

## Linby Parish Council

### Minutes of Council Meeting at Brooke Farm, Linby on Monday 14<sup>th</sup> May 2012

**Present:** Councillors C Bentley (Chairman), B Brothwell (Vice Chairman), D Ireland, L Newton, S Mayes, W Lewis, C Hardstaff, County Cllr C Barnfather and the Clerk.

**1.0 Apologies for Absence:** Borough Cllr P Andrews

#### **2.0 Election of Chair:**

It was proposed by Cllr B Brothwell and seconded by Cllr W Lewis that Cllr C Bentley should be appointed Chairman of the Parish Council. Cllr C Bentley signed the Declaration of Acceptance of Office for the position of Chairman.

#### **3.0 Election of Vice Chair:**

It was proposed by Cllr W Lewis and seconded by Cllr C Bentley that Cllr B Brothwell should be appointed Vice Chairman of the Parish Council.

#### **4.0 Election of Delegates:**

##### **a. Village Hall**

It was proposed by Cllr B Brothwell and seconded by Cllr L Newton that Cllr C Bentley remains the Village Hall representative.

##### **b. Sir Julian Cahn:**

It was proposed by Cllr W Lewis and seconded by Cllr B Brothwell that Cllr C Hardstaff remains as the Sir Julian Cahn representative.

##### **c. Enterprise Group:**

It was proposed by Cllr C Hardstaff and seconded by Cllr L Newton that Cllr S Mayes remains as the Enterprise Group representative.

##### **d. Moor Pond Woods:**

It was proposed by Cllr W Lewis and seconded by Cllr B Brothwell that Cllr C Hardstaff remains as the Moor Pond Woods representative.

**5.0 Declarations of Interest:** None

#### **6.0 Approval of the Minutes – 12<sup>th</sup> March 2012:**

The minutes for the meeting were approved and signed by Cllr's C Bentley (Chairman) and B Brothwell (Vice Chairman).

#### **7.0 Matters Arising from the Previous Meeting:**

**7.1** Bottom Cross Jubilee Steps – work is about to start on the installation of the stone steps. Mr Mick Morton has kindly agreed to supply and install the hand rails. It was agreed that there would be an official opening of the Jubilee Steps. The Clerk was asked to approach Sir Andrew Buchanan, HM Lord Lieutenant of Nottingham to perform the official opening.

**7.2** Purchase of the new mower was agreed. All funding has now been received and the mower has been purchased.

#### **8.0 Correspondence:**

The following correspondence had been circulated to all Cllr's before the meeting:

8B.1 NALC - invitation to seminar for Localism in Nottinghamshire.

8B.2 Planning permission granted - 2012/0033 - 21 Main Street, Linby

8B.3 Local Government Boundary Commission - letter/poster - GBC electoral review

8B.4 Nott's CC - Civic Service 24<sup>th</sup> June 2012 – Southwell Minster

8B.5 Nott's CC - Election of Police and Crime Commissioner 15th November 2012

8B.6 April 2012 Annual Risk Assessment and 2011/12 Final Accounts

8B.7 NALC – details of the annual Harry Johnson Award 2012

8B.8 Nott's Police - Policing Plan

8B.9 Nott's CC - Sir John Peace "The Queen's Lord-Lieutenant"

8B.10 R Norris - Gedling Borough Aligned Core Strategy – Publication Draft

8B.11 NPAC - Textile/clothing recycling banks placed within local communities

8B.12 BKVC - Acknowledgement of 2012 entry and poster to display.

- 8B.13 NALC - Early Day Motion on Planning Appeals
- 8B.14 Sharon Keeble - Question regarding the sourcing of the village map
- 8B.15 Nott's CC - Lorry Watch update
- 8B.16 NALC - Guidance Pack - Pilot Lengths man Scheme.

The following correspondence was circulated to Cllr's at the meeting:

- 8A.1 GBC - Planning Committee - March 2012 Agenda and Minutes
- 8A.2 GBC - Planning Committee - April 2012 Agenda and March 2012 Minutes
- 8A.3 GBC - Planning Committee - May 2012 Agenda and April 2012 Minutes

### **9.0 Planning Applications received:**

**9.1** 2012/0438 - Hanson House - change of use from residential to holiday unit in main body of Hanson House. No comments or objections raised.

### **10.0 Finance:**

#### **10.1a Cheques for approval**

<b>Date</b>	<b>Chq. no</b>	<b>Amount</b>	<b>Payable to:</b>
02-Apr-2012	300653	£2,910.00	Purchase of new lawn mower
14-May-2012	300654	£30.90	K Brothwell-Bus shelter cleaning (March & April 2012)
14-May-2012	300655	£50.00	Internal Audit fee
14-May-2012	300656	£486.27	Aon Limited - Insurance premium 2012/13
14-May-2012	300657	£43.39	Post Office - HMRC - Income Tax (March 2012)
14-May-2012	300658	£43.39	Post Office - HMRC - Income Tax (April 2012)
14-May-2012	300659	£526.23	J Barlow - Salary & Expenses (March & April 2012)
14-May-2012	300660	£72.00	Apollo Work wear - purchase of Hi-Viz jackets
14-May-2012	300661	£528.00	Floral Media - purchase of bedding plants
	<b>Total</b>	<b>£4,690.18</b>	

#### **10.1b Receipts in the period**

<b>Date</b>	<b>Amount</b>	<b>Received from:</b>
03-Mar-2012	£0.34	Co-op Bank - Interest on current account
03-Apr-2012	£0.37	Co-op Bank - Interest on current account
03-Apr-2012	£200.00	Horse & Groom - Lawn mower funding
03-Apr-2012	£450.00	Mrs L Ladha - Proceeds from sale of lawn mower
03-Apr-2012	£1,500.00	Papplewick & Linby Leisure & Enterprise - Lawn mower funding
06-May-2012	£4,854.00	GBC - Precept 2012/13
06-May-2012	£728.00	GBC - Grant Aid 2012/13
<b>Total</b>	<b>£7,732.71</b>	

### **10.2 Any other business relating to Finance**

- a) The cheques were approved for payment.
- b) The Clerk reported that the Internal Audit of the Parish Council's Accounts for the year ended 31<sup>st</sup> March 2012 had been performed by Philip Robinson and no issues were reported.
- c) The Annual Return and Governance Statement (Audit Commission) for the year ended 31<sup>st</sup> March 2012 were approved and signed by the Chairman and Clerk.
- d) The Clerk presented the annual Risk Assessment document (dated April 2012) which was reviewed and approved and signed by the Chairman.

### **11.0 Any other business:**

- 11.1** It was agreed that separate meetings would be arranged to finalise details for the Diamond Jubilee event and the Village clean/tidy up.
- 11.2** Cllr S Mayes asked the Clerk to contact Nott's CC to establish the current "right of use" for the Linby Trail.
- 11.3** Cllr W Lewis confirmed that a meeting was still to be arranged to discuss parking and damage to grass verges on Main Street, Linby.

- 11.4** Cllr S Mayes recommended that Linby should have a more active participation in the Lorry Watch scheme.
- 11.5** Cllr S Mayes reported that he had received several proposals to improve the school parking problem and he would be progressing the proposals and reporting back at future Parish Council meetings.
- 11.6** It was agreed that Linby Parish Council would participate in the pilot Lengths Man Scheme.
- 11.7** It was agreed that the Clerks pay scale should be increased to NALC scale 3–17 with effect from 14<sup>th</sup> May 2012.
- 11.8** The Clerk was asked to send a letter of thanks to the Enterprise Group for the £1,500 donation received towards the new lawn mower.
- 11.9** It was agreed that in future Cllr D Ireland will co-ordinate the Parish Councils response to all Planning Applications received.

As there was no further business, the meeting closed at 8.30pm.

The next meeting will commence at 7.15pm on 11<sup>th</sup> June 2012.

Signed.....  
Chairman of the Parish Council

Signed.....  
Vice-Chairman of the Parish Council