

Linby Parish Council
Minutes of the Council Meeting at Brooke Farm, Linby on Monday 12th May 2014

Present: Councillors B Brothwell (Chairman), C Hardstaff (Vice Chairman), W Lewis, D Ireland S Molsom, L Newton, County Cllr C Barnfather, Mr A Wormall, Ms G Cassidy and the Clerk.

1.0 Apologies for Absence

Apologies were received from Borough Cllr P Andrews.

2.0 Election of Chair

It was proposed by Cllr Hardstaff that Cllr Brothwell remain as Chairman of the Parish Council, this was seconded by Cllr Lewis and unanimously agreed.

3.0 Election of the Vice Chair

It was proposed by Cllr Brothwell that Cllr Hardstaff remain Vice Chair of the Parish Council, this was seconded by Cllr Newton, and unanimously agreed.

4.0 Election of Delegates

It was agreed that all delegates would remain in their posts: Cllr Hardstaff representing Sir Julian Cahn and Mrs Holmes representing the Village Hall.

5.0 Declarations of Personal and Prejudicial Interests

None

6.0 Approval of the Minutes – 14th April 2014

The minutes for the previous meeting were approved and signed by Cllr Brothwell and Cllr Hardstaff.

7.0 Matters Arising from the previous meeting

7.1 Heritage Lottery Fund

Cllr Ireland was pleased to confirm that in addition to the workshop in September, Mr Shacklock will also attend the Church Fete on the 21st June to promote the HLF funding and explain to the local community about the work he will be completing. Clerk asked to contact HLF to obtain free banners and badges to decorate the stall. Cllr Ireland suggested A5 leaflets could be drawn up nearer the date of the workshop to advertise the event and that the work on the docks would begin towards the end of June.

7.2 Lengthsman

As previously agreed, £500 has been allocated to cover the cost of 100 hours of the Lengthsman's time. The Parish Council felt that 100 hours would be sufficient as Open Gardens will not be hosted in the village this year, but consideration would be given to increasing the hours if it meant saving the scheme.

Cllr Ireland explained that she has been liaising with Eamon Harrison from Notts CC to discuss the footpath repairs over the next 5/6 years. Discussions are taking place to establish if Highways will allow the Parish Council to take over the maintenance of the pavements, in which case the Parish Council's insurance will need to be looked into. The possibility of Notts CC subcontracting to the Lengthsman was suggested, along with possible issues involving Notts CC Health and Safety training courses, should temporary traffic lights be necessary. Cllr Ireland suggested that the pavements surrounding Hanson House be repaired over the summer holidays to avoid the school children walking on them, but she would continue to discuss this matter with Mr Harrison and keep the Parish Council informed.

8.0 Correspondence

The following correspondence had been circulated to all Cllr's before the meeting:

<u>8.1</u>	SLCC – The Clerk
<u>8.2</u>	*CPRE - BKV
<u>8.3</u>	Grass bank mowing – Mrs R Taylor - <i>Clerk to respond, thanking for comments</i>
<u>8.4</u>	GBC – Arnold Leisure Centre re-launch
<u>8.5</u>	Groundwork Newsletter
<u>8.6</u>	GBC WW1 Commemoration events
<u>8.7</u>	NALC – Village green landowner statements
<u>8.8</u>	Mark Spencer MP – Newsletter
<u>8.9</u>	GBC – Council agenda
<u>8.10</u>	NALC – Grant Thornton FAQ's

8.11	SLCC – News Bulletin
8.12	NALC Statutory sick pay
8.13	GBC – New services for Armed Forces
8.14	Highways road closure – Wighay Road 27.05.14
8.15	GBC – Agenda Planning Committee

* In relation to the judging of the BKV, this will take place from the 9th June onwards. It was agreed that a work day be set for Sunday 8th June from 10am. Clerk asked to contact Cllr Andrews to see if litter pickers, gloves and bags could be provided by GBC. Cllr Hardstaff to contact the Young Farmers to see if they will be available to help again this year and Cllr Lewis to purchase plants for tubs. It was agreed that three of the barrels need to be replaced as they are rotten, Cllr Lewis to speak to PLLEG to see if they may consider a donation.

9.0 Planning Applications Received

No planning applications had been received

10.0 Finance

10.1 Cheques for approval

Date	Chq. no	Amount	Payable to:
07.05.14	300778	£101.55	Brownfield First (<i>VAT from Hughes Planning invoice</i>)
12.05.14	300779	£458.76	Aon Insurance
12.05.14	300780	£90.00	Notts CC (<i>Heritage Centre lease</i>)
12.05.14	300781	£50.00	Mr P Robinson (<i>Internal audit</i>)
12.05.14	300782	£25.00	Two Little Fishes
12.05.14	300783	£224.58	Mrs K Holmes (<i>Wages and expenses</i>)
12.05.14	300784	£89.30	Mr W Lewis (<i>expenses</i>)
12.05.14	300785	£25.00	Guide Association (<i>Hire of Hanson House for workshop</i>)
	Total	£1064.19	

10.1 a) The above cheques were approved for payment.

10.2 Internal Audit

The clerk confirmed that Mr Robinson had passed the internal audit. Cllr Brothwell and the clerk signed the audit form required by Grant Thornton.

10.3 Any other business relating to Finance

The clerk had again been contacted by Barclays Bank, now requesting a signed copy of the most recent set of minutes along with a new covering letter dated May 14. The clerk had been assured once these items were received; the new bank account would be set up. Signatories signed the correspondence accordingly and asked the clerk to ensure that will be no charges on this account for writing/paying in cheques or receiving monthly statements.

Current bank balances - Co-op £15,521 (precept of £7,043 and HLF £4,300 received) and HSBC £116.94.

11.0 Any other business

Heritage Centre

Cllr Newton and Cllr Lewis will cover the opening of the Heritage Centre on the 1st June, Mr Worrall kindly offered his assistance if required.

Village Ladies Quiz Night

Cllr Hardstaff reported that the Linby Parish Council team came 19th in the annual quiz and £750 had been raised on the evening for the charities supported by the Village Ladies this year.

Cllr Brothwell closed the meeting at 7.35pm.

The next meeting will commence at 7.15pm on 9th June 2014.

Signed.....
Chairman of the Parish Council

Signed.....
Vice-Chairman of the Parish Council