

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 9th October 2017

Present: Cllr's D Ireland, E Tunstall, S Molsom, N Clark, W Lewis and the Clerk.
Mrs C Harrison (parishioner)

1.0 Apologies for Absence

Cllr's J Parker, C Hardstaff and Cllr's C Barnfather, C Powell

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's D Ireland and W Lewis

4.0 Matters Arising

Linby Boarding Kennels

Cllr Ireland advised that the Parish Council will respond on the proposed residential development when the PC receive the planning application.

Christmas lights

Cllr Ireland thanked everyone involved in installing the lights and replacing the bulbs.

Grass Verge, Wighay Road

Cllr Lewis commented the grass verge had not been cut back. The Clerk to chase.

Cllr Lewis commented that Highways policy was to provide 3 to 4 cuts in the Parish per annum, however, if the grass is less than 2 and a half inches they do not cut it. Clerk to contact Highways to request they strim throughout the Parish when the grass does not require cutting.

Poppies

Cllr Lewis confirmed the poppies have arrived, and would be installed on 22nd October, to be combined with a village clean up.

5.0 Open Forum

None

6.0 Traffic & Road Safety

Cllr Ireland advised the new road surface has been laid on Main Street.

The Clerk advised she had received a letter from VIA regarding a public consultation re: the proposal to reduce the speed limit on Wighay Road to 30 mph. She advised the information has been posted on the website and will be displayed in the noticeboards. The Clerk to write a letter to VIA advising them of the PC's support.

7.0 Lorry Watch

The Clerk advised she had sent a Freedom of Information request to Notts. County Council. Cllr Ireland commented she would like to discuss this item further with Cllr Barnfather. Cllr Clark commented he would be happy to arrange a meeting with trading standards. Cllr Ireland advised he also discuss this with Mark Spencer.

8.0 Neighbourhood Plan Update

Cllr Ireland advised members of the LNPSG had met with Hannah Barter and finalised the policies. She advised the NP will be completed by the end of October, and will then go out for public consultation. Any comments from the public consultation will then be incorporated into the plan which will be finalised next year.

9.0 Update on Lengthsman Scheme

Cllr Lewis to request the Lengthsman to strim throughout the village.

10.0 Maintenance of Waterloo Island / Traffic management

In order for the PC to complete the works, a traffic management report is required to be submitted to Highways and appropriate insurance must be in place. The Clerk to contact AON to confirm that the PC's insurance provides the appropriate cover.

11.0 Linby Docks – maintenance update

Moved to November agenda

12.0 Best Kept Village Competition – update

The Clerk had received an email from the BKVC co-ordinator advising the PC that due to unforeseen circumstances, the judging will now take place w/c 23rd October.

13.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

14.0 The Heritage Centre & Linby Meadow Lease update

No updates.

15.0 Health & Safety Guidance

This item to be discussed at a future meeting.

16.0 The Queen's Sapphire Jubilee Bench - update

No updates.

17.0 Structural Movement to the Crosses

Cllr Ireland advised she had emailed Hanna Darby at Historic England regarding the recent findings and is awaiting a response. She advised that since the cross is a scheduled ancient monument it was important for Historic England to lead. Hanna Darby had advised that depending on the Structural Engineers report, the PC could look at putting in a funding application. Cllr Molsom commented that the cross would require propping up as soon as possible and advised using acrow props as a temporary support.

18.0 Christmas lights – review and approve Method Statement & Risk Assessment

The 2017 Method Statement & Risk Assessment was approved and signed by Cllr Lewis. Cllr Lewis also approved the Christmas Lights Installation application form. The Clerk to forward onto Highways.

19.0 Advertising in a conservation area policy

The Clerk advised she would draft a policy and forward to the Parish Council in due course.

20.0 Relocation of war memorial at former Methodist Church, Papplewick Lane

The Parish Council advised they had no objections to the relocation of the memorial to the Papplewick playing field.

21.0 Correspondence / Planning Applications received

All correspondence had been circulated to the PC prior to the meeting.

Planning Applications received: None

22.0 Funding Update

22.1 Current Bank Balances

Current Account: £6,210.74

Savings Account: £12,101.09

22.2 Finance Report & Bank Statement

The Finance Report and Bank Statement was emailed to the PC prior to the meeting.

Payments Made:

All payments made by bank transfer unless otherwise stated.

Date	Payee	Description	Amount
11/09/17	W Lewis	Expenses – grass seed/petrol	£66.85
21/09/17	N Clark	Reimburse for reflector lights	£37.35
25/09/17	Howard Marshall Engineering	Snap ring & cap	£11.08
01/10/17	E Gretton	Sept wages & home office exp.	£385.60
05/10/17	Gedling Borough Council	Trade sweeping (Oct)	£35.40
05/10/17	E Gretton	Expenses – postage	£6.72
05/10/17	E Gretton	Reimburse for software upgrade	£115.00
		TOTAL	£658.00

Receipts:

Date	Details	Amount	
28/09/17	NALC – Transparency Fund (software upgrade & Clerk's hours)	£237.20	
05/10/17	Bank Interest on Savings Account	£1.09	
		TOTAL	£238.29

22.3 Payments for approval

Date	Payee	Cheque No.	Description	Amount
09/10/17	W Lewis	300931	Christmas lights & petrol expenses	£30.77

22.4 CIL Update

No updates

23.0 Councillor Reports

None

Cllr Ireland closed the meeting at 20.08

Date of next meeting Monday 13th November 2017

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council