

## LINBY PARISH COUNCIL

### Minutes of the Council Meeting held on Monday 11<sup>th</sup> May 2020 commencing at 7:30pm

#### Due to the Covid-19 Crisis, the meeting was held remotely via Zoom (remote meeting platform)

**Present:** Cllrs D Ireland, C Hardstaff, E Tunstall, W Lewis, S Molsom, C Harrison, J Parker and the Clerk Cllr S Murray (GBC)

#### **1.0 Apologies for Absence**

Cllr M Smith (GBC)

#### **2.0 Declarations of Personal and Prejudicial Interests**

None

#### **3.0 Approval of the minutes from the last meeting**

The minutes of the March meeting were approved by the Council. It was agreed the minutes will be signed at the next face-to-face meeting.

#### **4.0 Matters arising**

##### **4.1 Posts at Bottom Cross**

Cllr Lewis to contact Mr Doughty regarding replacing the rotten posts surrounding Bottom Cross.

##### **4.2 Linby Trail Surface**

Mark Guy, Green Space Officer at NCC advised the section of the path was badly damaged by flooding over the winter. He advised the plan is to have the surface top dressed however due to the Covid crisis, this is on hold. He will note the condition of the surface on his next routine visit, though this may not be for some time. He commented that if dangerous, warning signs could be installed. The PC did not feel this was necessary at this time.

#### **5.0 Open Forum**

None

#### **6.0 Traffic & Road Safety**

The PC advised that speeding continues through the village including scrambler bikes (with no helmets) on the main road and along the Linby Trail. Cars continue to race on a Sunday night. The Clerk to contact Cllr Barnfather and the Police.

#### **7.0 CIL Update / Projects**

The footpath has been repaired and the iron posts have now been installed.

#### **8.0 Lengthsman Scheme / Green Spaces Maintenance**

Cllr Lewis advised the Lengthsman has removed the broken fence on Wighay Road and the rotten bench between Linby and Papplewick. He now has the paint for the Docks. Cllr Lewis to collect the paint for the Pitwheel later on in the week.

#### **9.0 Planting out the barrels**

Since Garden Centres are due to open under the new government guidelines this week, the PC agreed to order flowers for the barrels. Cllr Lewis advised the flowers should be available towards the end of May. The PC commented they would like to erect hay feeders on the metal fence near the entrance to the Strata development and agreed to look at costs. Cllr Lewis to pursue.

#### **10.0 Clearing blocked culverts – update**

Cllr Ireland advised she has emailed Mark Spencer regarding arranging a remote meeting, however she has not yet received a reply. The meeting is to discuss the drains, culverts, flooding issues in the Parish and the Top Wighay planning application. Cllr Ireland to pursue.

## **11.0 Highways Matters**

### **11.1 Clean Reflector Lights between Linby and Papplewick**

No updates.

## **12.0 ADC Properties to clear ditch near Strata – Update**

No updates.

## **13.0 Bus Stop monthly inspection report**

Cllr Lewis advised he has carried out the monthly inspection with no immediate action required. He advised the paint for the docks may be suitable for covering the ceiling. Cllr Lewis to pursue.

## **14.0 Miner2Major – Planting at the Heritage Centre & near Waterloo Island - Update**

No updates. Clerk to arrange meeting.

## **15.0 Heritage Centre Purchase**

Diane Blasdale at GBC advised the contracts sent by the PC have not been received and has resent them. Cllr Ireland confirmed receipt of the new contracts and advised they will be signed and returned this week.

## **16.0 Top Wighay update**

Cllr Ireland confirmed the PC's response to the planning application has been submitted today to Nigel Bryan at GBC. She commented there are lots of issues which need to be addressed before any planning application should be approved.

## **17.0 Bonfire Event**

Due to the Covid-19 crisis, the PC advised the event should be cancelled this year. The Clerk to contact Papplewick Parish Council to advise of the Linby PC's decision.

## **18.0 Website Accessibility**

Cllr Parker to pursue

## **19.0 Correspondence**

*All correspondence has been circulated to the PC prior to the meeting*

## **20.0 Planning Applications**

2020/0198TCA Sherwood House – Felling tree

The PC forwarded their objections on felling the tree on 26<sup>th</sup> March. Cllr Ireland advised that online, it states there were no comments received and the application has been approved. The Clerk to contact GBC to find out why the PC's comments have not been included. The PC advised the tree in question has not been felled but has been cut and shaped. Clerk to contact NCHA to ask if they still plan to fell the tree. Cllr Hardstaff to forward contact details to the Clerk. Clerk to pursue.

## **21.0 Funding Update**

### **21.1 Finance Report**

Current Account: £22,885.29

Savings Account: £25,078.25

### **Payments Made:**

*All payments made by bank transfer unless otherwise stated.*

<b>Date</b>	<b>Details</b>	<b>Amount</b>
24/04/2020	Naturescape Ltd – Wildfloewrs for Heritage Centre	£45.99
24/04/2020	W Lewis – Reimburse for sand & cement for footpath	£12.75
24/04/2020	John Wagg Builders – Repair footpath & install posts	£140.00
24/04/2020	NCC – Legal fees for Heritage Centre purchase	£700.00
24/04/2020	GBC – Legal fees for Heritage Centre purchase	£440.00
01/05/2020	E Gretton – April wages & home office expenses	£474.13
05/05/2020	W Lewis – Reimburse for paint for the docks	£81.60
05/05/2020	W Lewis – Reimburse for paint	£35.00
	<b>TOTAL</b>	<b>£1,929.47</b>

## Receipts:

<b>Date</b>	<b>Details</b>	<b>Amount</b>
24/04/2020	Gedling Borough Council – Precept	£20,341.00
24/04/2020	DAC Beachcroft – Payment for policy excess (relating to claim 2019)	£125.00
24/04/2020	Gedling Borough Council – S106 funding for legal fees for Heritage Centre	£1,070.00
07/05/2020	Gedling Borough Council – Small Business Rates Relief Grant	£10,000.00
	<b>TOTAL</b>	<b>£31,536.00</b>

### 21.2 Payments for Approval

W Lewis – Reimburse for twin socket £15.60  
Urban Vision – Outline application letter re Top Wighay £1,260.00  
Gedling Borough Council – Sweeping contract (April) £32.24  
W Lewis – Petrol receipt £17.82

### 21.3 Approval of Annual Governance Statement 2019/2020

The Annual Governance Statement was circulated to the Parish Council prior to the meeting. The Parish Council approved the Annual Governance Statement 2019/2020.

### 21.4 Approval of Accounting Statement 2019/2020

The Accounting Statement was circulated to the Parish Council prior to the meeting. The Parish Council approved the Accounting Statement 2019/2020.

### 21.5 Internal Audit Update

The Clerk received communication from Barrie Woodcock, the internal auditor, requesting that he carries out the internal audit after the approval of the Annual Governance Statement and the Accounting Statement. The Clerk to take the accounts to Mr Woodcock next week.

### 21.6 Approve the Annual Financial Risk Assessment

The Clerk had circulated the updated document to the PC prior to the meeting. The Parish Council resolved to approve the Financial Risk Assessment 2020.

### 21.7 Small Business Rates Relief Government Grant

The Clerk had been contacted by Gedling Borough Council advising that since they receive small business rates relief on the Heritage Centre, they may be entitled to a £10,000 grant. The Clerk completed the application and received payment. Cllr Ireland queried why the Heritage Centre would be classed as a business and questioned why the PC should receive the grant when it could go to businesses that need the financial support. Cllr Murray commented that the scheme is there to give relief for potential organisations that pay business rates, not necessarily businesses. The PC discussed whether to return the grant to GBC or whether it could be used for local projects such as assisting the local preschool or by making a donation to the local foodbanks. The PC agreed to look at whether there are any restrictions on the spend and to readdress this at the next meeting. The Clerk to contact GBC for advice.

## **22.0 Councillor's Reports**

### 22.1 Glass Collection & Recycle Centres

The glass collection has now resumed. Recycling centres will reopen on Monday 18<sup>th</sup> May.

## **23.0 Date of next meeting**

Monday 8<sup>th</sup> June – Via Zoom

**The meeting ended at 20:37**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council