

**LINBY NEIGHBOURHOOD PLAN**  
**STEERING GROUP MEETING**

**Held at Brooke Farm, Linby on Thursday 1<sup>st</sup> September 2016 at 7pm**

**Present:** Denise Ireland, Claire Hardstaff, Dan Walker, Ian Griffiths, Roberta Norris, Dharmista Patel and the Secretary

**1.0 Apologies for Absence:**

Keith Tunstall, Bob Brothwell, Janet Brothwell, Simon Molsom, Mike Hardstaff, Jane Johnson

**2.0 Approval of minutes**

The minutes for the previous NPSG meeting were approved and signed by Cllr Ireland.

**3.0 Funding**

D Ireland confirmed the first tranche of money had been received from Groundwork and would need to be spent within 6 months and cannot be rolled over. D Ireland advised the Group need to be focused on what they're doing in those 6 months and what the money will be spent on.

**4.0 Technical Support packages & feedback re: discussion with AECOM**

D Ireland advised Linby has been proposed as a high growth area due to the village size increasing from approximately 133 households to over 1400. The average funding is £9,000; however with the proposal of a high growth area this will increase to up to £15,000, and therefore lots of scope to employ a traffic consultant. Also due to this, the Linby NPSG is entitled to technical support packages run by AECOM. There are various packages which AECOM offer, the one which seemed the most appropriate was the Heritage & Character Assessment. The Linby NPSG has been allocated David Chetwin who is very well known for his work on Neighbourhood Plans. There may also be the opportunity to apply for technical facilitation which would provide intermediary assistance further down the line. The other package is called Urban Design, however AECOM are working for Gedling BC on the Top Wighay Master plan so this could be seen as a conflict of interest. D Ireland confirmed that initially the Parish Council had been invited to participate when Gedling were forming the Master plan however the adoption of the Master plan has been delayed by the strategic traffic assessment not being finalised by Highways. This assessment looks at the impact of all various developments within the Hucknall area and how Highways will cope with the increase in traffic. D Ireland advised that Highways have been made aware that Linby want to meet with them. D Ireland advised Linby do have an adopted conservation appraisal, however having the Heritage & Character assessment within the Neighbourhood Plan will have far more legal basis. The assessment is hopefully to go ahead within the next 3 months.

**5.0 Feedback from Questionnaires – Final analysis**

I Griffiths advised the questions were not consistent and at least 2 questions he was unable to analyse due to people answering it in different ways and misinterpreting the question. 43 questionnaires were received, approximately 30%. I Griffiths briefly went through each question categorising each with a strong, medium or weak ranking. The most important matters to Linby residents are the rural character of the parish and the volume/speed of traffic through the village. I Griffiths advised he would circulate the analysis spreadsheets to the Linby NPSG to review. D Ireland commented when looking at the next questionnaire, it would be important for I Griffiths to review the form using his experience to improve it. The Group thanked I Griffiths for his efforts in analysing the questionnaire. R Norris commented that the intention in this initial survey was to get a feel for what the key issues are and in that way it has served its purpose and the Group now have an indication of what to focus on.

D Ireland confirmed the questionnaire had been sent to all key stakeholders, the chief executive at County, Highways, the Linby Football Club, the key developers - Strata Homes, Co-op, Gedling Borough Council, Jason Morden at Nottinghamshire Conservation, The Horse & Groom Pub, Sherwood House, Brooke Farm and all the main landowners in the area. R Norris to look at a press release to advise the questionnaire has been analysed and what the key concerns are. D Ireland confirmed they had email addresses for many residents in Linby Village and can therefore send via email and the remainder can be posted. D Ireland advised she had sent Gedling Borough Council the interim analysis.

D Ireland advised following on from the focus group at school the feedback from the parents was that it was confusing and didn't get across the benefit. One of the issues that did come out of the focus group was crossing the road. A simple questionnaire focusing on crossing safety could be distributed at the school and two parents have advised they will assist with this. D Patel advised waiting until they have a Traffic Consultant on board to ensure the content of the questionnaire is addressing the correct issues. D Ireland commented a similar simple questionnaire could also be sent to the residents of Brooke Farm.

### **6.0 Feedback re: meeting with Gedling Borough Council**

D Ireland advised she and R Norris had met with Alison Gibson and Tom Dilliston at Gedling Borough Council to discuss where they were with the Neighbourhood Plan and went through the initial analysis to the first 7 questions which stated that traffic was a key concern. They advised of the high growth area and that the first tranche of funding had been received. They were also made aware that the Linby NPSG had applied for Technical Support. Alison Gibson mentioned that Gedling BC were working with AECOM on the Top Wighay Master Plan and advised they were frustrated with Highways and how long the strategic assessment for traffic was taking as they can't determine the master plan until they have the assessment. D Ireland advised Gedling seemed keen to be engaged with the Neighbourhood Plan.

### **7.0 Feedback re: meeting with 2 Traffic Consultants**

The Secretary had forwarded a document prior to the meeting called Ben Hamilton-Baillie's *Traffic in Villages* for the Linby NPSG to review. D Ireland commented she was enthusiastic about the ideas within the document relating to calming traffic and felt the ideas changed people's concept of where they're driving. Suggestions in the document included removing the signs and traffic markings on the road, tree lining the roadsides and changing the road surfaces. I Griffiths commented he had looked through the document and thought that changing the road surface and layout outside the pub could indicate to pedestrians the best place to cross. Drivers would also be more aware that pedestrians will be crossing and slow down. D Ireland advised of the two traffic consultants, Chris Bancroft based in Nottingham and Rob Hollins based in Stafford. D Ireland advised she had spoken to them about the *Traffic in Villages* document and the approaches they would like to take. D Patel commented that people's perception to slow down traffic is to put in speed humps and cameras, however if people were informed of these other suggestions it would change their perception. D Ireland advised both Traffic Consultants had submitted their quotes, although it's difficult for them to quote accurately without the strategic traffic assessment. Both confirmed they would look at the various data available from Highways and Gedling's traffic assessment data from 2012, and would then look at conventional and creative options.

D Ireland advised she had spoken to both Consultants about incorporating Papplewick, and if Papplewick Parish Council were to be involved they would need to get more detailed projections. D Ireland advised she would forward both quotes to the Linby NPSG and Linby Parish Council to review and make a decision on which Consultant to use.

D Ireland advised there are areas of land in Linby that have not been adopted. Gedling have completed an extensive land registry search to find out who owns these areas of land. The land around the docks and near the cross are not adopted. Colin Powell, local Councillor, is in the process of organising a meeting with the key stakeholders in October, which would be a good time for Linby Parish Council to look at taking legal ownership of some of these green spaces. I Griffiths asked who owned the car-park near the Church. It was thought this piece of land belonged to the flats – The Secretary to look through previous Parish Council minutes to confirm.

#### **8.0 Feedback re: meeting with Stephen Walker from Papplewick Parish Council**

D Ireland met with Stephen Walker who advised that Papplewick Parish Council have applied for the Neighbourhood Plan designated area. D Ireland advised the main reason to meet was to update him on Linby's Neighbourhood Plan and look at ways they can work together, the key issue being traffic. Stephen felt this would be something he would like to see Papplewick get involved in. One of the concerns for Papplewick is the junction at the Griffins Head Pub. The Developers/Co-op have allocated a £250,000 (S106) to install a raised plateau at the junction. A traffic consultant may have alternative suggestions for the junction and therefore the S106 could be better spent elsewhere. I Griffiths advised he would like to see the money spent on facilities such as the Village Hall, the playing field and the cricket club, which serve both villages. D Ireland advised she would pass on the Traffic Consultants quotes to Stephen to discuss at their next parish council meeting.

#### **9.0 Moving Forward**

As discussed above.

#### **10. Any other Business**

None.

**Meeting ended 20:50**

**Next meeting to be announced**

**Signed: \_\_\_\_\_ Chairman**