

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 5th September 2016 at 7.30pm

Present: Councillor's D Ireland (Chair), C Hardstaff (Vice Chair), W Lewis, E Tunstall, N Clark, C Barnfather, C Powell and the Clerk

1.0 Apologies for Absence

Cllr S Molsom, Cllr J Parker

2.0 Declarations of Personal and Prejudicial Interests

Cllr Hardstaff declared an interest in the Local Plan and Planning Application 2016/0763

3.0 Approval of the minutes – 11th July 2016

The minutes of the previous meeting were approved and signed by Cllrs Ireland and Hardstaff

4.0 Matters Arising

4.1 HSBC

The HSBC account is still pending due to queries over application. The PC had subsequently been sent a 'tax withholding and reporting' form to complete which is not relevant to the PC's application. HSBC have not been helpful in resolving these queries, so the Clerk to contact the Business Manager to arrange a meeting with Cllrs Lewis and Hardstaff to discuss further.

4.2 Planning Applications

2016/0736 Vine House, Main Street – Withdrawn

2016/0736 25 Main Street – The Clerk view outcome on Gedling website

2016/0759 18 Main Street – Planning permission granted, withdrawn 2 of the back windows

2016/0763 Hall Farm, Main Street – Planning permission granted

5.0 Neighbourhood Plan Update

Cllr Ireland updated the PC of the recent Neighbourhood Plan meeting. Full details can be found on the website www.linby.org.uk under Neighbourhood Plan, Meetings.

Cllr Ireland advised the PC of the 2 quotes from Traffic Consultants Chris Bancroft and Rob Hollins. The PC agreed on Rob Hollins as the Traffic Consultant.

6.0 Update on the Lengthsman Scheme

Cllr Lewis advised all going well.

The PC received a letter from a resident in Hucknall commenting on the condition of the stone paths in the village. The PC commented that Highways were not in a position to deal with the issue and the PC were looking at raising funds to restore the stone footpaths however this would not be in the foreseeable future. Cllr Clark advised he would look into acquiring a small powered road sweeper to go over the footpaths.

The PC had arranged for a quote for road sweeping from Andy Thornley at Gedling Borough Council. This was to sweep the areas not adopted by Highways including Quarry Lane and the Car park. The PC agreed to use Andy Thornley for Sept and Oct this year, and start again in April. Cllr Lewis advised he had contacted Gedling to see if a dredger was available to clear out the docks and the footpath from Linby to Papplewick. Cllr Lewis to pursue.

Cllr Lewis advised the Probation Service were booked to clear out the docks again and litter pick.

7.0 Bus-Stop – Monthly Inspection Report

Cllr Lewis advised the inspection had been carried out with no action required.

8.0 Health & Safety Policy / Risk Assessments – Update

Cllr Clark had been advised it would be good practice for the PC to have a risk register in place. Cllr Clark circulated a risk register template he had produced for the PC and would like the Councillors to contribute to this. The PC thanked Neil for his assistance.

9.0 Hayden Lane – Update on Housing

Nothing new to report. Cllr Ireland pursuing.

10.0 Footpaths - Update

Cllr Lewis advised the footpath repair is due to be carried out in October. Cllr Ireland asked that the loose slab on the route to school be fixed at the same time.

Cllr Ireland advised the PC had received a donation of £1,000 from The Gray Trust to contribute toward the restoration of the footpaths in the village.

11.0 Monthly Web Support

Nick Bramwell of Two Little Fishes had emailed the PC to confirm he would no longer be able to provide support due to securing new employment. He would be happy to continue until March 2017. He advised of a web management company to replace him, or the possibility of the Clerk updating the website herself. The Clerk to contact Nick to find out the cost of the domain name and further information regarding updating the site.

12.0 Heritage Centre – 10 year lease from NCC

The Clerk had received an email confirming the 10 year lease would cost £100 per year. Cllr Barnfather advised he had spoken with Gareth Broome, the Countryside Team Manager regarding the PC purchasing the site The Clerk to contact Gareth Broome to discuss further.

Cllr Ireland and Cllr Lewis commented that the Heritage Centre was in need of repair. Cllr Ireland advised this could be budgeted for next year. Cllr Hardstaff advised she would contact Lee Scudder to cut the meadow.

13.0 Correspondence received

- Nottingham County Council Shout Up, Residents Survey (to go in noticeboards)
- NALC AGM invitation to the PC

All other relevant correspondence had been circulated prior the meeting.

13.2 Planning Applications

None

14.0 Funding Update

14.1 Current Bank Balance

Co-op: £19,765.46

14.2 Cheques for Approval

Date	Cheque No.	Amount	Payable to
05/09/16	300902	£22.97	Southern Electric (Heritage Centre)
05/09/16	300903	£10.55	Clerk NP Wages (meeting held on 01/09/16)
05/09/16	300904	£120.00	Grant Thornton (External audit)
05/09/16	300905	£29.64	E Gretton (Reimbursed)
05/09/16	300906	£382.49	Howard Marshall (Mower service & repairs)
05/09/16	300907	£131.70	W Lewis (Expenses)
	TOTAL	£697.35	

20/07/16	S/Order	£31.00	Two Little Fishes – Web Maintenance (July)
01/08/16	S/Order	£256.12	E Gretton – Clerk Wages
20/08/16	S/Order	£31.00	Two Little Fishes – Web Maintenance (August)
01/09/16	S/Order	£256.12	E Gretton – Clerk Wages
	TOTAL	£574.24	

Receipts

15/08/16	£787.69	VAT Reclaim
15/08/16	£4658.00	Groundwork UK – Neighbourhood Plan Grant
15/08/16	£1000.00	The Gray Trust (donation towards restoring footpaths)
TOTAL	£6445.69	

14.3 Financial Report

The Clerk circulated an up to date bank reconciliation and budget report which was discussed during the meeting.

14.4 AOB Relating to Finance

14.4a External Auditor Certificate & Report 2015/16

The Clerk advised the external auditor certificate & report had been received with no matters reported. The Notice of Conclusion of Audit would be placed in the Noticeboards for a period of at least 14 days. The PC thanked the Clerk for her efforts.

15.0 Any other Business

15.1 Church Lane

The PC discussed who was responsible for the maintenance of the overhanging of the trees on Church Lane. The Clerk to contact the Football Club, Highways and Aldergate Properties (Church View Flats) regarding boundaries.

15.2 Christmas Tree

Cllr Lewis advised the Horse & Groom pub had agreed to donate £350 for this years' Christmas tree.

15.3 Burglaries

Cllr Lewis advised of the recent burglaries in the village. These happened during the night, however residents had reported people entering their homes during the day. The Clerk had contacted the Police to request more police presence in the village.

15.4 Signs & Cones

Cllr Lewis thanked Cllr Clark for obtaining the Safety Signs and Cones for the PC.

Cllr Ireland closed the meeting at 9.50pm

Date of next meeting Monday 10th October 2016

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council