

**LINBY NEIGHBOURHOOD PLAN**  
**STEERING GROUP MEETING**

**Held at Brooke Farm, Linby on Thursday 2nd June 2016 at 7pm**

**Present:** Denise Ireland, Claire Hardstaff, Janet Brothwell, Bob Brothwell, Keith Tunstall, Dan Walker, Roberta Norris, Dharmista Patel and the Secretary

**1.0 Apologies for Absence:**

Ian Griffiths, Simon Molsom, Mike Hardstaff, Jane Johnson

**2.0 Approval of minutes**

The minutes for the previous NPSG meeting were approved and signed by Cllr Ireland.

***Matters Arising***

D Ireland commented on the recent Papplewick Neighbourhood Plan Community Meetings. Traffic was a concern for a lot of residents and felt this is something Linby and Papplewick could look at together by splitting the cost of employing a traffic consultant to address the issues. D Ireland advised a traffic consultant had visited the village during its busy time (when the children had finished school and people from Brooke Farm were leaving) and witnessed people attempting to cross the road etc. This gave him an idea of the issues and concerns the PC have. D Patel to liaise with him to get an idea of the cost involved in employing a traffic consultant. D Ireland to liaise with Stephen Walker from Papplewick PC to discuss arranging a meeting regarding pulling resources together. D Ireland advised the two NP's are separate plans but they have common ground, and therefore can split the costs and work together on common issues.

D Ireland advised the boards had been put up in and around the Village to promote the Public Consultation event on Sunday 5<sup>th</sup> June 1 – 3pm. D Ireland to contact Ashfield District Council regarding advertising the event in their noticeboard. K Tunstall to place an advert in the Parish News.

**3.0 Public Consultation Event**

D Ireland commented on the upcoming Public Consultation Event and thanked D Walker for creating the questionnaires. 200 questionnaires are to be printed at a cost of £160. R Norris commented the questionnaire would not be relevant to residents bordering the village such as Papplewick Lane and advised a simplified version be created. J Brothwell commented the questionnaire is relevant to people who live in Linby Village and a short questionnaire could be made for people who use the school, church, and visit the village, but are not residents. D Patel advised waiting to contact these groups until after the first public consultation and feedback from Linby residents has been gathered. The Group agreed they want to hear the views of people who use the village despite the fact they cannot vote in the referendum. D Ireland advised that the closing date for completed questionnaires is 30<sup>th</sup> June. D Ireland advised she had printed a large map showing the parish boundary and a map of Gedling Borough. R Norris agreed to circulate flyers regarding the current consultation by Gedling to draw attention to the new development north of Papplewick Lane. The Group confirmed attendances for the consultation would be D Ireland, R Norris, J Brothwell, B Brothwell, D Walker and D Patel. D Ireland commented the format for Sunday's event, would be advising people of what a Neighbourhood Plan is and handing out the questionnaire to residents of Linby village. J Brothwell advised using colour post-it notes to feature Transport/Traffic, Open/Green Space/Outdoor Activities and amenities (Pub, Post office, shop, health centre, gym (for wider parish) and ask people to stick them on the map to have a visual picture of peoples likes/dislikes. D Patel advised taking a photo at the end of the day.

#### **4.0 Update on Questionnaires**

D Patel advised sending out the questionnaires after the Consultation.

Questionnaires to be delivered to:

Main Street – D Ireland

Church Lane – B Brothwell

Linby House – N Clark (D Ireland to contact N Clark)

Wighay Road (Linby) – D Walker

#### **5.0 Community Engagement Strategy Statement**

R Norris advised she had updated the Community Engagement Strategy Statement and circulated to the Group prior to the meeting. A column has been added in the action plan for budget and resource considerations with initials placed against certain tasks. The statement can be updated as it evolves as we go through the NP stages. R Norris to forward to the Secretary to go on the website.

#### **6.0 Key Stakeholders**

J Brothwell advised she would liaise with the Headmaster at Linby-cum-Papplewick school to discuss a session with the children and suggested using the same post-it note approach with the children. D Ireland advised she would run the stand at the Summer Fete on 18<sup>th</sup> June at Papplewick Hall to explain what the NP is and again have post-it notes asking for people to note their likes/dislikes and stick on the map. D Ireland to arrange for another large map to be printed. D Ireland advised liaising with Papplewick when looking at approaching the parents of the school, since many will live in Papplewick and therefore the information can be shared between the two groups. K Tunstall advised the same approach would be used for gathering opinions of people who use the church. D Patel suggested speaking to parents/church groups would form part of the next stage, after analysing the information from the summer fete. D Ireland to approach Ian at Brooke Farm. C Hardstaff to approach Sherwood House. M Hardstaff to look at landowners. B Brothwell to speak to Griffins Head pub. D Ireland to draft an email to key stakeholders such as the Wildlife Trust, Highways, Ashfield District Council, the Conservation Officer and Football Club including details of the NP and links to the website.

#### **7.0 Funding**

D Ireland advised she had completed the Expression of Interest and had been designated a case reference number. There is now 30 days to submit the funding application. D Ireland, R Norris and D Patel to meet to discuss the funding application at the end of next week.

#### **8.0 Any other Business**

J Brothwell queried who would analyse the information from the questionnaires and it was agreed to speak to I Griffiths.

**Meeting ended 8.08 pm**

**Next meeting Thursday 21<sup>st</sup> July at 7pm at Brooke Farm, Linby**

**Signed: \_\_\_\_\_ Chairman**