

## Linby Parish Council

### Minutes of Council Meeting at Brooke Farm, Linby on Monday 11<sup>th</sup> February 2013

**Present:** Councillors B Brothwell (Chairman), C Hardstaff (Vice-chairman), D Ireland, W Lewis, J Parker, L Newton and the Clerk.

**1.0 Apologies for Absence:** Cllr S Molsom, Borough Cllr P Andrews and County Cllr C Barnfather

**2.0 Declarations of Personal & Prejudicial Interests:** None

#### **3.0 Approval of the Minutes – 14<sup>th</sup> January 2013:**

The minutes of the meeting were approved and signed by Cllr's B Brothwell and C Hardstaff.

#### **4.0 Matters Arising from the Previous Meeting:**

- 4.1** Contact Nott's CC regarding vermin on the land around the Heritage Centre. Nott's CC have now agreed to meet with Cllr W Lewis on site to investigate and address the problem.
- 4.2** Establish funding opportunities to development and maintain a new Parish Council web site. Quote has been received from "Two Little Fishes" for the development of a six page web site at a one off cost of £500 and then £25 per month on-going maintenance and licence costs. A funding application was submitted to the Big Lottery Fund (Awards for All Scheme) for £800 on the 28<sup>th</sup> January 2013.
- 4.3** The following Policies and Procedures were approved and adopted at the meeting:
- |                               |                             |                      |
|-------------------------------|-----------------------------|----------------------|
| Standing Orders               | Financial Regulations       | Press Release Policy |
| Freedom of Information Policy | Retention of Records Policy | Co-option Procedure  |
| Parish Cllr Job Description   |                             |                      |
- The Expenses Policy is still to be finalised by Cllr's B Brothwell and D Ireland.
- 4.4** Establish the cost of insuring the two Village signs and the removal of the Fidelity Guarantee insurance cover. It was agreed to not insure the two Village signs and to retain the Fidelity Guarantee at the current level.
- 4.5** Contact Severn Trent regarding the flooding issues around the culvert. A meeting has now been held with Severn Trent and it was agreed that the Parish Council would arrange and fund an underground camera investigation to further assess the problem.
- 4.6** Potential installation of a defibrillator in the old telephone kiosk together with relevant operator training. On 15<sup>th</sup> January Cllr D Ireland requested Peter Winson (Community Defibrillations Officer) to install a defibrillator in the telephone kiosk and also supply dates for training. Cllr D Ireland agreed to follow up progress with Peter Winson.
- 4.7** Path ways on the Linby Trail had been eroded by the recent bad weather and establish why the Linby Trail has recently been given Bridleway status. Response from Nott's CC - the Linby Trail has no designation as a Public Right of Way and this has been confirmed by our Rights of Way Team. As such access for all users is permissive, i.e. by the permission of the landowner. Repair work to the pathways should commence on Monday 11<sup>th</sup> February 2013 (weather permitting). This will see a repaired surface and improved drainage on the site. The Clerk was asked to contact Nott's CC again to request confirmation of the Bridleway status.

#### **5.0 Correspondence received:**

The following correspondence had been circulated to all Cllr's before the meeting:

- 5B.1 Richard Hull - Details of shed burglaries in the area.
- 5B.2 C Handley - Police and Crime Commissioner seeks views on Nott's Police Mounted section.
- 5B.3 Nott's CC - Response to the reported vermin problem at the Heritage Centre site.
- 5B.4 Nott's CC - Review of the Nott's CC Statement of Community Involvement.
- 5B.5 Nott's CC - Lengthsman scheme - further pilot scheme from 1st April 2013 – 31st March 2014.
- 5B.6 RCAN - Electronic newsletter.
- 5B.7 NALC - Details of Neighbourhood Plan workshop – 26th February 2013.
- 5B.8 M Spencer MP - "Catch up with Mark Spencer MP" electronic newsletter.
- 5B.9 GBC - Confirmation of 2013/14 Tax base/financial assistance due to change in calculation.
- 5B.10 E Butkevicius - Query on ownership of land off Church Lane.
- 5B.11 GBC - Parish Liaison meeting - 20<sup>th</sup> March 2013 at 6.00pm.
- 5B.12 GBC - Gedling Funding Fair - rearranged date 5th March 2013 (2 pm to 7 pm).
- 5B.13 Nott's CC - Sherwood Forest Landscape Partnership Scheme.
- 5B.14 Paddy Tipping - February edition of "The Beat".

The following correspondence was circulated to Cllr's at the meeting:

- 5A.1 GBC - Planning Committee meeting - January 2013 Minutes and February 2013 Agenda.  
 5A.2 GBC - Cabinet meeting - January 2013 Minutes and February 2013 Agenda.  
 5A.3 GBC - Council meeting - January 2013 Minutes and February 2013 Agenda.

**6.0 Planning Applications received:**

**6.1** 2013/0038 – Ground Improvements and new Club House – Sports Ground, Church Lane, Linby.  
 Cllr D Ireland agreed to submit comments/observations, on behalf of the Parish Council, by 28<sup>th</sup> February 2013.

**7.0 Finance:**

**7.1a Cheques for approval**

Date	Chq. no	Amount	Payable to:
11-Feb-13	300705	£15.45	K Brothwell – Bus shelter cleaning
11-Feb-13	300706	£45.48	Post Office – HMRC – Income Tax
11-Feb-13	300707	£249.16	J Barlow – Salary & Expenses
11-Feb-13	300708	£59.72	NALC – Annual subscription to 31 <sup>st</sup> March 2014
11-Feb-13	100002	£10.17	D Ireland – Laminating costs - Local Plan Campaign
	<b>Total</b>	<b>£379.98</b>	

**7.1b Receipts in the period**

Date	Amount	Received from:
03-Jan-13	£0.42	Co-op Bank - Interest on current account
25-Jan-13	£500.00	Papplewick PC - Donation to Local Plan Campaign
07-Feb-13	£1,823.08	HMRC – VAT reclaimed to 31 <sup>st</sup> January 2013
<b>Total</b>	<b>£2,323.50</b>	

**7.2 Any other Business relating to Finance**

- a) The cheques were approved for payment.
- b) The GBC Form C (2013/14 Parish Council Precept request) was approved and signed requesting a Precept of £5,729 for 2013/14.
- c) It was agreed that the Clerk would contact Philip Robinson to establish whether he would be able perform the Internal Audit for the 2012/2013 financial year end.

**8.0 Any other Business:**

- 8.1** Heritage Centre – it was suggested that for 2013 the Heritage Centre would only open on two dates, both of which would be “themed” events. Cllr B Brothwell agreed to supply the Clerk with the contact details for the Hucknall Heritage Group so that they could be contacted regarding the possible use of the Linby Heritage Centre.
- 8.2** The Gedling Funding Fair has been arranged for 5<sup>th</sup> March 2013 - 2.00pm to 7.00pm. Cllr’s L Newton and W Lewis agreed to attend this event.
- 8.3** Cllr D Ireland confirmed that she and Cllr S Molsom would be attending the Nott’s CC - LIS event on 7<sup>th</sup> March 2013 at the Newark Showground.
- 8.4** Cllr D Ireland confirmed that the next GBC - Parish Liaison Meeting will be held on 20<sup>th</sup> March 2013 at 6.00pm. The Clerk was asked to add the following items to the Agenda – (1) Dates for the “Parish Walk a Bout” and (2) How will the Localism Act work in relation to Parish Councils. The Clerk was asked to invite Cllr K Fox to the Linby Parish Council meeting on 11<sup>th</sup> March 2013.
- 8.5** Cllr W Lewis agreed to contact Cllr C Barnfather for an update on the proposed Nott’s CC - Lengthsman Scheme and Linby Parish Councils subsequent involvement in the scheme.
- 8.6** Cllr D Ireland informed the meeting that a fund raising event was being organised, in aid of the Local Housing Campaign, at the Griffins Head on 18<sup>th</sup> May 2013.

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As there was no further business, the meeting closed at 8.40pm.

The next meeting will commence at 7.15pm on 11<sup>th</sup> March 2013.

Signed.....  
Chairman of the Parish Council

Signed.....  
Vice-Chairman of the Parish Council