

LINBY PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 4th May 2021 **The meeting was held remotely via Zoom**

Present: Cllrs D Ireland (Chair), C Hardstaff (Vice-Chair), S Molsom, E Tunstall, W Lewis, C Harrison, J Parker and the Clerk. Cllr S Murray (GBC)

1.0 Apologies for Absence

Cllr's C Barnfather (GBC, NCC) and M Smith (GBC)

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the April meeting were approved by the Council. The minutes will be signed at the next face-to-face meeting.

4.0 Matters arising

4.1 Linby Village Sign

Cllr Lewis to chase quote to change colour of background

5.0 Open Forum

None

6.0 Antisocial Behaviour in the parish

None

7.0 Traffic & Road Safety

The Clerk to contact Police Inspector Pearson re: arranging a date for a mobile speed camera on Wighay Road to coincide with deploying the police signs.

8.0 CIL Update / Projects

Cllr Lewis advised of the meeting arranged for Monday 10th May with the pub landlord. They are waiting for a response from the Brewery re: attending. Cllr Ireland commented she was keen to move this project forward.

9.0 Lengthsman Scheme / Green Spaces Maintenance

9.1 Rotovating at the Heritage Centre

Cllr Lewis reported the Lengthsman's rotovator is broken. He advised he will contact Malfords for a quote.

9.2 Painting the Pitwheel and Docks/Rotten Posts

Cllr Lewis advised the Pitwheel has been painted, the lengthsman has taken the plaque away to paint. He advised the docks need painting, however Via have only replaced one collapsed post and not the other rotting posts. The Clerk advised she has contacted Via re: replacing the other posts. If the posts are replaced, the Lengthsman to paint the docks.

9.3 Painting the new Lamppost boxes

Cllr Molsom enquired whether the galvanised boxes on the new lampposts can be painted black. Cllr Lewis agreed to contact the Lengthsman re: advice on undercoating. The Clerk to contact Via re: permission. Cllr Lewis commented he will paint the lamp posts, phone box, post box and the docks next year ready for Open Gardens.

9.4 Rotten Posts near School/Hanson House

Cllr Tunstall advised the wooden posts near to the school are rotten. Cllr Lewis to contact the Lengthsman to pursue.

9.5 Grass near Linby House and the Bank

Cllr Ireland advised most of the grass near Linby House and the bank is now worn. Cllr Lewis advised it is due to people walking on the grass in order to maintain socially distancing. He advised it will need reseeding and cordoning off. The Parish Council to revisit this at the end of June after the Government announcement re: social distancing.

10.0 Culverts Inspection Survey - Update

No updates

11.0 Top Wighay Update

Cllr Ireland commented that alongside the dual carriageway where the hedgerows have been removed, a wooden fence is being installed. She commented she was under the impression the hedgerow would be reinstated. Cllr Murray agreed to liaise with Cllr Barnfather and report back to the PC.

12.0 Bonfire Event 2021 Update

Cllr Lewis reported the Village Hall will not be joining the Parish Council's in running the event this year. Everything has been prebooked and they are now awaiting guidance on numbers allowed at the event. Cllr Ireland enquired whether there is a cancellation policy to enable a full refund should the event not take place due to Covid-19 restrictions. Cllr Lewis agreed to contact Carolyn Hesketh for clarification.

13.0 Correspondence

All correspondence has been circulated to the PC prior to the meeting

14.0 Planning

None

15.0 Funding Update

15.1 Finance Report

Current: £21,805.63

CIL: £5,915.44

Savings: £23,596.52

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Details</u>	<u>Amount</u>
22/04/2021	Reuben Shaw – Compost & Feed	£56.05
22/04/2021	BHIB – Insurance for Parish Council	£485.95
26/04/2021	BHIB – insurance for Mower	£182.67
01/05/2021	E Gretton – Apr wages & home office expenses	£496.36
	TOTAL	£1,221.03

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
26/04/2021	Gedling Borough Council – Precept	£18,438.00

Payments for authorisation:

Details	Amount
Roger Stillwell (RS Lawn Care) – Grass maintenance in parish	£180.00
Barrie Woodcock – Internal audit	£131.25
TOTAL	£311.25

15.2 Payments for approval

None

15.3 Internal Audit Report 2020/2021

The internal audit has been carried out by Barrie Woodcock. There were no matters arising from the 2020/21 internal audit.

15.4 Approval of Annual Governance Statement 2020/2021

The Annual Governance Statement was circulated to the Parish Council prior to the meeting. The Parish Council approved the Annual Governance Statement 2020/2021.

15.5 Approval of Accounting Statements 2020/2021

The Accounting Statement was circulated to the Parish Council prior to the meeting. The Parish Council approved the Accounting Statement 2020/2021.

15.6 Approval of the Annual Finance Risk Assessment

The Clerk had circulated the updated document to the PC prior to the meeting. The Parish Council approved the Financial Risk Assessment 2021.

16.0 Councillor's Reports

16.1 Bus Shelter Roof

Cllr Molsom to chase quote

16.2 Remote Meetings

Cllr Murray advised the Coronavirus Act which allows meetings to be held online remotely has lapsed meaning that all future meetings must be face to face. He advised the government are currently in consultation for permitting online/hybrid meetings and asked for the PC's views on this. Cllr Ireland advised she would like to get back to meeting face to face as soon as possible. She advised that though it may be useful for some members to dial in on occasion, the Parish Council are not set up to provide hybrid meetings as they don't have the equipment or an internet package to allow 4g access.

16.3 Venue for PC meetings

The Clerk advised that Hanson House may be able to offer a meeting room at a cost of £25.00. The Clerk advised she has contacted Reverend Raaff re: utilising one of the Church rooms and is waiting a reply. She advised she has been in touch with Mr Conidi at the School who could provide a room however, it would require the PC to be flexible re: times as he would need to open/close the school.

16.4 Noticeboard, Quarry Lane

Mr Conidi at the School advised the noticeboard at the bottom of Quarry Lane which is predominately used by the school needs replacing. The PC advised this has not been included within the precept, however, it may be able to be fixed temporarily. Cllr Lewis agreed to pursue.

16.5 Garden Waste Scheme

The Clerk advised the PC need to re-register for the garden waste scheme. The Clerk to pursue.

16.6 Planting the barrels

Cllr Lewis advised the flowers should arrive towards the middle to end of May and agreed to email the PC re: planting out the barrels.

17.0 Date of next meeting

The next meeting is Monday 14th June commencing 7:30pm. If Government Regulations allow, it will be a face-to-face meeting. Venue to be arranged.

The meeting ended at 20:38

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council