

## LINBY PARISH COUNCIL

### Minutes of the Council Meeting at Brooke Farm, Linby on Monday 11<sup>th</sup> September 2017

**Present:** Cllr's D Ireland, E Tunstall, S Molsom, N Clark, W Lewis, J Parker, C Hardstaff.  
Cllr C Powell and 3 Parishioners Mrs C Harrison, Mrs P Mellor and Mr I Glenn

#### **1.0 Apologies for Absence**

Cllr's C Barnfather, B Andrews

#### **2.0 Declarations of Personal and Prejudicial Interests**

Cllr Hardstaff declared an interest in the Local Plan

#### **3.0 Approval of the minutes from the last meeting**

The minutes of the previous meeting were approved and signed by Cllrs D Ireland and C Hardstaff

#### **4.0 Matters Arising**

##### The Millennium Fund

Cllr Lewis advised he had not yet received the Constitution from Mr Brothwell. Cllr Ireland commented that the Millennium Fund Financial Statements had some anomalies; the title which states "Linby Parish Council" needs to be removed, and also within the document it states that Linby Parish Council are the Trustees. Cllr Hardstaff to pursue.

##### Wooden Posts

The Parish Council commented that the wooden posts which had been installed outside of Hanson House are a success.

##### No Parking Stones

The Parish Council commented these were effective. The no parking signs on the Docks walls have been moved to the stone walls on the access road.

##### Lights at the crosses

The Parish Council agreed the lights look fantastic. Cllr Ireland thanked Cllr Parker, Cllr Lewis, Cllr Clark and Mr Ireland for their efforts.

#### **5.0 Open Forum**

Mrs Mellor advised she was unhappy with the no parking signs on the access road and felt that cars should be allowed to park there. Cllr Lewis commented that vehicles are unable to travel along the access road when cars are parked there. The Parish Council also advised Mrs Mellor that cars parking on the footpaths were causing major damage to the York Stone slabs. Repairs and replacement of these slabs were very costly and since this area is unadopted the footpaths fall under the responsibility of the Parish Council.

Mrs Mellor commented on the poor state of the footpaths near the post office/bus stop, and advised the PC that she had fallen down twice in this area. She advised she had reported it to Nottinghamshire County Council and had received a response stating that they felt the footpaths were in good condition. Cllr Ireland advised Mrs Mellor that the reason the Parish Council were doing a Neighbourhood Plan, was to generate a lot of income for the parish and that the long term plan is to repair or replace all the stone footpaths in the village. She advised Mrs Mellor that the repairs completed in front of Hanson House and Brooke Farm were not paid for using the precept, but from Grants the PC had applied for. She advised the area outside of Brooke Farm is on unadopted land, and therefore is the PC's responsibility to maintain.

Mrs Mellor commented that she felt the bull rushes in the docks were blocking the culverts and was concerned of flooding. Cllr Lewis advised he had previously removed some of the bull rushes, and would remove some more. Mrs Mellor asked why the Lengthsman no longer cleared the docks. The Parish Council advised that the Lengthsman had a back injury and therefore no longer able to complete the task. The PC advised Mrs Mellor that they were looking at a maintenance plan for clearing the docks.

Mrs Mellor was concerned that the recent lights that had been fitted at the crosses had been paid for using the precept. The Parish Council commented that the lights around the crosses were not paid for by the precept, but kindly donated by Cllr Barnfather.

Mrs Mellor commented she was unhappy that the precept had been increased. The Parish Council advised that the precept has a percentage change of -0.2%.

Mrs Mellor advised that the GBC Road Sweeper had not swept on her side of the road. Cllr Lewis agreed to address this issue the next time they are in the village.

### **6.0 Traffic & Road Safety**

Cllr Ireland advised she had received an email from Phil Gow at Via regarding the Church Lane junction. She advised they are looking at addressing some of the issues here by slightly raising the camber and resurfacing in tarmac to create a good base and advised a high friction surface would be considered when funds become available. Cllr Molsom raised concerns of a high friction surface on the bend and advised of the noise issue. He also advised that fixed-axel vehicles turning will rip up the surface which will look unsightly and create further noise. He commented that options were limited to what surface would be suitable here.

### **7.0 Lorry Watch**

Moved to the October Agenda.

### **8.0 Neighbourhood Plan Update**

Cllr Ireland advised some members of the LNPSG will meet with Hannah Barter on Monday 18<sup>th</sup> September to finalise the policies. She advised Rob Hollins, Traffic Consultant is pursuing Highways for a final response.

### **9.0 Update on Lengthsman Scheme**

Cllr Lewis advised he has requested strimming throughout the village, which will take at least 6 hours. He advised the jobs spreadsheet had some inaccuracies which he will pursue. He advised one more trim will be required after this, which will take around 4 hours.

Cllr Ireland advised that next year, the PC should negotiate the Lengthsman's hours given to Linby. For the past 5 years it has been 64.5 hours. She commented that the hours should reflect the size that the Parish is becoming.

### **Probation Service**

Cllr Ireland commented she was unsatisfied with the work carried out to clear the docks by the Probation Service. She advised Mr Ireland had finished the work. Cllr Lewis advised there were 4 workers, they came at 10:30 and left at 3.00pm, and didn't finish the job. He advised the PC would need to think of another solution, and will need to budget for this next year. Cllr Hardstaff advised she would contact Lee Scudder to ask if he would be able to do the work.

### **10.0 Best Kept Village Competition**

Cllr Lewis advised he would send out an email to village residents to request that they continue to keep the village tidy and litter pick when required.

### Island on Waterloo Road

Cllr Lewis advised that Mr Redgate is unable to cut back the overgrowth on the island, as he would need to drive the opposite way to the traffic, due to the cutter on the vehicle. He would therefore need to cone off the whole area. Cllr Lewis advised the PC would need permission from Highways. Cllr Lewis advised it was essential the works be carried out immediately due to the danger from a visibility point of view and was concerned for the safety of children and the elderly crossing over the road. He requested the Clerk to contact Highways to complete the work immediately, and to request information on obtaining permission for Mr Redgate to do it bi-annually.

### 11.0 Bus Stop monthly inspection report

Cllr Lewis advised the inspection had been carried out with no action required.

### 12.0 The Heritage Centre & Linby Meadow Lease update

The Clerk reported that she had received an email from Marie Glaister at NCC to say that the review of County Council assets is still ongoing. She agreed to keep the PC informed of any updates.

### 13.0 Health & Safety Policy

Cllr Clark to look at creating a Health & Safety guidance.

### 14.0 Financial Reserves Policy

The Clerk circulated the Financial Reserves Policy to the PC prior to the meeting. The Parish Council resolved to adopt the policy.

### 15.0 The Queen's Sapphire Jubilee Bench

The Parish Council agreed they would like to purchase the 'Phoenix' bench at a cost of £809.00, to be installed at the Colliery Pit Wheel. Cllr Barnfather had previously agreed to donate towards the bench. The Clerk to contact Cllr Barnfather to find out how much he would be able to donate, and then a decision will be made by the PC.

### 16.0 Data Protection Legislation

The Clerk had received communication from NALC regarding the upcoming changes to Data Protection. The Clerk to attend a training course supported by NALC in November and report back to the PC.

### 17.0 Structural Movement to the Crosses

Cllr Ireland reported that it had been confirmed there was structural movement to the bottom cross. She had contacted the Conservation Officer, Jason Morden who advised that the PC could not undertake any work as it is a scheduled ancient monument, and he would need to liaise with Historic England. Mr Morden advised he felt that the level of traffic coming through the village has not helped. He advised the PC need a structural engineer to do a report. The PC asked the Clerk to contact Mr Conidi at the School to make him aware of the situation and ask that an email be circulated to parents to request children not to climb on the stone crosses. The PC agreed to fence off the cross.

### 18.0 Linby Boarding Kennels

Mr Glenn advised the Parish Council of his proposal for small scale residential development at the kennels site. He advised he proposed to build a house and bungalows on approximately one acre of land, and the other 8 acres could be left for green belt purpose. He advised a small proportion of land fell within Linby Parish, the majority being in Ashfield. He advised he would not move forward with the planning application without the approval of the Parish Council. Cllr Ireland commented she would like to meet with Mr Glenn to view the plan so that the PC can get a clear idea of the proposal. Members of the PC agreed to meet with Mr Glenn on 24<sup>th</sup> September, 2pm.

### 19.0 Correspondence / Planning Applications received

All correspondence had been circulated to the PC prior to the meeting.

Planning Applications received: None

## **20.0 Funding Update**

### **20.1 Current Bank Balances**

Current Account: £6,631.54

Savings Account: £12,100.00

### **20.2 Finance Report & Bank Statement**

The Finance Report and Bank Statement was emailed to the PC prior to the meeting.

Payments Made:

*All payments made by bank transfer unless otherwise stated.*

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
10/07/17	W Lewis (cheque no 300929)	Expenses (petrol)	£39.93
18/07/17	Reuben Shaw & Sons	Plants	£444.00
18/07/17	Urban Vision	NP Planning Consultant	£1,800.00
21/07/17	John Wagg Builder	Install Posts & No Parking Stones	£120.00
01/08/17	E Gretton	Jul Wages & NP Wages	£416.15
09/08/17	Gedling BC	Trade sweeping (Aug)	£35.40
09/08/17	NCC	Heritage Centre Rent	£90.00
09/08/17	Grant Thornton	Annual Return Fee	£120.00
09/08/17	Road Scale	NP Traffic Consultant	£854.00
15/08/17	Southern Electric	Heritage Centre Electricity	£24.51
01/09/17	E Gretton	Sept Wages	£385.60
01/09/17	Steve Baldwin Electrical	Cross lights work	£95.00
01/09/17	D Ireland	Expenses (bases for cross light)	£42.79
07/09/17	Gedling BC	Trade sweeping (Sept)	£35.40
07/09/17	NALC	Data Protection Training	£15.00
		<b>TOTAL</b>	<b>£4,517.78</b>

### **20.3 Payments for approval**

<b>Date</b>	<b>Payee</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Amount</b>
11/09/17	W Lewis	300930	Expenses – Plants, Petrol	£66.85

### **20.4 CIL Update**

No updates

### **20.5 Annual Return 2016/17**

The Clerk advised the External Auditor Certificate & Report had been received with no matters reported. The Notice of Conclusion of Audit has been placed on the website.

## **21.0 Mid-Year Finance Review**

The Clerk circulated a report of the mid-year finances. Cllr Lewis advised the Mower would not require a service this year. In addition to the report, approximately £100.00 would be needed to cover the cost of the lengthsman – funding already set aside within the budget. The PC advised they may need to pay for the cost of a Structural Engineer for the bottom cross.

Cllr Ireland commented that it had been an expensive year so far due to the Neighbourhood Plan, but advised that having a Neighbourhood Plan will be worthwhile and will generate a lot of income for the Parish.

## **22.0 Councillor Reports**

### **22.1 Christmas Lights**

Cllr Lewis advised putting up the white lights as soon as possible, due to the cherry picker not being available closer to Christmas. The PC agreed to meet on September 24<sup>th</sup>.

### **22.2 No Parking Stones - Cottages**

Cllr Lewis advised the residents of the cottages had contributed £300 towards the No Parking Stones, which would include "Private Road" on the inscription. This area is mainly privately owned with a small section being owned by the PC. The PC agreed to contribute the remaining £70.00.

### **22.3 Alpha Course Banner / Advertising within a Conservation Village**

Some members of the Parish Council advised they had an issue with the Banners promoting the Alpha Course which had been displayed in the village. The Parish Council also advised that one of the posters had been defaced, and was not appropriate for children to see as they walk to and from school. Cllr Lewis advised the PC had given permission for a poster to go in the noticeboards but had not agreed to the banners. The Clerk confirmed she had spoken to Reverend Raaff and requested that the banners be removed as soon as possible. The Parish Council asked the Clerk to email Reverend Raaff again to request they be removed immediately. The Parish Council agreed they need a policy on advertising within the conservation village. The Clerk to contact Gedling Borough Council for advice.

### **22.4 Grass Verge, Wighay Road**

Cllr Lewis advised the grass verge needs cutting from the island up to the ditch near Strata Homes. The Clerk to contact Ashfield District Council and Via.

### **22.5 The Royal British Legion Lamp Post Poppy Campaign**

The Parish Council confirmed they would take part in the Lamp Post Poppy Campaign and had received contributions from some residents. The campaign will take place between 26<sup>th</sup> October and 12<sup>th</sup> November.

Cllr Ireland closed the meeting at 21.55

**Date of next meeting Monday 9<sup>th</sup> October 2017**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council