

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 14th September 2015

Present: Councillor's D Ireland (Chairman) C Hardstaff (Vice Chairman) W Lewis, S Molsom, J Parker, E Tunstall, B Andrews (Gedling Borough Cllr), C Powell (Gedling Borough Cllr), C Barnfather (Gedling Borough and County Cllr), S Walker (Papplewick), N Penlington (Papplewick), Bob Brothwell and the Clerk

1.0 Apologies for Absence

Cllr N Clark

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the Minutes – 13th July 2015

The minutes for the previous meeting were approved and signed by Cllr Ireland and Cllr Hardstaff

4.0 Matters Arising from previous meeting

This item was moved to after the discussion with Peter Baguley

5.0 Neighbourhood Plan with Peter Baguley, Gedling Borough Council

Cllr Ireland invited Peter Baguley along to discuss further the possibility of adopting a Neighbourhood Plan and questioned the implications on workload, how to engage with the local borough council and how to avoid any pitfalls by looking at other Parish Council's Neighbourhood plans. Peter Baguley explained that the Parish Council would be responsible for managing the community engagement side of the Neighbourhood plan and the Borough Council would have more of a process and driven role, and would agree the neighbourhood forum. The Borough Council would have development control and provide advice on emerging policies and how it relates to the core strategy. Once the Neighbourhood Plan is submitted to them, they determine if it meets the requirements. The Borough Council would not draft the Neighbourhood Plan in any way; they would take a positive and proactive approach and work together with the Parish Council so it's complementary from the earliest possible time. The neighbourhood plan has to comply with the core strategy and the local plan, and it is not an opportunity to stop developments. Adopting a Neighbourhood Plan would cost approximately £13,000. Peter advised that financial assistance is available and the "my Community first grant" provides up to £8,000. Planning Aid have a very comprehensive website and guidance notes, as does the Planning Advisory Service. My Community is the governments preferred portal. Peter added the Councillors would need to be aware that legislation could change during the process. Peter recommended using a Planning Consultant to draft the policies and advised that the Parish Council need to be clear on what they want in the Neighbourhood Plan and keep focused. Consideration needs to be given to the area the neighbourhood plan is to cover and to consider the geography and whether it should include the Top Wighay site. A lot of thought needs to be given to this and Peter advised to keep it as simple as possible. If the Neighbourhood plan didn't include Top Wighay the Parish Council would receive 15% of the CIL payment instead of 25%. CIL is collected on a 6 monthly basis, and the amount is dependant on floor space, zone etc. A house in zone 3 would be £90 per square meter.

Cllr Ireland advised she had been in touch with a Planning Consultant who would be happy to come along to a meeting, at no cost, and discuss the matter further. She would help with funding applications and give some valid ideas from a highways perspective. Cllr Ireland advised that Linby are looking to adopt a long-term project to restore all the footpaths in the village and part of the neighbourhood plan could be to widen the footpaths to slow down the flow of traffic and added there are many areas that we could look at. Cllr Ireland agreed to arrange a time with the planning consultant.

Peter explained that The Forum is a body that decide on the neighbourhood area and design the neighbourhood plan. Peter confirmed that the Forum would be nominated by the Parish council and would be submitted for consultation, which takes 6 weeks. It was unclear whether the Parish council would require 21 delegates as stated in the literature, Cllr Ireland agreed to look into this further to confirm whether this relates to Parish council's.

Cllr Walker advised the Councillor's at Papplewick had agreed to explore the idea of adopting a neighbourhood plan with Linby and though they have separate issues, they do also have common ground. Cllr Walker advised that some parts of Papplewick fall under Ashfield District Council and asked what the effects would be on the neighbourhood plan. Peter explained that the neighbourhood plan can cover two or more parishes and the plan would need to be submitted to both Councils (Gedling and Ashfield) who would liaise with each other and work together.

Peter commented that East Leake are the first to have their plan adopted in greater Nottingham, which took approximately one year to complete. Cllr Ireland agreed to contact East Leake to find out what they thought of the process. Cllr Molsom was interested to know what difference the neighbourhood plan has made to them.

Cllr Molsom and Cllr Powell commented on their recent meeting concerning the development brief of Top Wighay. Cllr Molsom advised the purpose was to achieve a comprehensive development brief for the site. Discussed were plans to build a primary school for 210 children, at the northern end of the development, however the school would be built last after the housing was completed. Concerns were raised regarding where the children would be placed prior to the school being built, also that 210 places would not be enough to accommodate the amount of children living on the development. Also discussed at the brief was employment land on the site, however, Cllr Molsom raised concerns around the vacant buildings at Sherwood Park in Annesley and the land on the Bypass which has been up for sale for a long time. Based upon this trend there is a pocket of 8 hectares of land on the Top Wighay site, which will potentially be for sale for years after the housing developments.

4.0 Matters arising from previous meeting

None received.

6.0 Heritage Lottery Fund

The plaque for the docks has been ordered from Isaac Butterworth (Ironfounders) Ltd at a cost of £258. The Clerk has contacted the firm to find out when it will be received. Out of the £4,300 the PC were allocated, the remaining balance from the fund is £146.41 which will need to be reimbursed to the HLF. Cllr Ireland has made a project enquiry requesting funding for the PC's long-term project to replace all the footpaths in the village. The cost of the project would be in the region of £100,000. The PC are looking to apply for £90,000, and fundraise or approach other organisations for the remainder.

7.0 Lengthsman Scheme

Cllr Lewis advised we may have used up the free allocation and any further work undertaken by the Lengthsman would need to be paid by the PC. Cllr Lewis estimated approximately 40 hours worth of work would still be required.

8.0 Best Kept Village Update

Granby won the Best Kept Village competition with Linby taking runner up position. The PC will receive £50.

9.0 Highways - School Crossing Update

Cllr Lewis commented that the tactile paving slabs have now been laid; however, only two thirds have been completed on both sides. Nottingham County Council indicated that the PC will have to fund any further work; Cllr Barnfather agreed to look into the matter further.

10. Christmas Lights

The Christmas tree has been ordered from Gedling Borough Council, and the Clerk to complete all necessary paperwork re: Christmas lights and submit to the Highways agency. Carols around the Christmas Tree will take place on 14th December. Cllr Hardstaff advised the band had provisionally been booked, Cllr Lewis to pursue. Bob Brothwell agreed to liaise between Linby-cum-Papplewick School and Leen Mills School regarding songs.

The Girlguiding Association at Hanson House contacted the Clerk asking for the lights in the trees at the front of Hanson House to be removed as they intend to crown lift the trees. The planning application process is expected to take six weeks. The lights have been removed however Cllr Lewis raised concerns that should the application take longer, the lights would not be reinstalled for Christmas. This would have a detrimental effect on the Christmas displays in the village. Cllr Lewis asked the Clerk to contact Gedling Borough Council to expedite the application.

11. Linby Docks

Cllr Lewis commented that the docks required attention due to build up of weeds and silt. The Environmental Agency has suggested it is not their responsibility, and the PC are waiting for a response from the Canals and Waterways and Severn Trent. Cllr Lewis to pursue. The Lengthsman is scheduled to clear the weeds, however, it was felt by the PC that a long-term solution is required. It was queried whether a metal sluice gate would hold the water back and hence stop the weeds, however, this may cause more issues with silt, and would need maintenance approximately once a month. Cllr Lewis to continue pursuing the matter.

12. Planning – Retainer for a barrister

Cllr Molsom advised that now is the time to instruct Richard Buxton Environmental & Public Law to open a dialogue with David Wilson Homes and Gedling Borough Council regarding the Top Wighay site. The PC agreed that Cllr Molsom would be the spokesman in this matter.

13. Correspondence received

All relevant correspondence had been circulated prior to the meeting.

14. Finance

14.1 Cheques for approval

| Date | Chq No. | Amount | Payable to |
|----------|--------------|---------|--|
| 21/07/15 | 300840 | £22.80 | <i>E Gretton – June Wages (adjustment)</i> |
| 25/08/15 | 300841 | £258.00 | <i>Isaac Butterworth (Plaque)</i> |
| 14/09/15 | 300842 | £38.90 | <i>E Gretton – Expenses</i> |
| 14/09/15 | 300843 | £34.59 | <i>E Gretton – Training and Mileage</i> |
| 14/09/15 | 300844 | £7.56 | <i>E Gretton – Expenses</i> |
| 14/09/15 | 300845 | £11.20 | <i>D Ireland – Expenses</i> |
| 14/09/15 | 300846 | £360.00 | <i>Reuben Shaw – Planting</i> |
| 14/09/15 | 300847 | £50.00 | <i>Millennium Fund – Church clock donation</i> |
| 14/09/15 | 300848 | £73.99 | <i>W Lewis – Expenses</i> |
| | TOTAL | 857.04 | |
| 20/07/15 | S.Order | £242.86 | <i>K Holmes</i> |
| 01/08/15 | S.Order | £242.86 | <i>E Gretton – July Wages</i> |
| 20/08/15 | S.Order | £25 | <i>Two little Fishes</i> |
| 01/09/15 | S.Order | £242.86 | <i>E Gretton – August Wages</i> |
| | TOTAL | 753.58 | |

Current Bank Balance

Co-op - £14,668.83

HSBC - £154.19

14.2 Any other business relating to Finance

The PC looked at the budgets spreadsheet to date, and are happy with the PC's current finances. The budget spreadsheet will continue to be updated by the Clerk.

15. Any other Business

15.1 – Bell Tower Clock at St Michael's Church

The treasurer of Linby Cum Papplewick PCC wrote to the Clerk asking if the PC might consider making a contribution to the cost of servicing the clock on the bell tower at St Michael's church. The PC paid £50 to the Linby Millennium Fund who agreed in turn to provide a donation towards the upkeep of the clock.

15.2 – Archiving

Cllr Ireland queried how long planning applications and other information was required to be kept by the PC. Bob Brothwell advised contacting the County Council Archives on London Road where records are placed on microfilm and stored, at no cost to the PC. Cllr Ireland advised meeting up at the

Heritage Centre to go through the filing cabinet and asked the Clerk to seek further information from NALC (National Association of Local Councils) on archiving requirements.

15.3 – Heritage Centre Door

Cllr Ireland noted the door to the Heritage Centre is rotten and requires attention. Cllr Lewis agreed to contact Ashley at Moorwood Joinery in Papplewick for advice on whether the door could be repaired or whether a new door would be required.

15.4 – Linby Docks Post

Bob Brothwell mentioned one of the posts on the bridge was rotten and needed immediate attention due to safety issues. Cllr Lewis agreed to contact Ashley at Moorwood Joinery. Cllr Lewis requested the Clerk contact Highways to find out who is responsible should an incident occur.

15.5 – Stone bench at The Heritage Centre

Cllr Ireland commented on the large piece of stone at the Heritage Centre and asked if the Councillors would assist Mr Ireland in moving the stone in order to transform it into a bench. Bob Brothwell commented that it was the weighbridge stone and can only be used as a whole piece and not cut. Cllr Ireland assured that the stone would not be cut but used as a whole piece and it was agreed the bench would be best placed at the Heritage Centre.

15.6 – Large lorries speeding through the village

Cllr Lewis raised concerns of the number of large lorries driving very quickly through the village. Cllr Lewis has received complaints from a number of residents and visitors to the village, and agreed to find out the name of the company and report back to the Clerk to pursue.

15.7 – Movement at Quarry Lane

Concerns had previously been raised over the summer months regarding the amount of lorries going back and forth along Quarry Lane. The Clerk had been in contact with the Planning Consultant at Nottingham County Council who advised that the planning application had been delayed. The Councillors advised that planning works had begun, and the Clerk agreed to contact NCC for a further update.

Cllr Ireland closed the meeting at 10pm

Date of next meeting Monday 12th October 2015

Signed.....
Chairman of the Parish Council

Signed
Vice-Chairman of the Parish Council