

## **LINBY PARISH COUNCIL**

### **Minutes of the Council Meeting at Brooke Farm, Linby on Monday 11<sup>th</sup> April 2016**

**Present:** Councillor's D Ireland (Chairman) C Hardstaff (Vice Chairman) W Lewis, E Tunstall, N Clark, J Parker, C Powell (Gedling Borough Cllr), Mrs P Mellor (Parishioner) and the Clerk.

#### **1.0 Apologies for Absence**

Cllr S Molsom

Cllr C Barnfather (Gedling & County Cllr)

#### **2.0 Declarations of Personal and Prejudicial Interests**

Cllr Hardstaff declared an interest in the Local Plan

#### **3.0 Approval of the Minutes – 14<sup>th</sup> March 2016**

The minutes for the previous meeting were approved and signed by Cllr Ireland and Cllr Hardstaff

#### **4.0 Matters Arising**

##### **4.1 Yellow Stone Quarry**

Cllr Ireland advised they are waiting for confirmation from Maria Caldarella-Wing of RH Developments re: the Committee Meeting.

##### **4.2 P Mellor (Parishioner)**

Mrs Mellor of Main Street advised the problems she has with flooding when the streams overflow. This is due to the weeds that get stuck in the culvert, and enquired if someone would be able to clean it out regularly to stop the problem. She advised that GBC had been out to clear it however they left what they had cleared at the side of the brook, which meant when it rained, it went back into the brook, causing it to once again flood. Cllr Powell advised he would look into the matter and contact Mrs Mellor. Cllr Ireland advised that in the mean time, Mr Ireland would be happy to clear out the grate.

Mrs Mellor commented that the docks on her side had not been cleared of weeds last year. The Cllrs responded that the work had been started by the Lengthsman but due to an injury he may not have completed the work, however, Colin had cleared the docks shortly afterwards. Cllr Lewis advised the Docks work is labour intensive and he would approach the Lengthsman to find out if he would be able to clear out the weeds while they're not in a bad state. He advised this is something the PC are looking at with the possibility of using the Probation Service or Brooke Farm.

Mrs Mellor also commented on the stonework that is collapsing at the culvert, where the grid is. Cllr Ireland advised that Mr Ireland would look at this.

Mrs Mellor commented on the bypass at Gedling and enquired whether Linby would look at this. She had counted 260 cars in less than 10 minutes drive past her house and with the developments around the village, this will increase. Cllr Ireland advised that the Parish Council spend a lot of time and energy on this issue with both Gedling Borough Council and Highways and will continue to pursue.

Mrs Mellor enquired whether the Parish Council would be sending out a letter to each resident of Linby detailing every item that the Precept had been spent on. Cllr Ireland advised that the yearly budgets and spending is published on the website, and all income and expenditure is listed on the minutes each month, which is again published on the website. Cllr Ireland advised she would post a hard copy of the budget to Mrs Mellor, and should she require a copy of any of the minutes, to contact the Clerk.

## **5.0 Neighbourhood Plan Update**

Cllr Ireland advised of the NP Steering Committee meeting which took place on 31<sup>st</sup> March. On the committee are Denise Ireland, Simon Molsom, Claire Hardstaff, Mike Hardstaff, Jane Johnson, Ian Griffiths, Janet and Bob Brothwell, Keith Tunstall, Roberta Norris and Dan Walker. The meeting was to update everybody on why we want to prepare a neighbourhood plan, the current status and to agree Terms of reference. Cllr Ireland advised she had forwarded examples of questionnaires and the Neighbourhood Plan for Southwell which is now complete to the Committee members. Cllr Ireland advised the Committee had discussed speaking to the children at the school to find out what they would like in the village, and Ian from Brooke Farm may do a workshop to find out what the concerns are of the people who work there. Cllr Ireland advised that if enough people get on board, they could knock on residents doors, speak to them about the neighbourhood plan and pass them a questionnaire to complete. It would be important to then go back to collect these, rather than waiting for them to be sent back. Cllr Ireland advised she is looking at submitting the funding application. This won't be for the full amount, just enough to cover the first part of the Neighbourhood Plan. The Clerk to forward the NP Steering Committee minutes to the Councillors. The next meeting is 4<sup>th</sup> May.

## **6.0 Lengthsman Scheme**

Cllr Lewis advised he signed the new contract and submitted the first jobs.

The Barrels in the village need replacing, Cllr Lewis advised he had researched the wooden self-watering barrels, however these are £800 each. He has spoken to Reuben Shaws who advised of a plastic barrel which is very similar and would cost around £190 each (if ordering 10 or more). He advised the Enterprise Group would cover some of the cost, possibly £100 per barrel and Reuben Shaws had offered a sponsorship which would go to the PC. The remaining could be paid from either the PC funds or the Millennium Fund. Cllr Powell advised there may be some funds available from GBC towards the end of May, to assist with cost of the barrels. Cllr Lewis advised the barrels will never need replacing, and will need filling once a week rather than each evening. Cllr Lewis advised he will find out all the facts and prices and if after seeing a barrel he is happy with the quality etc, he will feed back to the PC.

## **7.0 Parish Council Policies**

Cllr Ireland confirmed the Financial Regulations Policy and the Standing Orders have now been updated.

## **8.0 Bus Stop**

### **- Window slits – Costings Update**

### **- Inspection of internal room covering to bus stop (opp. Brooke Farm) – Update**

Cllr Lewis advised the wall has now been finished, and he is awaiting quotes for the footpath. Cllr Ireland advised Cllr Molsom had forwarded an email to the PC quoting £90 for the inspection of the bus stop. The PC agreed it was important to get the roof tested for asbestos and agreed for the work to be carried out.

## **9.0 The Heritage Centre**

Registering the Heritage Centre as a Community Asset to be discussed at the next meeting.

## **10. Footpath Repair (Main Street – end cottages) – Update**

Cllr Lewis advised he is waiting for the quote.

### **11.0 Planning – Retainer for a barrister**

Cllr Ireland advised the letter has now been finalised and circulated to the PC, and if all are happy, it will be sent to Gedling Borough Council this week. Cllr Ireland confirmed the letter includes reference to the additional 120 houses proposed for the land north of Papplewick Lane site. Cllr Ireland confirmed that she had discussed the Parish Council views with Alison Gibson, Planning Policy Manager at GBC, on why the additional 120 houses should not form part of the land north of Papplewick Lane site. Cllr Ireland and Roberta Norris have also expressed the PCs concerns to Mark Spencer (Conservative MP) who is awaiting a response from the Planning Minister Brandon Lewis.

### **12.0 Correspondence received**

All correspondence received had been forwarded to the Councillors prior to the meeting.

The Clerk circulated a poster which she had received from NCC regarding registering to use the County's Recycling Centres. The Clerk agreed to display these in the noticeboards. Further information can be found at [Nottinghamshire.gov.uk/registerstorecycle](http://Nottinghamshire.gov.uk/registerstorecycle)

### **13.0 Funding Update**

#### **13.1 Receipts**

Date	Amount	Received from
18/03/16	£750.00	GBC – Donation for Village Bench
23/03/16	£300.00	PLLEG – Donation towards Christmas lights

#### **13.2 Cheques to be approved**

Date	Chq No.	Amount	Payable to
01/04/16	300877	£90.00	NCC – Rent for Heritage Centre
11/04/16	300878	£20.16	D Ireland Expenses (to secure benches)
11/04/16	300879	£108.69	B Woodcock – Internal auditor
11/04/16	300880	£17.22	E Gretton Wages (Neighbourhood Plan)
11/04/16	300881	£750.00	Jermaine Designs – 5ft bench
11/04/16	300882	£38.65	W Lewis Expenses (Stain for benches / petrol for mower)

#### **13.3 Standing Orders**

Date	Amount	Payable to
20/03/16	£25.00	Two Little Fishes
01/04/16	£242.86	E Gretton

#### **13.5 Current Bank Balance**

Co-op - £11,268.15

HSBC - £154.19

#### **13.6 Internal Audit 2015/16**

The Clerk confirmed the internal auditor, Barrie Woodcock had carried out the internal audit for Linby Parish Council for the year ended 31 March 2016. No issues were raised and no recommended actions to be taken. The Clerk advised the paperwork is now to be completed for the accountants Grant Thornton, and these will be prepared for the next meeting.

**13.7 Fixed Asset Register**

The Clerk advised the PC that the Fixed Asset Register requires updating. The Councillors discussed several items to be updated and new items to be included. The Clerk to update the Register and circulate to the PC for comments. The Insurance documents were also looked at, and again, will require updating.

**13.8 Any other Business relating to Finance**

Cllr Ireland confirmed receipt of the donation from PPLEG for £300 towards the Christmas lights.

Cllr Lewis advised he would like to gel fill the tyres on the lawnmower, which will cost £8.00 per can, and a can for each tyre. The PC approved this request.

**14.0 Any other business**

**14.1 Barn Dance**

Cllr Lewis advised that we need to start selling the tickets for the barn dance. Cllr Hardstaff asked for volunteers to assist with clearing the barn on Thursday 5<sup>th</sup> May from 7pm onwards.

**14.2 Burglaries in Linby**

Cllr Ireland advised of the burglaries which had taken place on Davy Close in and Main Street in Linby, and confirmed an arrest had been made.

Cllr Ireland closed the meeting at 9.30pm

**Date of next meeting Monday 9<sup>th</sup> May 2016**

Signed.....  
Chairman of the Parish Council

Signed .....  
Vice-Chairman of the Parish Council