

## **LINBY PARISH COUNCIL**

### **Minutes of the Council Meeting at Brooke Farm, Linby on Monday 11<sup>th</sup> July 2016**

**Present:** Councillor's D Ireland (Chair), C Hardstaff (Vice Chair), W Lewis, E Tunstall, N Clark, J Parker and the Clerk

#### **1.0 Apologies for Absence**

Cllr S Molsom, Cllrs C Barnfather, C Powell and B Andrews

#### **2.0 Declarations of Personal and Prejudicial Interests**

Cllr Hardstaff declared an interest in the Local Plan and Planning Application 2016/0763

#### **3.0 Approval of the minutes – 13<sup>th</sup> June 2016**

The minutes of the previous meeting were approved and signed by Cllrs Ireland and Hardstaff

#### **4.0 Matters Arising**

##### **4.1 New Account at HSBC**

Cllrs Ireland, Hardstaff, Lewis and the Clerk opened a new bank account at HSBC. The Clerk to close the Co-op account.

##### **4.2 Linby Parish Council Constitution**

Cllr Ireland prepared a Constitution for Linby Parish Council. It was approved by the Council and signed by D Ireland and C Hardstaff. The Clerk to arrange for the document to go on the website.

##### **5.0 Neighbourhood Plan Update**

Cllr Ireland advised 125 questionnaires had been sent out and 43 had been completed and returned. Ian Griffiths, member of the Linby Neighbourhood Plan Steering Group agreed to analyse the questionnaires. There is a considerable amount of work involved and Ian anticipates the analysis will be completed by the end of August. Some initial feedback has been received. The output from these will determine what direction the Neighbourhood Plan will take. So far, the main issue that parishioners have commented on is traffic. Cllr Ireland confirmed she had completed the funding application and received confirmation that they have been successful and have received £4658 in the first tranche. She commented the LNPSG have 6 months to use the funding. Cllr Ireland advised that since Linby will be increasing from 123 houses to potentially 1500, they are classed as a high growth area and therefore will be entitled to additional funding. They can also apply for technical support and this could help with facilitating the more difficult meetings concerning planning. The technical support does not cover traffic issues; however, the additional funding the LNPSG can apply for may cover the cost of employing a traffic consultant. With this additional funding it is hoped that Linby Parish Council will not be required to use parish council funds. Cllr Ireland confirmed that workshops were being held this week at Linby-cum-Papplewick Primary School to get an idea of the likes/dislikes from the children. Cllr Lewis commented that some residents had said the questionnaire was a bit complicated. Cllr Ireland took the comments on board and would look at simplifying this next time.

##### **6.0 Update on the Lengthsman Scheme**

Cllr Lewis advised the Island had only been half cut back due to the bad weather; however the Lengthsman hoped this would be finished this week.

Cllr Ireland commented on the excellent road sweeping through the village by Howard Marshall and asked if this would be something he would be willing to do a few times over the summer every year in a paid capacity, or if the Council could employ a private contractor. Cllr Lewis agreed to speak to Howard Marshall. Cllr Clark commented that a walk-behind sweeper can be hired from Frank Key. Cllr Clark to get costings.

### **7.0 Bus-Stop – Monthly Inspection Report**

Cllr Lewis advised the inspection had been carried out with no action required.

### **8.0 Health & Safety Policy / Risk Assessments – Update**

Cllr Clark to report back at the next meeting and advised he would order high-visibility vests for the Council.

### **9.0 Heritage Centre – Confirm dates for Opening**

It was confirmed that Cllrs Lewis and Parker would open up the Heritage Centre on 7<sup>th</sup> August and 4<sup>th</sup> September. The Clerk to advertise in the Dispatch newspaper.

### **10.0 Best Kept Village Competition**

Linby Village has been successful in moving into the 2<sup>nd</sup> round of the Best Kept Village Competition.

### **11.0 Hayden Lane – Update on Housing**

Cllr Ireland advised the response letter by Hughes Planning had been sent to Gedling Borough Council. The letter can be viewed on the website under Brownfield First. Cllr Ireland advised she had chased Cllr Ben Bradley to advise it was a critical time to receive feedback from Planning Minister Brandon Lewis regarding the proposed housing.

### **12.0 Correspondence received**

All relevant correspondence had been circulated prior to the meeting.

#### **12.1 Planning Applications received**

2016/0705 Vine House, Main Street  
2016/0736 25 Main Street  
2016/0759 18 Main Street  
2016/0763 Hall Farm, Main Street

Cllr Clark advised the Horse & Groom pub have a notice up to extend their licensing hours to accommodate weddings, wedding breakfasts etc, and a license to erect a marquee. The PC agreed to comment once the planning application had been received.

### **13.0 Funding Update**

#### **13.1 Current Bank Balance**

Co-op: £16,476.91

#### **13.2 Cheques for Approval**

Date	Cheque No.	Amount	Payable to
11/07/16	300896	£900.00	Hughes Planning – Consultation letter
11/07/16	300897	£21.35	Southern Electric – Heritage Centre
11/07/16	300898	£43.25	W Lewis Expenses – Paint & Petrol for mower
11/07/16	300899	£1,467.61	Reuben Shaws & Sons – Barrels, plants etc
11/07/16	300900	£29.35	Howard Marshall Eng. – Slime for Mower tyres
11/07/16	300901	£13.35	W Lewis Expenses – Petrol for mower
	<b>TOTAL</b>	<b>£2,474.91</b>	

20/06/16	S/Order	£31.00	Two Little Fishes – Web Maintenance
01/07/16	S/Order	£256.12	E Gretton - Clerk Wages
	<b>TOTAL</b>	<b>£287.12</b>	

### **13.3 AOB relating to Finance**

#### **13.3a Receipts**

Date	Amount	Payment from
23/06/16	£550.00	PLLEG – Donation towards barrels
20/06/16	£154.19	HSBC – Closing balance
11/07/16	£300.00	GBC – Donation towards barrels
11/07/16	£200.00	NCC – Donation towards train fare
<b>TOTAL</b>	<b>£1,204.19</b>	

### **14.0 Any other Business**

#### **14.1 Date of next meeting**

The next meeting will be held on Monday 5<sup>th</sup> September 2016.

#### **14.2 Finances**

The Clerk to prepare a financial mid year spreadsheet for the next meeting.

#### **14.3 V.A.T**

The Clerk to submit a VAT reclaim over the summer period.

#### **14.4 Footpaths**

Cllr Lewis advised the footpath repair is due to be carried out at the end of July. Cllr Ireland asked that the loose slab on the route to school be fixed at the same time.

#### **14.5 Cahn Homes**

A letter concerning the Cahn Memorial Homes being taken over by the Nottingham Community Almshouses Charity (NCAC) had been circulated to the Councillors prior to the meeting. The trustees of the Cahn Memorial Homes feel that the NCAC is suitable for taking over the homes and would carry out all necessary procedures and would be better able to manage the homes. The PC had no objections to this. The Clerk to contact Cahn Homes.

**14.6 Appointment of new vicar**

Cllr Hardstaff confirmed the appointment of a new vicar, Rev'd Trevor Howard Raaff who was curate at St Lawrence's, Biddulph.

**14.7 Thank You**

The Clerk to send a thank you letter to Andy Yates for his efforts in painting the docks.

Cllr Ireland closed the meeting at 9.00pm

**Date of next meeting Monday 5<sup>th</sup> September 2016**

Signed .....

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Chair of the Parish Council  
Council

Signed

Vice-Chair of the Parish