

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 11th January 2016

Present: Councillor's D Ireland (Chairman) C Hardstaff (Vice Chairman) W Lewis, S Molsom, J Parker, E Tunstall, N Clark, C Barnfather (Gedling Borough and County Cllr), C Powell (Gedling Borough Cllr), B Brothwell and the Clerk

1.0 Apologies for Absence

Cllr Bruce Andrews

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan

3.0 Approval of the Minutes – 9th November 2015

The minutes for the previous meeting were approved and signed by Cllr Ireland and Cllr Hardstaff

4.0 Matters Arising

4.1 Overspill Car park

Cllr Tunstall advised the overspill car park on Church Lane belongs to the Freeholder and doesn't fall within the jurisdiction of Linby Parish Council; however the PC are free to use it, as are the Church, who are also aware of it. The Cllrs questioned whether the car park was known to residents of the village, as the car park is rarely used and if used could steer congestion from Church Lane. The Cllrs suggested a sign being placed there. The Clerk to contact the PCC.

4.2 Linby Docks Post

Cllr Lewis advised the works have not yet been completed. The Clerk to contact Gedling Borough Council to chase.

4.3 Yellow Stone Quarry

The Cllrs advised the Quarry is up for Sale. The Cllrs raised concerns as the advert mentions an opportunity for landfill. The Clerk had been in contact with the Planning Officer at NCC who confirmed that landfill is not part of the approved restoration scheme and so any future owner or operator would be required to seek planning permission.

Cllr Barnfather confirmed the transport movement on Quarry Lane had been prohibited between the hours of 08:20-09:20 and 15:00-16:00. He advised the new Quarry owners would need to involve the school with future plans and recommended a Liaison Committee be set up. Cllr Hardstaff advised she would be on the Committee and represent the school. The Cllrs agreed to discuss this at a later date, when required.

4.4 Street Light, Main Street

The temporary light had been installed in November, however Cllr Ireland advised the final light had not yet been installed. The Clerk to chase.

5.0 Neighbourhood Plan Update

Cllr Ireland advised she had designed the leaflet to go out to residents, which has been submitted to Dharmista Patel for review, along with the application for the designation of the Neighbourhood Area. Cllr Ireland will then circulate to all Cllrs for final review. The leaflet will advise residents on the Neighbourhood Plan and who to contact should they be interested in joining the Steering Committee. Dharmista is currently working on the funding application and liaising with Cllr Ireland regarding the work involved in the next 6 months. An outline of what a Neighbourhood Plan is and how it will benefit the village will also be prepared to go on the Linby website.

6.0 Linby Dock Posts

See 'Matters Arising'

7.0 Update on Lengthsman Scheme

Cllr Lewis advised the Lengthsman will not be required now until April. Cllr Barnfather commented the Lengthsman was in good health and happy to continue in the role. Cllr Hardstaff advised she had spoken to Brooke Farm again regarding their help with the Docks and they are looking at fitting this into their workload. Cllr Barnfather enquired whether the PC would look at using the Probation Service to assist with the Docks and advised contacting the Clerk at Newstead PC for further information. The Clerk to pursue.

8.0 Carols around the Christmas Tree Update

Everyone agreed the night was a great success. £196.25 was raised and two cheques for £100 each were donated to Linby Toddler Group and Papplewick Preschool.

Linby residents Hannah Meek and Gemma Bingley had agreed to contribute £100 towards their Christmas Lights this year, with the remaining £200 paid by the PC and the Millennium Group. A letter has been signed by both residents to confirm that should they leave the village in the future, the lights would remain the property of the PC.

9.0 New Audit Regime

The Clerk advised the PC of the new auditing procedures for smaller authorities which is set for the 2017/18 financial year. The PC have the choice to either have an auditor appointed to them by a sector-led body or agree to opt-out which involves establishing an audit panel and appointing their own auditor. The PC agreed to opt-in to the SLB and will receive further information on the process throughout the year.

10.0 The Heritage Centre – Business Rates/Continuing with the Rental Agreement

After an inspection from the Valuations Office in November, the PC received notification that business rates would be charged for the Heritage Centre from 2010 to date. After discussions with GBC, it was agreed that the PC would receive 100% relief, but charged £85.71 for the charges from April – Sept 2010 when a 50% relief was in place. It has also been mentioned that the 100% relief would not continue after April and would revert back to 50% which would cost the PC approximately £200 per annum. Mr. Bob Brothwell advised whether the Millennium Fund could become a registered charity and take over the tenancy as this would mean exemption from the Business Rates. The PC agreed for Mr. Brothwell to look into this further, and the Clerk to look at how long the lease is and contact NCC for the lease agreement for the land.

11. School Noticeboard

Cllr Lewis advised that repairs to the school noticeboard will be made during the spring, when the weather improves.

12.0 Planning

12.1 - Retainer for a barrister

Cllr Molsom advised he is in liaison with the Barrister regarding drafting a letter to GBC with a copy to go to David Wilson Homes. Cllr Molsom to draft the letter over the next few weeks and send to Councillors for comments.

13.0 Correspondence received

All correspondence received had been forwarded to the Councillors prior to the meeting.

14.0 Funding Update

14.1 Payments made since 9th November 2015 meeting

| Date | Chq No. | Amount | Payable to |
|----------|---------|-----------|---|
| 18/11/15 | 300857 | £14.58 | Southern Electric – Heritage Centre |
| 24/11/15 | 300858 | £69.46 | Mr. R Hull (Christmas lights) |
| 02/12/15 | 300859 | £1343.82 | Leisure Lites (Christmas lights) |
| 10/12/15 | 300860 | £232.50 | Blue Sky Hire (Marquee hire) |
| 15/12/15 | 300861 | £85.71 | Gedling Borough Council (HC Bus. Rates) |
| Total | | £1,746.07 | |

| Date | Type | Amount | Payable to |
|----------|---------|---------|-----------------------------|
| 01/12/15 | S/Order | £242.86 | E Gretton (Nov Wages & Exp) |
| 20/12/15 | S/Order | £25.00 | Two Little Fishes |
| Total | | £267.86 | |

14.2 Receipts

| Date | Amount | Received From |
|----------|---------|---|
| 03/12/15 | £50.00 | CPRE (Best Kept Village Comp) |
| 07/12/15 | £300.00 | NCC (Donation for wall restoration.) |
| 07/01/16 | £100.00 | H Meek (Christmas Lights donation) |
| 07/01/16 | £100.00 | G Bingley (Christmas Lights donation) |
| 07/01/16 | £119.85 | W Lewis (Christmas Lights donation) |
| 07/01/16 | £300.00 | M Ratcliffe (Christmas Lights donation) |
| TOTAL | £969.85 | |

14.3 Cheques for approval

| Date | Chq No. | Amount | Payable to |
|----------|---------|---------|--|
| 11/01/16 | 300862 | £82.50 | Ravenshead Parish Council (Lengthsman) |
| 11/01/16 | 300863 | £94.32 | W Lewis (Exp) |
| 11/01/16 | 300864 | £10.52 | E Gretton (Exp) |
| Total | | £187.34 | |

14.4 Current Bank Balance

Co-op - £10,923.96
HSBC - £154.19

14.5 Online Banking – Co-op

The Clerk to submit information to Co-op for Cllr Parker and follow up.

14.6 Any other business relating to Finance

14.6a Change of Banks

Cllr Ireland advised whether the PC should close the Co-op account and transfer the funds over to the HSBC account which has a branch based in Hucknall. The PC agreed to look at this in the next financial year.

15.0 Any other business

15.1 School Crossing Patrol

Cllr Hardstaff advised that the current School Crossing guard was leaving his post imminently and had received an email from a parent who had concerns for the safety of the children. Since the post is difficult to fill, would the PC have any objections to looking at putting in a zebra crossing. Mr. Brothwell commented that this had been requested in the past and declined by the PC as Highways had advised that it would need to be traffic light controlled and speed humps both side, due to it being a busy road. Cllr Ireland advised that the school crossing would be something that could be incorporated within the Neighbourhood Plan. Dharmista had a meeting with a Traffic Consultant before Christmas and brought him to the village during the busiest time of day when children were leaving school. The Traffic Consultant had some suggestions should the PC decide to invest in it. The PC agreed that the matter did require looking at urgently, but any solution would take a long time, so in the first instance, the most efficient solution would be the recruiting of a new School Crossing guard. Cllr Lewis to contact Mrs. Janet Brothwell, Chair of Governors at the School to discuss further.

15.2 The Horse & Groom

The PC received a letter from GBC stating that a valid nomination had been received to include the Horse & Groom in the list of Assets of Community Value. This would mean that should the owner wish to sell, they would have to notify the PC in order for a community Group to be allowed to put in a bid to purchase the asset. The PC had no objections to this.

16.0 Budget Forecast 2016/17 and Precept

The budget forecast for 2016/17 was reviewed and approved. It was agreed to set the 2016/17 precept at £8226.00, an increase of £748.00 on the previous year.

The Clerk to complete and submit Form A of the Provisional Notification of Precept 2016/17 to Gedling Borough Council.

A newsletter will be produced by the Clerk detailing the work the Parish Council have undertaken in the village in 2015 and its plans for the coming year.

Cllr Ireland closed the meeting at 9.05pm
Date of next meeting Monday 8th February 2016

Signed.....
Chairman of the Parish Council

Signed
Vice-Chairman of the Parish Council