

# **LINBY PARISH COUNCIL**

## **Minutes of the Council Meeting held Monday 13<sup>th</sup> February 2023 held at \*Hall Farm Offices, Linby commencing 7:30pm**

\* Due to a problem with the keys, the PC could not gain access into Brooke Farm and the meeting was held in Hall Farm Offices

**Present:** Councillor's D Ireland (Chair), C Hardstaff (Vice-Chair), W Lewis, E Tunstall and the Clerk. Councillor's C Barnfather (NCC, GBC) and M Smith (GBC)

### **1.0 Apologies for Absence**

Cllr's C Harrison, S Molsom and J Parker

### **2.0 Declarations of Personal and Prejudicial Interests**

Cllr C Hardstaff – Top Wighay – Greater Nottingham Strategic Plan

### **3.0 Approval of the minutes**

The minutes of the January meeting were approved by the Parish Council and signed by the Chair Cllr D Ireland and Vice-Chair Cllr C Hardstaff

### **4.0 Matters arising**

None

### **5.0 Open Forum**

None

### **6.0 Antisocial Behaviour in the parish**

Cllr Barnfather advised the local police are patrolling the Linby Trail area due to reports of scooters/scrambler bikes.

### **7.0 Traffic & Road Safety**

#### **7.1 Traffic Study update**

Awaiting report from Bancroft Consulting.

#### **7.2 Potholes - Waterloo Road/Slip road into Linby Village**

The PC reported the potholes have been filled. Cllr Lewis advised Via have been out to fill them 3 times since Christmas. Cllr Barnfather commented they may have had a temporary fill and be on their list for proper patching up work which will seal the edges and cover a larger area.

#### **7.3 Speed Sign Wighay Road**

Cllr Lewis reported a radar speed sign has been installed outside the Strata homes on Wighay Road.

### **8.0 Footpath leading up to St Michael's Church – Update**

Cllr Barnfather reported Via have inspected the footpath and advised it doesn't require any repair work. Cllr Barnfather commented the footpaths are in a terrible state and has requested a Senior Inspector to review it. The PC thanked Cllr Barnfather for his assistance.

Cllr Barnfather reported he has chased John Evens at GBC regarding the removal of the Linby sign, which is incorrectly installed on Church Lane, within Ashfield. This has been chased many times over the years, but no action has been taken.

## **9.0 CIL Projects & Finance**

The Clerk advised she has spoken to Jess Knight regarding applying for the Local Community Fund for the next footpath repairs. Applications are now closed and will reopen again in April. The Clerk to pursue.

## **10.0 S106 – Open Green Spaces Projects - Update**

Cllr Ireland reported Lewis Widdowson has agreed the projects, which include supplying water to the Heritage Centre and making improvements to the service road, creating a hardstanding for the picnic table and planting wildflowers. He advised he is liaising with Mike Avery regarding the improvements to the Village Green as his team need to confirm it meets the criteria for the S106. Cllr Lewis requested an onsite visit with GBC to discuss the projects. The Clerk to contact Lewis Widdowson and Mike Avery, and to copy in Cllr Barnfather and Cllr Smith, as they advised they will offer their support. Cllr Lewis agreed to pursue quotes for the service road.

## **11.0 Lengthsman Scheme & Green Spaces Maintenance**

Cllr Lewis reported the Lengthsman will not be available for 6 weeks.

He advised Andy has installed new clips on the guttering at the Bus Shelter and made repairs to the noticeboards. He commented this year the street furniture, lamp posts and phone box need painting.

Cllr Lewis reported there is an area of chafer grubs at the Top Cross. He advised he has approached Malfords for a quote to treat the Village Green; this will involve supplying around 5 tonnes of topsoil, levelling it out, treating the area and reseeding. Cllr Lewis to pursue.

## **12.0 The Heritage Centre**

Nothing to report

## **13.0 Coronation Celebrations**

Cllr Lewis reported on the meeting which was attended by himself, Cllr Hardstaff, Stephen Walker of Papplewick PC and Lesley Mills representing the PCC (parochial church council) to discuss hosting a joint village community event on the Monday 8<sup>th</sup> May. They discussed having games and races for the children, hiring a band and holding the event on the Griffin's Head field in Papplewick. The Group will meet again on the 27<sup>th</sup> of February.

Cllr Lewis advised Linby PC are holding a Barn Dance on the Saturday 6<sup>th</sup> May and they would like to hold a street party on the Sunday.

## **14.0 Top Wighay – Allocated Land**

No updates

## **15.0 Top Wighay – Greater Nottingham Strategic Plan**

Linby PC has submitted their response to the GNSP Consultation.

## **16.0 Correspondence**

*All correspondence was circulated prior to the meeting*

### **16.1 Elections – 4<sup>th</sup> May 2023**

The Clerk received notification of the Elections taking place on 4<sup>th</sup> May 2023. Nomination papers will need to be completed and received by GBC by 4pm on Tuesday 4<sup>th</sup> April. The Clerk advised she has been in contact with GBC to request the nomination packs.

## **17.0 Planning**

### **17.1 new applications received**

None

### **17.2 Update on Land at Hayden Lane application**

No updates

## **18.0 Funding Update**

### **18.1 Bank Balances**

Current: £9,866.09

CIL: £3.93

Savings: £20,451.53

### **Payments:**

<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>
11/01/2023	W Lewis – Expenses for Carols event	£78.06
11/01/2023	SSE - Final payment for electricity at Heritage Centre	£33.46
11/01/2023	Notts Search & Rescue Team (NSART) - First aid at Carols event	£60.00
11/01/2023	Bancroft Consulting - Linby traffic study	£4,867.24
13/01/2023	J Brothwell - Expenses for Carols event	£29.94
18/01/2023	D Taylor (Scouts) - Hire of marquee at Carols event	£150.00
01/02/2023	E Gretton - Jan wages & home office expenses	£570.05
08/02/2023	A Sharpe (Lengthsman) - Reimburse for items for noticeboard	£25.00
08/02/2023	Gedling Borough Council - Trade Sweep (Jan)	£41.16
08/02/2023	Urban Vision - Response to Greater Nottm Strategic Plan	£1,650.00
	<b>TOTAL</b>	<b>£7,504.91</b>

### **Receipts**

<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>
17/01/2023	Ovo Energy – Credit for overpayment	£17.00
10/09/2023	HMRC – VAT Reclaim	£1,175.32
	<b>TOTAL</b>	<b>£1,192.32</b>

### **Payments for Processing**

NALC                      Yearly Subs                      £163.00

D Ireland                      Zoom Subs                      £14.39

### **18.2 Internal Audit Update**

The Clerk reported the interim internal audit is currently being carried out by Sue Stack.

### **18.3 PC to approve the Precept & Sign Precept Form**

The Clerk circulated the budget for 2023/24 prior to the meeting. The recommended Precept for 2023/24 is £18,840.00; a 26% increase on last year's precept. The yearly increase to a band D property will be £8.05. The Parish Council approved the Precept.

Cllr's Ireland, Hardstaff and Lewis signed Precept Form C. The Clerk to submit to Sue Healey at Gedling Borough Council.

### **19.0 PC to approve Publication Scheme**

The Clerk circulated the document for approval prior to the meeting. The Parish Council agreed to adopt the Publication Scheme.

## **20.0 PC to approve Complaints Procedure**

The Clerk circulated the document for approval prior to the meeting. The Parish Council agreed to adopt the Complaints Procedure.

## **21.0 PC to discuss setting up a Finance Committee**

The PC agreed to set up a Finance Committee at the Annual Meeting of the Parish Council in May.

## **22.0 PC to discuss setting up an HR Committee**

The PC agreed to set up an HR Committee at the Annual Meeting of the Parish Council in May.

## **23.0 Clerk Pension**

The Clerk advised she does not meet the threshold for auto-enrolment. She confirmed she would like to be enrolled into a pension scheme as a non-eligible job holder. The Clerk had circulated information to the Chair prior to the meeting, regarding the Local Government Pension Scheme. Cllr Ireland advised the issue with this scheme is affordability, as the employer contribution will be over 21.3% and they may need to pay a monetary deficit. The Clerk advised she will look into two other pension providers, NEST and Now Pensions.

## **24.0 Councillor's Reports**

### **24.1 Bonfire Event 2023**

Cllr Lewis reported that more volunteers will be required if the event is to go ahead this year. The date of the next meeting is yet to be agreed.

### **24.2 Replacing Christmas Lights**

Cllr Lewis reported he has received a quote from Leisure Lites for the following:

Waterloo Island - remove all lights and re-dress with 2,000 LED lights = £1,100.00 plus VAT

Christmas tree on Village Green – Convert all lights to LED – £2.00 per socket = £600.00 plus VAT

Tree at Hanson House – Remove lights from tree (for the tree to be cut), store them and replace with LEDs = £600.00 plus VAT.

Total cost £2,300.00 plus VAT.

The PC agreed to discuss this further due to the cost and commented they could look at completing one at a time.

### **24.4 Railings to prevent walkers alongside houses on Linby Lane**

Cllr Hardstaff reported of the danger of people using the narrow pathway outside the houses on Linby Lane to walk from the Meadow into the Village. The PC commented the area should be cordoned off. The Clerk to contact Via.

### **24.5 Railings at Bus Stop, Linby Lane**

Cllr Lewis reporting the railing at the Bus Stop still hasn't been fixed. The Clerk to chase Via.

## **25.0 Date of next meeting**

The date of the next meeting is Monday 13<sup>th</sup> March 2023 commencing 7.30pm at Brooke Farm, Main Street, Linby.

**The meeting ended at 21:26**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council