

LINBY NEIGHBOURHOOD PLAN **STEERING GROUP MEETING MINUTES**

Held at Brooke Farm, Linby on Thursday 19th January 2017 at 7pm

Present: Denise Ireland, Roberta Norris, Claire Hardstaff, Janet Brothwell, Bob Brothwell, Dan Walker, Keith Tunstall, Liz Gretton (Secretary) and Hannah Barter (Urban Vision)

1.0 Apologies for Absence

Charlotte Harrison

2.0 Approval of minutes

The minutes from the 5th January meeting were approved and signed by D Ireland.

3.0 Neighbourhood Plan Update

This item was moved after 6.0 Traffic Consultant update

4.0 Technical Support package update

D Ireland reported she had submitted an application to Locality for a technical support package to look at the remainder of the safeguarded land at Top Wighay.

5.0 Funding Update

D Ireland advised she had applied for the second tranche of funding. The £4,200 will be allocated between R Hollins for the remainder of the traffic work and H Barter for work carried out up to 31st March.

6.0 Traffic Consultant update

D Ireland had emailed the draft proposal for Linby & Papplewick prior to the meeting. K Tunstall commented he felt it was a very good proposal. He reported that R Hollins had suggested creating formal parking on Church Lane along frontages where people are currently parking on the street. K Tunstall said he would not support this. D Ireland advised that it was a draft proposal for the Group to look through and choose the ideas they feel will tackle the traffic issues within the village. D Ireland advised the draft proposal has been sent to Highways and when they receive feedback from them the LNPSG will have an idea of how to shape the traffic and travel policy in the Neighbourhood Plan. J Brothwell expressed concerns of sending the document to Highways as they may assume the Group endorses all of the proposals within the document, when there may be things the LNPSG wouldn't support. D Ireland responded that the proposal is a draft, and once Highways come back with what they would or would not agree to, the Group can then hold a workshop to gain feedback from the community. Following the workshop, the Group can invite R Hollins to a meeting to discuss the community feedback and submit the final proposal to Highways. D Ireland advised the Group to look at the draft proposal and forward any concerns to the Secretary.

D Ireland advised at the meeting held with Highways it was highlighted that they do not have traffic calming measures specifically for conservation areas. D Ireland asked if Linby and Papplewick could be a test case for the Traffic in Villages scheme.

R Hollins reported that the traffic assessment that had been financed by the County Council didn't truly reflect the impact of traffic on the B611; the only mention was the Griffins Head junction. R Hollins had looked at the crash data analysis for the area, and stated it was double the national average for the classification of road.

D Ireland advised she had sent the Heritage & Character Assessment and Traffic in Villages documents to a conservation officer at Gedling BC who was very enthusiastic and advised he would be supportive to protect the character of the village.

3. Neighbourhood Plan Update

H Barter circulated the Neighbourhood Development Plan Template and discussed the various sections to address within the template:

Date

- Agree the term end date of the Neighbourhood Plan (normally between 10 to 15 years).

Vision & Aims

- J Brothwell agreed to write the vision for Linby
- Aims – Look at sustainability, including developers installing their own broadband infrastructure, providing high quality and well designed housing (e.g. bungalows for the elderly, starter homes, south facing homes to accommodate solar panels, materials to use, hedgerows instead of fencing etc) into the NP.
- H Barter recommended looking at Doveridge, Barlaston and Calverton's Neighbourhood Plans for ideas.

Context & General Data

- This section should include photographs, diagrams, pie charts and information on population. Lots of information can be found in Gedling's Local Plan and Linby's Character & Heritage Assessment. D Ireland agreed to look at this section.
- LNPSG to conduct a Green Space Audit. H Barter advised the Docks, crosses and heritage centre could fall within the designated Green Space.
- D Walker to look at the Strategic Context section and highlight Linby's location within Gedling, major transport routes and links to the village on a map.
- Land Use section – H Barter advised looking at Doveridge and Barlaston NP's for ideas.

Community & Stakeholder Engagement

- R Norris to populate all documentation including the community engagement document and questionnaires
- Policies – H Barter to look at the policies, write the rationale and collate the evidence. She will be looking at the evidence from the community engagement and will look at NPPF, local plan documents, the emerging local plan and ACS.
- Policies Headings – Suggestions include housing and design, transport and traffic in villages, the natural environment, employment and community facilities. All to review.
- D Ireland requested inclusion of a policy highlighting which projects the CIL contributions could be used for (e.g. Footpaths, improvements to community facilities like the village hall or facilities at the Top Wighay site). D Ireland asked if there could also be a policy on Flood prevention, specifically for new developments.
- Site Allocations – H Barter advised that including site allocations could add a further 6 months to the NP. Examples of site allocations could be a cricket club,

housing, allotments, a car park, or a village hall. This process would involve identifying a need and providing evidence to support it. A piece of land would need to be nominated and agreement sought from the landowner, local businesses and all residents in order to proceed.

- Non Planning Issues – These could include issues raised by the community which can not be specifically addressed by the NP. This will show that the issues are important and the Parish Council will look at them separately.

7. Moving Forward

- D Walker to set up a Drop Box
- Hannah to email the NP template and local green space spreadsheet to the Secretary
- D Ireland to look at the infrastructure – bus services, gas/water/electricity suppliers and send out a letter to find out what plans are in place for the new developments. H Barter advised contacting Gedling to find out who they have approached.
- Next Meeting Dates:

LNPSG Thursday 9th February at Brooke Farm

LNPSG with H Barter Thursday 16th February at Brooke Farm

LNPSG with H Barter and D Chetwyn Friday 17th March, 2pm at St Michael's Church

Meeting ended at 9.00 pm

Signed _____ **Chairman**