the Young Farmers.

#### 5.0 Open Forum

Cllr Ireland welcomed Reverend Trevor Raaff to the meeting. Reverend Raaff introduced himself to the Parish Council and advised he had settled into the Parish well. He advised he was looking at making various changes including the way they do services in order to meet the needs of the growing parish and was looking to modernise the inside of the church including installing an AV system. He felt it was encouraging that more families were coming to church. They recently held a BBQ and camp out at the Rectory, which was great fun and it was great to see new faces. Cllr Lewis commented he had received very positive feedback from residents in the village.

#### 6.0 Neighbourhood Plan Update

Cllr Ireland reported the final tranche of the grant had been received. She advised that H Barter had drafted the policies and these will be presented at the NP meeting this week. She advised H Barter has built up a good relationship with Gedling Borough Council and has been open with them throughout the process. She advised of a meeting with Gedling Borough Council on 19<sup>th</sup> June to go through the policies so that when it gets to the referendum, these will have already been agreed.

D Ireland commented on the good turnout from the residents of Strata Homes at the recent Public Consultation Event. She commented she was disappointed with the turn out from residents within the village. The main issue brought up at the Consultation was traffic, and she advised this will be a major part the Neighbourhood Plan.

Rob Hollins, Traffic Consultant has been liaising with David Pick and Tina Cooke at NCC regarding the draft proposals to find out what they felt would be feasible. R Hollins had looked at some of their proposals, including putting in a splinter island. He has taken measurements and fed back his assessment to NCC. D Ireland advised that Tina Cooke had agreed that no white lines would be marked in the dock area, however, within the last week the whole village had been completely marked to an extremely poor standard. Cllr Barnfather advised it was Via who deal with the day to day maintenance, and at the moment as the NP is not approved Via are carrying out their work to maintain the roads, in the absence of that plan.

Cllr Lewis reported that the day after Via had made the markings, they came out again to mark out pot holes, marking over the white lined markings they had just made. Cllr Barnfather asked the Clerk to forward the photographs to him.

Cllr Ireland advised the Green Space Allocations have been sent out. She advised Graeme at the Horse & Groom pub was keen to include the field behind the pub. Cllr Ireland had met with the Stuart Ashton, Head of Planning at Haworth Estates and walked around the SINC site at the Strata development which he agreed was very untidy and full of weeds. They looked at the hedgerows and ditch, and he agreed to return in the autumn to sort out the present hedgerow and infill. He advised he had sent in a proposal to Gedling to build two houses and several bungalows on the outer area of the wild life site however it had been refused. He sent over the planning proposal to the Parish Council for their comments. In the briefing, the SINC site would be strimmed twice a year, however he proposed they could make it a more attractive open green space. C Harrison agreed to find out the opinion of the local Strata residents and report back to the PC. She advised that the residents opposite the SINC site may not be happy since they were sold their properties on the basis that the wildlife site would not be developed. Cllr Tunstall was concerned that further housing would create more traffic coming out of Wighay Road, but agreed there was a need for bungalows within the parish.

### **7.0 Update on Lengthsman Scheme**

Cllr Lewis advised all is going well and he has requested strimming around the whole of the village.

He reported that for the Lengthsman to tidy the Island takes around 7/8 hours, however, he has spoken to someone who could do the work in around an hour, at a cost of £35 per hour. He could request the island to be cut twice a year. The Parish Council agreed. Cllr Lewis advised Andy will repaint the docks and lamp posts, and the metal railings leading up to the school.

Cllr Hardstaff advised that weed killing had not been carried out on Church Lane and asked the Clerk to chase Highways.

Cllr Lewis advised Church Lane desperately needs siding up. The Clerk confirmed Highways had reported the works would be carried out within this financial year. Cllr Lewis asked the Clerk to chase Highways for a definite date.

Cllr Lewis commented on the pot-holes on Church Lane and asked the Clerk to contact Highways.

### **8.0 Hayden Lane update**

Due to the Inspector requiring more information the last hearing was temporarily adjourned, the inspector has requested another hearing to clarify further points regarding windfalls and potentially more housing sites.

### **9.0 Bus Stop monthly inspection report**

Cllr Lewis advised the inspection had been carried out with no action required.

### **10.0 The Heritage Centre & Linby Meadow Lease update**

The Clerk reported that she had spoken to Brian Hoyle who advised that the proposal for the PC to take out a long lease on the Heritage Centre had gone to the pre-agenda, however Helen Smith had requested some further information from the Parish Council. Mr Hoyle advised that Marie Glaister has now returned to work and will contact the Parish Council regarding these questions. Cllr Barnfather asked the Clerk to find out which department Helen Smith works for. Cllr Ireland asked the Clerk to arrange a meeting as soon as possible to move this forward.

### **11.0 Health & Safety Policy**

Cllr N Clark to produce Health & Safety Policy for the next meeting

### **12.0 The Queen's Sapphire Jubilee Bench**

Cllrs Barnfather and Powell offered to donate towards the bench. Cllr Lewis to advise the Clerk of the cost. The bench to be located at the pitwheel and to include a plaque commemorating the Queen's Sapphire Jubilee.

### **13.0 Wooden posts outside of Hanson House**

Cllr Lewis advised he is waiting to hear from John Wagg re: how to install the posts.

Cllr Tunstall advised gating off the area to stop people walking alongside the brook as there is very little room to walk and it is easy to fall into the road.

### **14.0 Engraved stones on footpaths to prevent parking**

Cllr Ireland reported that two stones have been engraved and are ready to be placed. It was agreed to place one near Brooke Farm and one near the entrance to the middle section of the access road. Cllr Lewis advised that since the road near the cottages was partly privately owned, he would ask if residents would be happy to make a contribution towards the stone being placed there.

The crosses on the PC letterhead logo could also be engraved into the stone at a cost of £60 per stone. The PC resolved not to include the crosses logo on the stones due to the cost.

### **15.0 Reset/Replace cobbles**

Cllr Ireland advised that Highways had tarmaced the cobbles on the access road, and the Clerk had emailed Highways asking them to return to take out the tarmac, since the PC had already agreed for the cobbles to be re-set by John Wagg. This is an unadopted road and the works should not have been carried out by Highways. Highways agreed to remove the tarmac that has been laid but advised that this will leave a defect that poses a hazard, and wanted confirmation from the PC to proceed. Cllr Ireland to confirm with John Wagg when he can carry out the works and report back to the Clerk.

### **16.0 Correspondence received**

All correspondence had been circulated to the PC prior to the meeting.

Planning Applications received: None

### **17.0 Funding Update**

#### **17.1 Current Bank Balance**

£23,802.33

#### **17.2 Finance Report & Bank Statement**

The Finance Report and Bank Statement was emailed to the PC prior to the meeting.

Payments Made:

*All payments made by bank transfer unless otherwise stated.*

<b><u>Date</u></b>	<b><u>Payee</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
09/05/17	CPRE	Best Kept Village Competition.	£4.00
09/05/17	Nottingham Printing	4 x A2 waterproof	£20.00
09/05/17	Gedling Borough Council	Trade sweeping for May	£35.40
18/05/17	E Gretton	NP wages for 27/04/17	£25.85

18/05/17	E Gretton	Expenses – postage	£6.74
18/05/17	D Walker	Reimburse for land registry maps	£67.56
18/05/17	AON	Insurance	£461.35
22/05/17	Southern Electric	Heritage Centre Elec.	£25.06
22/05/17	Robert Shacklock	Bus window slit	£550.00
26/05/17	Nottingham Printing	Prints for public consultation	£23.00
01/06/17	E Gretton	May Wages	£385.60
08/06/17	Southern Electric	Christmas lights supply	£9.34
08/06/17	Urban Vision	Planning consultant fees	£1,800.00
08/06/17	Gedling Borough Council	Trade sweeping for June	£35.40
		<b>TOTAL</b>	<b>£3,449.30</b>

## Receipts

<u>Date</u>	<u>Description</u>	<u>Amount</u>
26/05/17	Groundwork UK – NP Grant	£6,408.00

## 17.3 Payments for approval

<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>	<u>Description</u>	<u>Amount</u>
12/06/17	W Lewis	300928	Expenses – petrol for mower, light for telephone box, grass seed	£102.52

## 17.4 CIL Update

No updates

## 17.5 Co-op Savings Account Update

The Clerk advised the savings account has now been set up. The Clerk to inform the PC when she is able to make an internal transfer. Cllr Ireland advised transferring over £10,000 into the savings account.

## 17.6 Financial Risk Assessment

The Clerk advised the PC that she was set up as a signatory on the online account, and when arranging an online payment, she automatically becomes the first authorisor.

The Financial Risk Assessment has been updated to include that two signatories are required for making online bank transfers. The Chairman and Clerk signed the updated Financial Risk Assessment.

## **18.0 Councillor Reports**

### 18.1 Lights at Crosses

Cllr Lewis advised each cross requires another light, cable and box. Cllr Barnfather offered to make a donation towards this.

### 18.2 Fly Tipping/asbestos on Hayden Lane

Cllr Hardstaff reported fly tipping of asbestos on Hayden Lane. She emailed the photographs to the Clerk to contact Ashfield District Council.

### 18.3 Kennels

Cllr Barnfather advised the PC of a complaint he had received about dogs barking at the kennels and enquired whether the PC had received similar complaints. The PC confirmed that no complaints had been made to the PC.

Cllr Ireland closed the meeting at 21:45

**Date of next meeting Monday 10<sup>th</sup> July 2017**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council