

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 13th March 2017

Present: Councillor's D Ireland, C Hardstaff, W Lewis, S Molsom, E Tunstall and the Clerk.
Cllr's C Barnfather and C Powell and 2 members of the public Mr T Hardstaff and Mrs C Harrison

1.0 Apologies for Absence

Cllr N Clark, Cllr J Parker

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the previous meeting

The minutes of the previous meeting were approved and signed by Cllrs Ireland and Hardstaff

4.0 Matters Arising

4.1 Village Clean Up

The PC agreed the date of the Linby Village Clean Up to be Sunday 7th May 2017. The Clerk to circulate details to residents via email. Mrs Harrison agreed to collect email addresses from residents at Strata Homes and forward to the Clerk. Cllr Lewis to ask Graham at the Horse & Groom whether he would provide refreshments on the day.

4.2 Friends of MPW, Project Steering Committee

Cllr Ireland advised she had received an email from Stephen Walker regarding Linby PC attending the MPW Project Steering Committee meetings. Cllr Ireland emailed Mrs Barker at MPW explaining that at the moment the Parish Council are extremely stretched with strategic sites coming through for planning permission and the neighbourhood plan. She advised Mrs Barker to forward the minutes of the meetings to the Clerk for the PC to feedback any comments. Cllr Ireland advised that the PC do support the Group, but time is a big issue at the moment.

Cllr Hardstaff commented on the MPW celebration events this weekend and asked if someone from the PC could attend.

4.3 Tyres for Mower

Cllr Lewis advised the types should be fitted this week.

4.4 Bus Shelter Window Slit

The Clerk commented she had not received the payment from Galliford Try and would continue to chase. Cllr Lewis advised he had not yet been able to confirm a date with Rob Shacklock to carry out the works.

4.5 Parking on Pavement on Access Road

Cllr Ireland commented that the letter that had been sent to all residents along the access road had started to have a positive affect. She also commented on a cement mixer which had apparently broken down, and parked up on the pavement on the access road. This had caused a large York stone to be smashed. Cllr Ireland commented that more needs to be done to prevent vehicles parking on the stone footpaths.

4.6 Parking on Verge outside of Hanson House

Cllr Ireland commented that when the footpath has been re-pointed, the PC can put in small oak posts to prevent vehicles parking on the verge, and protect the grass. To discuss further at a future meeting.

5.0 Open Forum

Mrs Harrison advised of a neighbour who had commented that the Linby sign on Wighay Road is incorrectly placed. Cllr Ireland commented that the sign from Linby and Papplewick is also in the wrong location as is the sign on Church Lane. She advised she would liaise with the Traffic Consultant as he is looking at the gateways within the Traffic section of the Neighbourhood Plan.

6.0 Neighbourhood Plan Update

Village Traffic

Cllr Ireland commented on the recent correspondence she had received from R Hollins, the Traffic Consultant, relating to Highways response to the draft traffic proposal. She commented that her preliminary view was that Highways had concentrated mainly on Wighay Road rather than the Village. She advised that no mention had been made regarding the school crossing that R Hollins had suggested. Cllr Barnfather commented that Highways will not be looking at this in isolation as Linby Village, but as a major through road. He advised that a sympathetic road crossing suggested in the traffic proposal is not a crossing that meets requisite standards. Highways main focus is road safety and efficient movement of traffic across the county. Cllr Ireland commented that other areas are embracing the Traffic in Villages, including Poynton, a busy town in the middle of Cheshire, where traffic can move through safely and quickly.

Mr Hardstaff commented on the flat roundabout at the Church Lane junction and advised that arctic lorries must be able to turn. Cllr Ireland responded that the draft proposal submitted to Highways was an initial feel for what Highways would see as acceptable, and that a public consultation would be held on all the traffic proposals for the village. Cllr Hardstaff commented whether there would be a noise level issue to having a flat roundabout at Church Lane. Cllr Molsom commented that a granite set roundabout would possibly create some noise and the PC would need to be conscious of this.

Cllr Ireland asked the PC to read and digest the correspondence from Highways and feedback any comments as soon as possible. Cllr Ireland asked that all Parish Councillors attend the meeting with R Hollins. Date to be confirmed.

Hannah Barter is working on the Technical Support Package which has a very tight timescale of 3 weeks. This involves looking at the remainder of the safeguarded land, and doing a site development plan. H Barter has sent an email through for SWOT analysis and advised more ideas are needed.

Cllr Ireland advised of the Policy Workshop on Friday 24th March with Dave Chetwyn and Hannah Barter.

Cllr Ireland presented to the Parish Council the suggested areas to designate within the Local Green Spaces as part of the Neighbourhood Plan. These are special protection green areas of particular importance. The Parish Council resolved to include The Village Green, Bottom Cross and surrounding unadopted green space, Linby Docks and unadopted green space and Top Cross and unadopted green space..

Cllr Ireland advised she had found some documents in the Heritage Centre confirming that the Parish Council owns the Village Green, the Bottom cross and surrounding green space.

Cllr Ireland asked Cllr Lewis to find out details of the executors to the land behind Church Lane.

Cllr Hardstaff advised the School Plantation (area of green space in front of the school) is owned by Szejter Family.

Mr Hardstaff commented that the pocket of 'scrub land' between the paddock and the field is owned by David Wilson Homes. He provided details of the agent for Cllr Ireland to contact

7.0 Update on Lengthsman Scheme

Cllr Lewis advised he had contacted the Lengthsman to ask him to cut back the area near the railway crossing, however, NCC had sent out private contractors to clear the area. He advised they had said they would return to frail the area. The Clerk to chase NCC to find out when.

8.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

9.0 Hayden Lane – update on housing

Cllr Ireland gave an overview of the current examination hearings at Gedling Borough Council. The main issue is that the site has already been assessed under the Aligned Core Strategy. Modification 11 clearly stated the 'up to' figure of 300 homes at Land North of Papplewick Lane. An application came in for 237, with an extra 120, taking it to 357 homes which the PC argued was not acceptable.

10.0 Lights around the Crosses update

Cllr Lewis obtained two further quotes, at around the same cost (£550). Cllr Lewis advised if the PC dig out the trenches and go with a timer, then the original quote will be reduced by £200. The PC agreed.

Cllrs C Barnfather and C Powell agreed to support the PC by contributing to the cost of the lighting of the crosses. The PC thanked the Councillors for their generous offer and continued support.

Cllr Lewis had spoken to the joiner regarding making wooden boxes to go over the lights. 3 boxes will cost £100.

11.0 The Heritage Centre & Linby Meadow lease update

The Clerk and Cllr Barnfather commented that they had been unsuccessful in contacting Marie Glaister. It transpired that she has been on sick leave since February and her emails and telephone calls had not been picked up. Cllr Barnfather spoke to her colleague Brian Hoyle who advised the request would need to go to Finance & Property for formal approval.

The Clerk advised she had received an invoice from NCC for £90 for rent on the Heritage Centre for the year, and will contact them to advise them of the 99 year lease.

Cllr Ireland advised the PC she and the Clerk had cleared out the filing cabinet in the Heritage Centre, most of the documents, the PC are not legally obligated to keep. Cllr Ireland found many receipts to update the Asset Register Cllr Ireland passed the files to the Clerk to file, and to update the Asset register. Cllr Ireland advised key correspondence showing history have been kept, along with other documentation we are legally required to keep. Cllr Lewis advised of further documentation in the loft. Cllr Ireland commented on the old planning applications which the PC are required to keep for 2 years or until the development has been completed. The Parish Council resolved to destroy the documents confidentially

12.0 Overhanging Trees Church Lane

Highways have carried out the works to the trees

13.0 Strata Development – Hedgerows/Footpath/Fallen Fence

The PC commented that works to the footpaths have been carried out. Mrs Harrison advised drainage works have been completed. Cllr Ireland commented that during the Village Clean Up, the litter and ditch can be cleared.

The Clerk advised the fallen fence is the responsibility of Ashfield District Council and she

14.0 Notice Board (near school) Update

Cllr Lewis agreed to contact a joiner to repair the notice board if it is viable.

15.0 Heritage Centre Open Days for 2017

The PC agreed open days on Sunday 7th May and 2nd July.

16.0 Website Update

The Clerk advised the meeting with N Bramwell at Two Little Fishes has been rearranged for Tuesday 21st March.

17.0 Correspondence received

Planning Applications received:

2017/0201 Bellway Homes East Midlands Ltd, location: Land North of Papplewick Lane

The Parish Council looked through the plans and agreed to send through their comments by the 31st March deadline.

18.0 Funding Update

Current Bank Balance

£16,265.95

Finance Report & Bank Statement

The Clerk submitted the Finance Report, paid invoices and bank statement to Cllrs Ireland and Hardstaff.

Payments Made:

All new payees had confirmed receipt of payment via bank transfer

<u>Date</u>	<u>Details</u>	<u>Amount</u>
16/02/17	E Gretton – Expenses (suspension files)	£19.46
16/02/17	Southern Electric (Heritage Centre)	£23.75
16/02/17	M K Joinery – Fence repair	£1,365.50
20/02/17	Two Little Fishes – (Standing Order)	£31.00
01/03/17	E Gretton – Feb Wages & NP Wages	£310.60
	TOTAL	£1,750.31

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
17/02/17	The Gray Trust – Donation towards footpaths	£1,300.00
17/02/17	Horse & Groom Pub – Donation towards Christmas tree	£350.00
08/03/17	NCC (C Barnfather) – Donation towards Christmas lights	£375.00
	TOTAL	£2,025.00

Payments for approval

<u>Date</u>	<u>Details</u>	<u>Cheque No</u>	<u>Amount</u>
14/03/17	W Lewis – Expenses (petrol)	300926	£14.04

CIL Update

The Clerk confirmed she had submitted an invoice for £483.00 to Alan Siviter at Gedling Borough Council.

Other

The Clerk had received a call from Co-op asking that all members of the Parish Council complete and sign Section 5 of the Savings Application Form. Cllrs Molsom and Tunstall completed the forms. The Clerk advised she had posted the form to Cllr Clark to complete and return, and would do the same for Cllr Parker. Upon receipt of all the forms, she will submit to Co-op.

19.0 Councillor Reports

Newsletter

The Clerk to produce a newsletter.

Linby Meadow

Cllr Ireland asked if the mound of grass cuttings can be removed or screened off.

Apologies for next meeting

Cllr Lewis and Cllr Tunstall

Cllr Ireland closed the meeting at 21:55

Date of next meeting Monday 10th April 2017

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council