

LINBY PARISH COUNCIL

Minutes of the Council Meeting held at Brooke Farm, Linby on Monday 14th October 2019

Present: Cllrs D Ireland, C Hardstaff, E Tunstall, W Lewis, S Molsom, J Parker, C Harrison and the Clerk
Cllr's C Barnfather, M Smith

1.0 Apologies for Absence

Cllr S Murray (GBC)

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the September meeting were approved and signed by Cllr's D Ireland and C Hardstaff

4.0 Co-option of New Councillor

The PC resolved to co-opt Charlotte Harrison.

5.0 New Councillor to sign Declaration of Acceptance of Office

Cllr Harrison signed the Declaration of Acceptance of Office.

6.0 Matters arising

6.1 Linby House Planning Application

Cllr Ireland advised Gedling Borough Council have recommended the trees at the front of Linby House have TPOs (Tree Preservation Orders) applied to them. She advised Paula Daley at GBC has provided an update on the application stating that Baxter Family Investments have requested further time to respond to the issues raised and will submit a further application. Cllr Ireland advised the PC may need to comment on the additional reports.

6.2 Memorial Bench request

The Clerk advised she has not received a reply from the email she sent. Cllr Lewis to pursue

6.3 Linby Boarding Kennels Planning Application

Cllr Ireland reported that outline planning permission for 9 dwellings has been approved.

7.0 Open Forum

None

8.0 Traffic & Road Safety

Motorbikes on Linby Trail

The PC reported that Motorbikes are still on the Linby Trail. The PC to continue to monitor.

9.0 CIL Policy & Projects

The Clerk advised that Lewis Widdowson, CIL Officer at GBC had recommended a small change to the Policy. The Clerk to update the Form and circulate to the PC for final review.

10.0 Lengthsman Scheme

Cllr Lewis to confirm any outstanding PC hours.

11.0 Changing the Mower

Cllr Lewis advised Mr Butler has offered the PC a John Deere X350R mower for £2,500.00. He reported that he has used the mower and it is far better and more robust than the PC's current mower. Mr Marshall has very kindly agreed to take back the PC mower for £2,500.00, which means there will be no further cost for the PC to upgrade. The PC agreed.

12.0 Crocus Planting

Cllr Lewis asked the PC for volunteers on 27th October to assist the Rotary Club in planting 12,000 crocuses around the village. Cllr Tunstall and Cllr Harrison agreed to help.

13.0 Green Spaces Maintenance Programme

The PC discussed the maintenance required over the winter months. Cllr Lewis advised the bank will not need cutting until after the Spring due to the wild flowers coming through. He advised contacting Mr Stillwell to request 2 cuts between November and March. The Clerk to contact Mr Stilwell.

14.0 Highways Matters

14.1 Overgrown Vegetation Wighay Road

Cllr Harrison advised the hedge has now been cut back

14.2 Overgrown Vegetation Church Lane

No further action required at this time

15.0 Bus Stop monthly inspection report

Cllr Lewis advised he has carried out the monthly inspection and no action is required.

15.1 Rubber for Noticeboards

Cllr Lewis advised he has the rubber to go in the other Noticeboards. Cllr Parker agreed to assist.

15.2 Noticeboard at Strata

Cllr Harrison requested a noticeboard be placed at the Strata development. Cllr Ireland advised the location previously discussed for a noticeboard is on the land previously owned by the Harworth Estate. The PC does not currently have details of the new owner and would need their permission to erect a noticeboard.

16.0 Christmas lights update

Cllr Lewis advised a site meeting has been arranged for 15th October. He advised Via have quoted £1,731.08 plus VAT to provide and install the unit. Cllr Barnfather advised on behalf of NCC he will donate £500.00 towards the cost. He also advised that on behalf of GBC, he, Cllr Smith and Cllr Murray will donate £250.00 each, making a total of £1,250.00 towards the cost. The Parish Council thanked Cllr Barnfather, Cllr Smith and Cllr Murray for their generous offer. The PC agreed that any further costs towards the installation will be taken from profits from the Bonfire Event, to ensure that this will not be funded by the Precept.

17.0 Heritage Centre Purchase

Gedling Legal contacted the PC recommending they carry out searches at the Heritage Centre. The PC advised these would not be required. Marie Glaister at NCC advised the cost of NCC legal fees for the transfer will be around £700.00. The total cost to the PC will be around £1,050 for NCC and GBC legal fees. Cllr Barnfather advised the S106 Contributions at Strata will be allocated towards these costs.

18.0 Bottom Cross Repairs Update

Repair works have begun and are expected to last approx. 6 weeks.

19.0 LIS (Local Improvement Scheme)

Gateway Sign

The PC agreed to pursue this next year.

20.0 Top Wighay update

Cllr Ireland advised the PC received an EIA (Environmental Impact Assessment) Report for Top Wighay Farm from GBC to comment on. She advised the PC had agreed via email to utilise the expertise of Hannah Barter at Urban Vision to assist with the response letter which included referring to various policies within the Neighbourhood Plan. Cllr Barnfather reported there may be changes to the layout including moving the entrance further up the A611 and moving the school into the centre of the development making it more accessible. He advised he has requested a copy of the new layout plan.

21.0 Constitution – PC to adopt the changes

The Constitution has been changed to include an additional section on Working Parties. The PC agreed to the changes and it was resolved to adopt the updated Constitution. The Clerk to upload to the website.

22.0 Code of Conduct – PC to adopt GBC’s updated Code of Conduct

The PC resolved to adopt the Code of Conduct. The Clerk to upload to the website.

23.0 Standing Orders – PC to adopt the new Standing Orders

The Clerk circulated the updated NALC standing Orders template to the PC prior to the meeting. The PC agreed to the changes and resolved to adopt the Standing Orders. The Clerk to upload to the website.

24.0 GDPR Workshop Update

The Clerk circulated a handout from the Meeting regarding use of personal computers, laptops and mobile phones for Parish Council business. The Clerk advised all members to create a separate email address for Parish Council business. The Clerk to forward the GDPR Workshop slides to the PC.

25.0 Correspondence Received

All correspondence had been circulated to the PC prior to the meeting

25.1 Parish Conference

The Clerk advised of an invitation from Gedling Borough Council to attend the Parish Conference at The Richard Herrod Centre in Carlton on Tuesday 3rd December 1pm – 5pm. Cllr Harrison agreed to attend.

26.0 Planning applications received

2019/0875EIA, NCC, Mixed use residential led development, Land at Top Wighay Farm, Environmental Impact Assessment (England and Wales) Regulations 2017 Request for EIA Scoping Opinion – PC discussed this under Item 20.0.

27.0 Funding Update

27.1 Finance Report

Current Account: £12,570.94

Savings Account: £15,047.77

Payments Made:

All payments made by bank transfer unless otherwise stated.

<u>Date</u>	<u>Details</u>	<u>Amount</u>
10/09/2019	Howard Marshall Engineering – Repairs to mower	£375.76
10/09/2019	Gedling Borough Council (Gedling Legal) – GDPR Training	£12.00
23/09/2019	Urban Vision – Response letter re: Linby House application	£630.00
01/10/2019	E Gretton – Sept wages incl. 1 hour GDPR Training, Mileage & Exp.	£470.28
01/10/2019	RS Lawn Care (Roger Stillwell) – Grass cutting Linby village	£240.00
	TOTAL	£1,728.04

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
17/09/2019	NCC – LIS Grant for Bottom Cross	£5,008.00
04/10/2019	Co-operative Bank – Bank interest on Savings Account	£37.42
	TOTAL	£5,045.42

27.2 Payments for approval

W Lewis – Petrol for Mower £22.10

M English – Petrol for Mower £76.19

27.3 CIL Update

None

28.0 Councillor's Reports

28.1 Dogs ruining the Flower Meadow at the Heritage Centre

Cllr Hardstaff advised she has received concerns from a parishioner advising that owners have not been picking up after their dogs and have been letting their dogs roam on the flower meadow which has flattened the flowers. Cllr Lewis asked that dog owners please pick up after their dogs and if possible to be mindful of the flower meadow when using the area.

28.2 Barrels

Cllr Lewis to remove the flowers from the barrels on Sunday 20th October. Cllr Parker agreed to assist.

28.3 Lamp Post Poppies

The Clerk advised there has been a delay in the warehouse but that the PC should receive the additional Lamp Post poppies soon. Cllr Lewis advised the only opportunity he has to put up the poppies is Monday 21st October. The Clerk to chase Mark Smith at the The Royal British Legion.

28.4 Putting up the Christmas Lights / Tree

Cllr Lewis advised he will only be available to put up the Christmas lights on Sunday 24th November. He advised that Mr Butler has kindly offered the use of the Cherry Picker to assist with the installation of the lights.

28.5 Bonfire Event

Cllr Lewis asked volunteers be at the Village Hall by 5pm for a Health & Safety brief.

28.6 Thank You's

The PC expressed their sincere thanks to Mr Marshall for his generosity re: the mower, to Mr Butler for his generous offer on the new mower and also for providing the equipment for installing the Christmas lights. Sincere thanks to Mr Clarke for his continued support in maintaining the docks and Cllr's Barnfather, Smith and Murray for their continued support to the PC and their kind donation.

29.0 Date of next meeting

The next meeting will be brought forward to Monday 4th November

The meeting ended at 21:15

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council