

LINBY NEIGHBOURHOOD PLAN **STEERING COMMITTEE MEETING**

Held at Brooke Farm, Linby on Thursday 31st March 2016 at 7pm

Present: Denise Ireland, Claire Hardstaff, Mike Hardstaff, Keith Tunstall, Ian Griffiths, Dan Walker, Roberta Norris, Jane Johnson and Dharmista Patel

1.0 Appointment of a Chair

The Committee agreed to appoint Denise Ireland as Chair

2.0 Appointment of Secretary

The Committee agreed to appoint Liz Gretton as Secretary

3.0 Apologies for Absence

Simon Molsom
Janet Brothwell
Bob Brothwell

4.0 Background and Reason for doing a Neighbourhood Plan

D Ireland circulated a booklet compiled by Dharmista Patel containing information on the vision and aims of a Neighbourhood Plan, maps of the proposed area for the Neighbourhood Plan and the two strategic sites which potentially will be built on.

D Ireland stated having a Neighbourhood Development Plan in place is not about stopping development, rather ensuring that any development is in line with the wishes and aspirations of the community and is sympathetic to local need. At the moment the concerns of the Parish Council and residents are too often ignored.

D Ireland commented that one of the main reasons for starting a Neighbourhood Plan is due to the two strategic sites, which are going to be developed around Linby. The first site is land North of Papplewick Lane where 300 houses are planned (and possibly a further 120) and the second site is Top Wighay with 815 houses planning to be built. With an adopted Neighbourhood Plan, the Parish Council would be entitled to 25% of the Community Infrastructure Levy that would be generated from the Top Wighay Development. The 300 homes at land North of Papplewick Lane have already received outline planning permission prior to Gedling Borough Council adopting the Community Infrastructure Levy process in October 2015. The Top Wighay Development potentially could raise over a million pounds for the parish. Without a Neighbourhood Plan, the Parish Council would be entitled to 15% of the Community Infrastructure Levy, however, this could be capped by Gedling Borough Council.

5.0 Timescale/ Funding

A Neighbourhood Plan is a long process, taking approximately 18 - 24 months to complete. It will go out to consultation, then referendum and when finally adopted will sit amongst other legal documents.

Government funding can be applied for up to £8,000. This should cover the cost of employing Dharmista Patel and anything over and above this will need to be found from precept, cash reserves etc.

6.0 Dharmista's Role

Dharmista Patel will ensure that the Committee is adhering to all the policies from a planning point of view and that we are in line with Gedling Borough Council's Local Plan. She will also assist with the funding application. Dharmista Patel invited a Traffic Consultant to look at the issues the village has regarding traffic, and he came up with ideas that the Steering Committee may wish to review.

The committee discussed several elements to be included within the Neighbourhood Plan – housing, traffic, transport, environment, green space and infrastructure. It was agreed that community engagement is key to the success of the Neighbourhood Plan. It was agreed to include the children of the school to comment on their likes/dislikes in the village.

7.0 The Next Steps

The application for the designation of the Neighbourhood Area is now out for public consultation until 18th April 2016.

The next steps are

- Determine the Terms of Reference - D Ireland agreed to look at this.
- Formulate a questionnaire to get an idea from the Parish what they would like to see addressed via the Neighbourhood Plan (if it is feasible) – D. Ireland to send examples
- Complete task/ actions sheet so we can complete funding application
- Draw up a brief Community Engagement Strategy – R Norris agreed to look at this.

8.0 Community Engagement

Community engagement is key, and opinions can be gathered by questionnaires, workshops, focus groups, online survey, word of mouth - D Ireland agreed to circulate an email to include guidance documents, funding application information and examples of other Neighbourhood Plans and fact finding questionnaires in the Drop Box for the Committee members to view.

R Norris advised the children of Linby village have no green space to play and if major developments are to be built close by, we should look at ways to provide access to their green spaces including extending footpaths and cycle routes. These should be integrated with Linby so they're benefiting the existing residents. D Ireland advised this is where the Neighbourhood Plan is key, to see these issues addressed.

I Griffiths raised concerns regarding the oversubscription of the Linby-cum-Papplewick school and commented that children from Papplewick have struggled to secure a place.

The following areas are where members have certain contacts or an interest:

I Griffiths – Education, community facilities such as the Papplewick Village Hall

M Hardstaff – Landowners

D Ireland – Health

R Norris – Community Engagement

K Tunstall – Parochial Church Council

S Molsom – D Ireland advised that S Molsom has experience in dealing with transport issues, and suggested he take this on

Conservation design and landscape – everyone to look at

9.0 Any other Business

None

10.0 Date of Next Meeting

Next meeting Wednesday 4th May 2016 at 7pm at Brooke Farm, Linby

Meeting ended 8pm

Signed: _____ **Chairman**