

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 19th March 2018 commencing at 7:30pm

Present: Cllrs C Hardstaff, E Tunstall, S Molsom, W Lewis, N Clark, J Parker and the Clerk.
Parishioners: C Harrison

1.0 Apologies for Absence

Cllr D Ireland, Cllr's Barnfather & Powell

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's C Hardstaff and E Tunstall

4.0 Matters Arising

4.1 Mower Service

Cllr Hardstaff thanked Cllr Clark for arranging the service and repairs to the mower.

4.2 Linby Football Club

The Clerk confirmed she had received an email from Mike Avery at GBC advising that the Football Club are not eligible for any funding under the Section 106 Agreement. The Clerk to report back to the Football Club.

4.3 War Memorial (at former Methodist Church, Papplewick Lane)

Cllr Lewis advised he had contacted the Stone Mason and Cllr Ireland had spoken to the homeowners regarding the plaque being relocated to the Heritage Centre. Cllr Lewis reported that he had been advised that Papplewick Parish Council would like to relocate the plaque to the playing field in Papplewick. After further discussion, it was agreed that Linby Parish Council would have no further involvement with the relocation of the war memorial. The Clerk to advise Papplewick Parish Council.

5.0 Open Forum

None

6.0 Traffic & Road Safety

Cllr Hardstaff advised Church Lane has been resurfaced.

Cllr Clark commented on the new 30mph speed limit on Wighay Road. Mrs Harrison asked when the speed limit was going to be enforced since vehicles were continuing to drive above the speed limit. The Clerk to make enquiries.

7.0 Road Sweeping Programme for Strata Area

The Clerk reported she had received communication from Mike Avery at GBC advising that the new road within the Strata development is due to be adopted by the Highways authority on 21st December 2018. Until then it will remain the responsibility of the developer. This is to ensure that the costs of rectifying any initial defects which may occur are met by the developer, rather than Highways.

8.0 Lorry Watch

Cllr Barnfather had forwarded an email to the Clerk prior to the meeting. A Manager from Trading Standards had attached information on how to report lorries misusing the weight restriction routes. She advised they give a commitment to provide 100% response to all reports from the public and the system works well. Cllr Clark advised he had reported dozens of incidents and had not received a response from Trading Standards. The Clerk to invite a member of Trading Standards to a Parish Council meeting to discuss further.

9.0 Neighbourhood Plan Update

In the absence of Cllr Ireland, the Clerk advised that the PC had received comments from GBC on the draft NP, and that the key issues were the plan period and the policy regarding safeguarded land. Hannah Barter to draft a response.

10.0 Update on Lengthsman Scheme

Cllr Lewis reported that he had spoken to the new lengthsman Andy Sharpe and arranged for the path from Linby to Papplewick to be widened and also to perform some mole catching around the village.

11. Best Kept Village Competition 2018

The Parish Council confirmed their registration to this year's BKVC. Cllr Lewis advised getting the village ready for open gardens and judging, including lamp post painting, docks painting and all the benches to be sanded down and stained.

Cllr Clark commented on the state of the grass verge outside of Linby House. Cllr Lewis advised putting a large piece of stone either side of the verge, to discourage drivers from pulling up the kerb onto the grass verge. Cllr Clark and Lewis to pursue.

Cllr Hardstaff advised a GBC bin lorry had driven up and over the grass on the service road. The grass will not recover, and will need to be reseeded. Cllr Lewis to pursue.

12.0 Grass cutting / verge strimming agreement between PC & Highways

Cllr Lewis confirmed his agreement for the Parish Council to continue mowing the grass in the village and for Highways to strim the verges. Cllr Lewis asked that they also include strimming the verges outside of the houses past Hanson House. The Clerk to email Highways.

13.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

14.0 The Heritage Centre & Linby Meadow Lease update

The Clerk reported that she had received an email from Marie Glaister at NCC advising that Councillor Cutts had confirmed that a 25 year lease would be more appropriate than a 99 year lease as it would provide certainty to the Parish Council and allow them access to any grant funding they may wish to pursue. Cllr Ireland had contacted Cllr Barnfather asking him to pursue this as it was still not clear why the decision had been made.

15.0 The Heritage Centre Open Days for 2018

The Parish Council agreed the open days will be 6th May, 15th July and 2nd September.

Cllr Molsom advised the door needs sanding down and painting and this could be done on 6th May.

Cllr Lewis advised a small rotavator would be required to sow the wild flower seeds. Cllr Hardstaff to pursue. The Parish Council agreed for Cllr Lewis to purchase the wild flower seeds.

16.0 Village Improvements

– PC to discuss purchasing new paint for lamp posts and wood stain for benches

The Parish Council agreed to the purchase of paint, wood stain etc.

17. The Queen's Sapphire Jubilee Bench

Cllr Lewis advised the cost to install the Queen's Sapphire bench at the Pitwheel, the W.I. Bench at the Heritage Centre and repairs to the Church noticeboard will cost £230.00. The Parish Council agreed.

Cllr Hardstaff provided a document from LAPWINGS WI confirming their wish to donate the bench to the Parish Council.

The Clerk to order the Queen's Sapphire Jubilee bench and the Lapwings W.I bench from Glasdon UK. Cllr Hardstaff confirmed delivery to Hall Farm.

18.0 Bottom Cross Repairs

In Cllr Ireland's absence the Clerk reported that John Ruddy (CARE accredited Engineer) had agreed for measurements to be taken and advised he would produce a detailed assessment for the Parish Council.

19.0 Extension to Brooke Farm

The Clerk advised she had received an email from Ruth Kinsey at NCC advising that they had not received a planning application from Brooke Farm, but that it may be that the works being carried out do not require a planning application. The Clerk to contact Ian Holland at Brooke Farm for details of the extension.

20.0 GDPR (General Data Protection Regulations) – Update

The Clerk advised the Parish Council of the new data protection regulations coming into force from the end of May. She advised she would need to complete an audit of all the personal details the Parish Council hold, why it's being held and for what purpose, and have the necessary consent in place. She advised the PC that any official correspondence from the Parish Council should be sent by the Clerk, and not from a Councillor's personal email address. She also advised that Councillors do not keep any personal information on behalf of the Parish Council. The Clerk to pursue and keep the PC updated on progress.

21.0 Correspondence / Planning Applications received

All correspondence had been circulate to the PC prior to the meeting.

2017/1159 – Linby Kennels – Revised application – The Parish Council advised they would support the application in principle.

2018/0153 – Linby School – Nylfor Fencing - The Parish Council advised the fencing at the School had already been installed, however, they had no objections to the application.

22.0 Funding Update

22.1 Finance Report

The Finance Report was circulated to the PC prior to the meeting

Current Account: £7,083.59

Savings Account: £12,001.09

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
14/02/18	Southern Electric	Heritage Centre Nov 17 – Feb 18	£21.91
20/02/18	Elveden Farms	Christmas tree	£534.00
01/03/18	E Gretton	February Wages and home office expenses	£385.60
15/03/18	TSO Host (Paragon Internet Group)	Domain Renewal	£7.19
		TOTAL	£948.70

Receipts:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05/03/18	Historic England – Grant for Bottom Cross Repairs	£2,500.00

22.2 Payments for approval

None

22.3 CIL Update

None

23.0 Councillor's Reports

23.1 Thank You Letter

Cllr Lewis asked the Clerk to send a thank you letter to Mr & Mrs Mayes for their help with litter picking around the Village.

23.2 Defibrillator Training

The Clerk reported that she had spoken to Nottingham Training Services who advised they would provide a 3 hour training session for £45.00 per person. Cllr Tunstall advised she would ask a work colleague to provide defibrillator & CPR training free of charge. Cllr Tunstall to pursue.

23.3 Open Gardens

Cllr Clark advised he may be able to arrange an open top vintage bus for the open gardens. It is currently in refurb until May. He advised he will look into the operator's licence and advised passengers could contribute to the bus ride and all the proceeds to go to the Nottingham Heritage Vehicles Charity. Cllr Clark to pursue.

Cllr Lewis advised he had arranged vintage tractors, classic cars and possibly pony and trap rides.

23.4 Altercation in village

Cllr Lewis advised that a parishioner had witnessed an altercation in the village on Thursday 8th March around 7.00pm where a girl was being badly beaten on the floor. The police were called to the incident. The Clerk to contact the Police for details.

24.0 Date of next meeting

It was agreed that due to the Clerk's absence, the next Parish Council meeting will be held on Monday 16th April.

The meeting ended at 20:56

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council