

LINBY PARISH COUNCIL

Minutes of the Council Meeting at Brooke Farm, Linby on Monday 3rd September 2018 commencing at 7:30pm

Present: Cllrs D Ireland, C Hardstaff, S Molsom, E Tunstall, W Lewis & the Clerk.
Parishioners: 1

1.0 Apologies for Absence

Cllr's N Clark, J Parker
Cllr's C Barnfather, C Powell

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes from the last meeting

The minutes of the previous meeting were approved and signed by Cllr's D Ireland and C Hardstaff.

4.0 Matters Arising

4.1 Defibrillator Training

Cllr Hardstaff advised the Clerk that in August, Julie Woodfield, a member of the charity - "Could You Save a Baby's Life" provided Defibrillator Training for members of the PC and 2 parishioners. The PC agreed to make a donation of £25.00 to the Charity.

4.2 Lorry Watch

Carried forward to the next meeting

4.3 Open Gardens

Cllr Ireland advised the event raised £2,684.00. Cllr Lewis advised he has received a further donation of £130.00 from parishioners, which he passed to the Clerk for banking. The PC commented on the success of Open Gardens and thanked Cllr Lewis for his hard work in organising the event. Cllr Ireland advised of the parking signs which were used at the Papplewick Village Fayre at the weekend and asked if the PC could use the signs for any upcoming events, including Open Gardens. Cllr Lewis confirmed that they are stored in the PC's container at the Heritage Centre and are available for use. Cllr Lewis advised he has made a start on a producing a Guide for the Open Gardens Event which he will circulate to the PC in due course.

4.4 Best Kept Village Competition

The PC advised they had not been successful in this year's competition. The judge's commented on the amount of litter and cigarette ends in the outdoor seating area of the Horse & Groom pub/tea-rooms. The PC advised they were very disappointed and advised they have noticed an increase in cigarette ends left on the floor, and also dinnerplates left on tables, late at night. The Clerk advised she forwarded the comments to the Pub who has asked her to find out what day/time the judges visited the village. The Clerk advised she is still awaiting a response from the organiser's.

4.5 Telephone Box lettering

Cllr Ireland to pursue

4.6 Barrel on Church Lane

Cllr Tunstall advised she has cleared the dead flowers from the barrel. Cllr Lewis commented that the PC should review it next year.

4.7 Perching Posts in Bus Stops

Cllr Lewis advised he had contacted GEO Hanson to enquire the cost of putting in two perching posts in the bus stops.

5.0 Open Forum

None

6.0 Traffic & Road Safety

None

7.0 Neighbourhood Plan

Cllr Ireland advised the public consultation on the draft Plan (Regulation 14) has finished. She advised of only a small amount of feedback, which has been forwarded to the PC and the Steering Group. The next NP meeting is 25th September where the comments will be discussed. Cllr Ireland advised she has almost completed the Basic Consultation Statement and that Hannah Barter, Planning Consultant is working on the Basic Conditions. The PC thanked Cllr Ireland for her hard work on the NP.

The PC resolved to set aside £3,500.00 towards the costs for the Planning Consultant in order for her to guide them through the final stages of the process.

8.0 Update on Lengthsman Scheme

Cllr Lewis advised the Lengthsman has painted the outside of the Heritage Centre and the railing, a second coat is required. He also confirmed that the interior of the Heritage Centre will be painted during the winter months.

Jobs outstanding include painting the Pitwheel, making a weather guard for the Heritage Centre, strimming the bank and throughout the village, repairing a fence in the village, resetting the fallen posts outside of Hanson House, strimming the trench on Wighay Road and removing the hedge cuttings and strimming around the overgrown vegetation on Wighay Road (before Haworth Estates).

9.0 Highways Matters

9.1 Overgrown hedge on Wighay Road

This has now been completed.

9.2 Ditch at Black Pad (railway crossing lay-by)

NCC agreed to dredge the ditch

10.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection has been carried out with no action required.

11.0 The Heritage Centre & Linby Meadow Lease update

Cllr Barnfather had emailed the Clerk prior to the meeting to advise that he has received verbal confirmation for the PC to purchase the Heritage Centre and Meadow from NCC at a peppercorn price plus legal expenses. He advised he was waiting to receive the confirmation in writing and will update the PC in due course.

12.0 Bottom Cross Repairs

The Structural Engineer has emailed his tender package for the repairs to the Cross and has now received approval from Historic England. Cllr Ireland advised she has enquired about timescales and funding since the PC would need to look at raising funds.

13.0 Purchasing additional Lamp Post Poppies

The Clerk reported there's a nationwide shortage of Lamp Post Poppies. She advised she would speak to the Chairman at Papplewick Parish Council to request the details of the local British Legion contact. The Clerk to pursue.

14.0 Bonfire Event - Update from Representatives

Cllr Tunstall advised of issues with insuring the event since it isn't solely run by a Parish Council, but by a joint venture. Cllr Lewis confirmed he has received a quote for £500.00 which he will discuss at the next Bonfire Committee meeting. Cllr Lewis confirmed that Linby Parish Council will not be required to contribute any further funds to the event, as currently only Linby and Papplewick Parish Councils have made a contribution, and therefore any further funds will be donated by the Village Hall Committee. He confirmed the event will take place on Saturday 3rd November. He advised parking will be available and the location is currently being decided.

Cllr Ireland made enquiries to the Venture becoming a Committee with its own constitution and bank account. Cllr Lewis advised that the event will go ahead as it is this year and any changes or improvements can be made next year.

15.0 Christmas Lights Installation Application Form

Cllr Lewis confirmed that Mr Baldwin will be available to carry out the installation again and confirmed the details on the application form were correct. Cllr Lewis signed the form. The Clerk to forward to Highways.

16.0 Correspondence/Planning Applications received

All correspondence had been circulate to the PC prior to the meeting.

2018/0827 103 Wighay Road, Linby
Proposal: To construct front porch ground and first floor extension on rear side and left side of the house

17.0 Funding Update

17.1 Finance Report

The Finance Report was circulated to the PC prior to the meeting

Current Account: £5,752.42

Savings Account: £18,599.83

Payments Made:

All payments made by bank transfer unless otherwise stated.

Date	Details	Amount
09/07/18	B M Property Services – Cheque number 300936	£310.00
09/07/18	M English – Petrol expenses Cheque number 300937	£24.13
09/07/18	W Lewis – Expenses, Cheque number 300938	£60.55
09/07/18	W Lewis –Trailer Repairs. Cheque number 300939	£400.00
12/07/18	Gedling BC – Trade sweeping July	£36.47
17/07/18	GEO Hanson & Sons – Weatherboard etc for H/C	£26.00
17/07/18	Howard Marshall Engineering – Tyre & Off Rd Drum	£82.37
17/07/18	D Ireland – Expenses (Open Gardens)	£59.14
17/07/18	E Tunstall – Expenses (Open Gardens)	£9.26
01/08/18	E Gretton – July wages	£420.70
06/08/18	Hucknall & Linby Brass (Open Gardens)	£250.00
06/08/18	Gedling BC – Trade sweeping (Aug)	£36.47
07/08/18	Capstones (Structural Eng.) bottom Cross	£1,920.00
13/08/18	Southern Electric – H/Centre May – Aug	£26.33
15/08/18	PKF Little John – External Auditor	£240.00
23/08/18	W Lewis – Expenses (Paint for H/Centre)	£74.66
01/09/18	E Gretton Wages (Aug)	£420.70
	TOTAL	£4,396.78

Receipts

Date	Details	Amount
12/07/18	AXA Insurance (On behalf of Redferns) – Damage to kerb	£150.00
11/08/18	Open Gardens Event – Money raised from event	£2,684.00
24/08/18	HMRC – VAT Reclaim	£650.80
	TOTAL	£3,484.80

17.2 Payments for Approval

Details	Amount
W Lewis – Expenses (Petrol & box for Container at H/Centre)	£66.94
Robert Shacklock – Repairs to Dock wall	£150.00

17.3 CIL Update

Cllr Ireland advised that Gedling BC has asked the PC for any key projects for the CIL. Cllr Lewis suggestion was a cobbled footpath leading up to the Heritage Centre and a car park on Quarry Lane. A Parishioner replied to say that she would not be supportive of all the CIL contributions being spent within the village, and that some residents were not happy with the improvements being made in the village such as the repairs works to the footpaths/cobbles. Cllr Ireland confirmed that the improvements have not come out of Precept money and that the PC have fund-raised or received grants to pay for these works. The Parishioner agreed to feed this back to the residents but asked that the PC consider using some of the CIL for amenities at the Strata development. Cllr Ireland advised that amenities such as playgrounds and green spaces should be provided by the developers. She advised there was a possibility that the current sinc site on the Harworth Estate could be used for such an area. Cllr Ireland advised the CIL could be used to make safe and improve the roads on Wighay Road and within the village. The parishioner advised she didn't have a good understanding of CIL or what the developers were responsible for. Cllr Ireland advised it was a learning curve for all and advised when large applications come through to the PC, they will need to employ the expertise of a Planning Consultant.

17.4 Annual Return 2017/18 Update

The Clerk advised the External Auditor Certificate & Report has been received with no matters reported. The Notice of Conclusion of Audit has been placed on the website.

18.0 Approve the updated Standing Orders

Carried forward to the next meeting

19.0 Mid Year Finance Review

The Clerk circulated a report of the mid-year finances. It was agreed that all non-urgent works and requests to be left until the next financial year.

20.0 Councillor's Reports

20.1 Docks Walls

Cllr Ireland reported that a vehicle has knocked the wall at the docks again, and the repairs have now been made by the Stone Mason at a cost of £150.00. She advised that Mr Shacklock had suggested having a sacrificial stone in front of the wall which would involve inserting a long rod into the ground, and then a piece of stone on top, so that the stone is the first thing a vehicle would hit, rather than the wall. The PC were concerned that there may not be enough room there. Cllr Lewis suggested erecting a cast iron post and painting it black and white, so it was visible. Cllr Molsom agreed to investigate. The Clerk to include on the next agenda.

20.2 Wall at 30 Main Street

The PC discussed their concerns with the height and width of the wall and expressed their concerns about its safety. They reported that due to an error on GBC's part, it did not go through the proper planning process. The PC advised that the planning application mentioned a proposed wall, but did not include details of height or design. The PC agreed to raise their concerns with Gedling Borough Council. Cllr Molsom to pursue.

20.3 Overgrown vegetation on Waterloo Island

Cllr Lewis asked the Clerk to contact Highways to request that the vegetation on Waterloo Island be cut ASAP.

20.4 Alpha Course Banner at Hanson House

The PC asked the Clerk to contact Reverend Raaff to ask for the banner on Hanson House railings to be removed as soon as possible and to forward a copy of the PC's Advertising within a Conservation Area policy.

The meeting ended at 21:25

Date of Next Meeting: 8th October 2018

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council