

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 14th May 2018 commencing at 7:30pm

Present: Cllrs D Ireland, C Hardstaff, E Tunstall, S Molsom, W Lewis, N Clark, & the Clerk.

Parishioners/Visitors: 1 parishioner and Mr A Paterson & R Hannigan (Linby Colliery Football Club)

1.0 Apologies for Absence

Cllr J Parker

Cllr's Barnfather & Powell

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's D Ireland and C Hardstaff.

4.0 Linby Colliery Football Club

Cllr Ireland advised Mr Paterson and Mr Hannigan of the Neighbourhood Plan and the protected green spaces within the plan. She advised of the CIL (Community Infrastructure Levy) and advised that once the Plan is adopted, the Parish Council can claim 25% of all CIL raised, which could generate up to £1 million for the Parish Council to spend on infrastructure. She advised the PC were hoping to finalise the NP this year.

Mr Paterson and Mr Hannigan advised that the development to the pitch was underway. They presented the Plans of the development to the PC which included the positioning of the floodlights. They advised the details of the height of the floodlights were available to view online. Cllr Ireland commented that the floodlights would be visible from the roundabout as you enter the conservation area and advised the PC would ideally like all 6 floodlights to be retractable. Mr Paterson advised that the ground is to be fenced off, however, they typically open from 10am until 6pm on a Saturday and Sunday mornings, and would allow local children to use the pitch. Cllr Ireland asked if the Parish Council could make use of the car park and club house facilities for village events. Mr Paterson agreed this would be acceptable. Cllr Ireland asked that they keep the lines of communication open with the PC.

Mr Paterson and Mr Hannigan left the meeting at 20:08

5.0 Matters arising

5.1 Brooke Farm Extension

Cllr Tunstall advised that Brooke Farm have received the funding for the extension.

5.2 Defibrillator Training

Cllr Tunstall advised her colleague will confirm availability for training as soon as possible.

6.0 Open Forum

6.1 Noticeboard at Strata Estate

A parishioner asked if the PC would consider installing a noticeboard at the Strata Estate. The PC agreed to look into it. Clerk to contact Highways re: permissions.

6.2 Clean up at Strata Estate

A parishioner advised they were unable to make the Clean-up Event on Sunday 20th May and asked if they could arrange a litter pick around the Strata Estate on Wednesday 23rd May. The Parish Council agreed.

7.0 Traffic & Road Safety

No further updates. Cllr Barnfather contacted re J27 car nuisance and Cllr Clark to contact Oracle Surveillance re: CCTV and report back to PC.

8.0 Neighbourhood Plan

Cllr Ireland advised she had included Hannah Barter's suggestions in the NP, and will contact GBC re: the maps.

9.0 Update on Lengthsman Scheme

Cllr Lewis advised the Lengthsman has offered to help at the Clean Up Event on Sunday. A parishioner advised they had mowed some of the grass outside of the Strata homes on Wighay Road, but couldn't cut the whole area due to dog mess. Clerk to contact GBC re: signage and installation of a bin. Cllr Lewis to ask the Lengthsman to strim the area outside of the strata homes on Wighay Road. Cllr Ireland asked if the Lengthsman would also strim the layby past the Waterloo roundabout.

Cllr Ireland advised the sinc site is looking very untidy. She advised the PC she had emailed Stuart Ashton to chase him, since last December he had stated he would be submitting a planning application for bungalows early 2018 and that he would look at tidying the hedge, putting in a gate on the corner and look at a planting area. The Clerk advised that any developments that were not kept tidy could be reported to the Development Control department at GBC. Clerk to pursue.

10.0 Grass Cutting Wighay Road Update

Cllr Ireland advised the PC had not heard from Cllr Barnfather regarding arranging a meeting between the PC and Highways to establish who is responsible for maintaining the verges in the parish. The Clerk to contact Cllr Barnfather to arrange a meeting.

11.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out. He noted the paint on the ceiling had peeled off and will need repainting to seal it. Cllr Lewis to pursue.

12.0 The Heritage Centre & Linby Meadow Lease update

Cllr Ireland advised it would cost less to take out a 25 year lease on the Heritage Centre than continuing to pay £90.00 a year rent. The Clerk to get updated quotes from Solicitors.

13.0 Open Gardens update

Cllr Lewis reported that the band is booked and he will arrange the classic cars and tractors. Neil to pursue the vintage bus. He advised there are currently 7 gardens opening. He asked for volunteers in baking cakes for the day. He advised the docks and lamp posts need painting and the benches need sanding down and painting.

14.0 The Queen's Sapphire Jubilee Bench & W.I. Bench

Cllr Lewis advised the W.I. bench has been installed at the Heritage Centre. He reported that the Jubilee bench will need a non-cabled drill in order to install it at the Pitwheel. Cllr Clark advised he could acquire a generator. Cllr Lewis also reported that the church noticeboard feet have rotted and will need to purchase two new pieces of wood to be cemented into the ground. Cllr Lewis to pursue.

15.0 Bottom Cross Repairs

Cllr Ireland reported that the Engineer's report has been submitted to Historic England, who are undergoing an assessment of his proposal.

16.0 GDPR (General Data Protection Regulations) – Update

The Clerk advised she would complete a Data Map and privacy notices and circulate to the PC prior to the next meeting. She also advised she would send out consent emails to residents.

17.0 Correspondence / Planning Applications received

All correspondence had been circulate to the PC prior to the meeting.

2018/0358 Linby House - Conversion of an existing welfare facility and secure store into a single residential dwelling

18.0 Funding Update

18.1 Finance Report

The Finance Report was circulated to the PC prior to the meeting

Current Account: £11,414.07

Savings Account: £16,315.83

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
16/04/2018	W Lewis	Expenses (bulbs for cross & petrol)	£20.38
18/04/2018	CPRE	Best Kept Village Entry	£4.00
18/04/2018	Southern Electric	Christmas lights usage	£12.12
26/04/2018	Glasdon UK Ltd	W.I Bench & Queen's Jubilee Bench	£1,770.68
26/04/2018	Capstones (John Ruddy)	Bottom Cross Survey	£1,080.00
26/04/2018	Royal British Legion	Silent Soldiers x 2	£200.00
26/04/2018	Dynamite Fireworks	Donation for Fireworks	£500.00
01/05/2018	E Gretton	April Wages & Home office expenses	£412.90
		TOTAL	£4,000.08

Receipts:

<u>Date</u>	<u>Description</u>	<u>Amount</u>	
19/04/2018	Gedling BC – Precept & Grant Aid	£12,457.00	
19/04/2018	Resident Donations x 3 for Silent Soldier	£120.00	
26/04/2018	Bank internet on savings account	£1.83	
		TOTAL	£12,578.83

18.2 Payments for approval

<u>Details</u>	<u>Amount</u>	
Barrie Woodcock – internal audit	£106.95	
Gedling BC – Road sweeping Apr & May 2018	£72.94	
Southern Electric – Heritage Centre Electricity	£25.13	
	TOTAL	£205.02

18.3 Approval of Annual Governance Statement 2017/18

The Annual Governance Statement was presented to the Parish Council and signed by the Clerk and the Chairman, D Ireland.

18.4 Approval of Accounting Statement 2017/18

The Accounting Statement was presented to the Parish Council and signed by the Clerk and the Chairman, D Ireland.

18.5 Approval of Financial Risk Assessment 2018

The Clerk had circulated the updated document to the PC prior to the meeting. The Parish Council resolved to approve the Financial Risk Assessment 2018.

18.6 CIL Update

None

18.7 NALC 2018 Pay Scale Increase for Clerks

The Clerk had circulated an email from NALC confirming the new pay scales for 2018/19. The PC agreed to increase the Clerk's salary based on NALC's recommendations.

18.8 Internal Audit Report

The Clerk confirmed the internal auditor, Barrie Woodcock had carried out the internal audit for Linby Parish Council for the year ended 31 March 2018. No issues were raised and no recommended actions to be taken.

19.0 Councillor's Reports

19.1 Damage to Docks wall

The Clerk advised AB Texel has agreed to pay for the works to be carried out.

19.2 Damage to kerb

The Clerk advised a quote for repairs to the kerb has been sent to Redferns. Clerk to chase.

19.3 Bus Service to Tram Stop

Cllr Clark advised of the possibility of a new bus service link to the tram stop. There's a possibility that there would be a bus stop near Waterloo Lane, and will continue through the Vaughan Estate.

The meeting ended at 21.10

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council