

Explanation of variances – pro forma

Name of smaller authority: LINBY PARISH COUNCIL

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/2020 £	2020/2021 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	18,302	19,435					
2 Precept or Rates and Levies	13,090	20,341	7,251	55.39%	YES		<p>Increase in Clerk Salary budget in 2020/2021 to accommodate any increase in pay as agreed by NALC £499.00, The addition of a budget for Insurance for the Parish Council Mower £155.00, Website budget was increased by £250.00 in 2020/2021 to cover the cost of the Website Accessibility Requirements, the budget for Service/repairs for Lawn Mower was increased to £400.00 as it was advised that a Service was due in 2020/2021, a budget of £100.00 for Docks Maintenance was created to cover costs of repair/painting, the addition of a budget for Grounds Maintenance in the Parish of £2,000.00 as this has previously been undertaken by a volunteer free of charge, Best kept Village Competition was increased by £1.00 due to increase in cost, Street furniture budget was increased by £998.00 to cover the cost of the Gateway Sign which was installed in 2020/2021, Donations budget was increased by £30.00 to cover the cost of Lamp Post poppies, the budget for Planning was increased by £5,000.00 to cover the cost of Planning Consultant fees to provide expertise advice on the large housing development being proposed within the parish, Total increase in Budget in 2020/2021 = <b>£9,333.00</b>.</p> <p>Decrease of £10.00 in Clerk Mileage as it was felt this would be sufficient for the year, decrease of £500.00 for Legal Fees to purchase the Heritage Centre, as this was purchased in 2019/2020, decrease of £100.00 for petrol for lawn mower due to the newly appointed Contractor carrying out some of these tasks, decrease of £400.00 for general maintenance of the village as this was felt to be sufficient for the year, decrease of £72.08 for Street cleaning, decrease of £1,000.00 from the Neighbourhood Plan budget as the Neighbourhood Plan was adopted in 2019/2020. Total decrease in Budget in 2020/2021 = <b>£2,082.08</b></p> <p><b>£9,333.00 - £2,082.08 = £7,250.92</b></p>
3 Total Other Receipts	33,801	23,813	-9,988	29.55%	YES		<p>Decrease in Donations in 2020/2021 by £500.00, a 100% reduction for the restoration of the Scheduled Ancient Monument in Linby due to works being carried out in 2019/2020 and not in 2020/2021 - £21,335.66, a reduction of £72.00 for Grant Aid which has ceased in 2020/2021, a decrease in Bank Interest from savings accounts in 2020/2021 £19.40, a decrease of £1,494.79 in 2020/2021 for the Bonfire Event due to the event not being held due to Covid-19 restrictions, a decrease of £2,984.68 in VAT reclaimed in 2020/2021, Insurance Claim reduced by £12.10 in 2020/2021, Total decrease in 2020/2021 = <b>£26,818.63</b></p> <p>Increase in CIL (Community Infrastructure Levy) payments in 2020/2021 of £3,633.70 due to increase in housing and development in the Parish, S106 Grant received from the Borough Council towards purchasing the Heritage Centre in 2020/2021 £1,070.00, Grants received in 2020/2021 and not in 2019/2020 include Small Business Rates Relief Grant from the Borough Council of £10,000.00 and a Local Improvement Scheme Grant towards the installation of a new Gateway Sign of £1,094.00, Increase in other receipts of £1,032.95 due to an US payment sent in error in 2020/2021 Total increase in 2020/2021 = <b>£16,830.65</b></p> <p><b>£16,830.65 - £26,818.63 = -£9,987.98</b></p>
4 Staff Costs	5,226	5,604	378	7.23%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	40,532	23,491	-17,131	42.27%	YES		<p>VAT decrease in 2020/2021 mainly due to the repairs made to the Ancient Schedule Monument in 2019/2020 and not in 2020/2021 = £2,757.66, Neighbourhood Plan decrease due to Newsletter produced in 2019/2020 and not in 2020/2021 = £22.00, Heritage Centre &amp; Meadow maintenance decrease in 2020/2021 due to purchase of more wildflowers in 2019/2020 = £36.37, Repairs &amp; Maintenance (mower/jetrol) decrease in 2020/2021 due to mower repairs and decrease in grass-cutting due to the Covid-19 pandemic = £202.85, Grass maintenance in the parish decrease in 2020/2021 due to contractor emigrating = £1,385.00, Ancient Monument repairs decrease in 2020/2021 due to works being carried out in 2019/2020 = £19,202.98, Bonfire Event decrease in 2020/2021 due to event not going ahead due to Covid-19 restrictions = £573.33, Chairman's allowance (for Royal British Legion wreath) decrease in 2020/2021 of £0.50p, Total decrease in 2020/2021 = <b>£24,180.69</b></p> <p>Admin Costs increase in 2020/2021 of £256.21 due to external audit fees in 2020/2021 and an annual subscription to Zoom to allow the Parish Council to hold remote meetings due to Covid-19 in 2020/2021 and not in 2019/2020, Heritage Centre purchase in 2020/2021 and not in 2019/2020 = £1,070.00, Planning fees increase in 2020/2021 due to the Parish Council requiring the expertise of a Traffic and Planning Consultant for the proposed large housing development within the Parish £3,429.21, Increase in CIL (Community Infrastructure Levy) Projects due to footpath repairs in 2020/2021 and not in 2019/2020 £140.00, Increase in S137 used in 2020/2021 and not in 2019/2020 due to the Parish Council donating towards the local foodbank and preschool playgroup £1,500.00, increase in Parish Maintenance in 2020/2021 including pruning the cherry trees and removing asbestos from the bus shelter roof £815.29, Total increase in 2020/2021 = <b>£7,048.71</b></p> <p><b>£7,048.71 - £24,180.69 = -£17,131.98</b></p>
7 Balances Carried Forward	19,435	34,584			NO		VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	19,435	34,584			NO		VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Assets	19,349	22,728	3,379	17.46%	YES		Purchases in 2020/2021 and not in 2019/2020 2 x picnic tables £1037.40, Gateway Sign £1,681.47, 4 x Hay Feeders £160.00 and 2 x Planters £500.00, Total increase in 2020/2021 = <b>£3,378.87</b>
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)