

LINBY PARISH COUNCIL

Minutes of the Council Meeting held on Monday 13th May 2024 commencing 7:15pm (following the Annual Meeting), at Brooke Farm, Linby

Present: Cllr's D Ireland (Chair), C Harrison (Vice-Chair), C Hardstaff, W Lewis, E Tunstall, S Molsom, and L Gretton (Clerk).

1.0 Apologies for Absence

Cllr J Parker

Cllr's C Barnfather (NCC), M Smith (GBC), S Bestwick (GBC), S Pickering (GBC)

2.0 Declarations of Personal and Prejudicial Interests

None

3.0 Approval of the minutes

The minutes of the March 2024 meeting were approved by the Parish Council and signed by the Chair, D Ireland and Vice-Chair, C Harrison

4.0 Matters arising

4.1 Papplewick Traffic Calming Initiative

The Clerk updated the PC on the Lorry watch initiative run by Papplewick PC which reported 136 lorries to Trading Standards. These will now be investigated and if necessary warnings will be issued. They are also looking at the volume of traffic entering Papplewick and have arranged for Via to install traffic monitoring strips at the entrances.

5.0 Open Forum

None

6.0 Antisocial Behaviour in the Parish

The Clerk advised she has again reported the issue to PC Steven Dennis and he has advised one of their Neighbourhood Police Officers is setting up a project to aide dealing with off-road bikes/scooters and he will ask him to review the area and add to his project. The PC agreed to deploy the Police Signs at each entrance of the Linby Trail. The Clerk to contact Newstead Village PC. Cllr Hardstaff agreed to keep a log of the days/times the bikes are on the Trail and send the information to the Clerk to forward on to the police.

7.0 Traffic & Road Safety

7.1 Crossing at Moor Pond Wood Layby, Linby Lane

The PC reported the crossing has been installed by Via, however it is in the 50mph zone and the Signage alerting drivers to the crossing is not visible. The PC contacted Cllr Barnfather regarding moving the 30mph sign. He forwarded the email to Paul Hillier at NCC who advised they had considered extending the 30mph zone but decided against it as speed limits are only effective if they are located where drivers can see a clear and obvious reason for them. The concern was that this isn't a location where there is a change in road character and it doesn't obviously look like the limit should be 30mph. Pedestrian Crossing warning signs are scheduled to be installed July-Sept.

7.2 Puffin Crossing, Linby Village

Installation not yet scheduled.

7.3 Toucan Crossing, Wighay Road

Cllr Ireland reported the crossing will be installed when the first dwelling at Top Wighay is occupied as per the terms of the S106 agreement.

7.4 Waterloo Roundabout – Pot holes

The Clerk to contact Via to request resurfacing the road.

7.5 Parking in the Village

Cllr Tunstall reported at the weekend cars were parked on the bend near the Old Rectory which is dangerous due to the bend. Cllr Ireland reported a large truck was parked on the footpath outside of Linby House.

8.0 Footpath between Linby & Papplewick to be cleared by GBC – update

The PC to check whether the footpath has now been cleared and if not, to contact Cllr Bestwick at GBC to follow up.

9.0. Flooding in the Parish / Culverts

Cllr Ireland reported she has received an email from Cllr Bestwick, from Phil Thompson at GBC confirming there was not a land drain approved in the original Strata application that ran down the side of the development. Cllr Harrison commented she was under the impression there was a drain and it was connected to the culvert at the front of the houses on Wighay Road. Cllr Ireland advised if there isn't a land drain here, there is an opportunity for one to be installed. Cllr Ireland advised though the weather is dry, the land there is still sodden. Cllr Ireland commented that Cllr Barnfather had advised there would be planting in the field to absorb some of the water, however this hasn't been done yet. Cllr Ireland reported the application to build 763 houses has been refused by the Local Planning Authority due to the drainage issues.

Cllr Ireland reported she had spoken to the Drainage Engineer at DICE to express the PC's concerns with how the culverts will cope when the site is eventually built out. He suggested the PC have a 2-pronged approach; to camera the culverts in the parish in the summer months and in the winter months to evaluate the capacity of the ditches. The PC agreed to look at all the pinch points in the parish and map out which culverts to camera. Cllr Ireland reported it is important they look at all areas in the Parish, including Warp Mill on Papplewick Lane which falls within Linby parish as this experienced the worst of the floods in the winter and Linby Lane Layby by Moor Pond Wood. She commented DICE do not carry out the camera work, but they will facilitate it and acquire costings. It is estimated to cost between £4,000 and £15,000. The PC agreed to pursue. The Clerk to contact the Local Planning Authority for a drainage map of the village.

10.0 CIL Projects incl new footpath project & update on finance

Cllr Ireland reported the CIL instalment has been received. CIL balance £15,284.24.

The new footpath is to be installed from Brooke Farm to the Hall Farm entrance. The PC will apply for a grant from the Local Communities Fund and match fund the project. The quote from Rory Berry is £30,000.00. Cllr Molsom to measure and Cllr Lewis to pursue a quote for the stone and kerbing.

11.0 Local Communities Fund – Footpath application

Upon receipt of the above quotes, the Clerk to prepare the application for the new footpath and send to Cllr Barnfather to support the project before submitting to the Local Communities Fund.

12.0 Heritage Centre Project, incl. S106 update (incl. Open Day, Village Clean Up & D-Day 80 Event)

The Clerk confirmed the additional £1,769.24 has been approved. Cllr Lewis to order the perching bench and wildflowers.

Cllr Lewis reported an issue with the water from the tap that has recently been installed. It is thought that the tap underground is switched off. Cllr Ireland to contact Severn Trent Water.

The Heritage Centre will be open to the public on Sunday 7th July. Cllr Harrison to publish on the website.

The Clerk reported she has received a letter from HMRC asking for information re: the Heritage Centre for tax purposes. The Clerk to pursue.

Village Clean Up - Cllr Lewis asked for volunteers to assist with spring cleaning the Heritage centre. He advised there is some holly that needs to be transplanted to fill in the gaps at the back wall. He advised he will circulate an email advising of a village clean-up day on Sunday 2nd June.

D-Day 80 Beacon Lighting - Cllr Lewis confirmed the beacon will be lit on Thursday 6th June at 9:15pm. Cllr Hardstaff to contact Reverend Raaff re: conducting an outdoor service/prayers. The event will commence at 8:30pm.

13.0 Lengthsman Scheme & Green Spaces Maintenance

Cllr Ireland reported the allocated hours have yet to be agreed. Cllr Lewis to request jobs incl. painting the lamp posts.

Cllr Lewis reported QTS have cleared some of the overgrowth on the footpath between Linby and Papplewick. He reported he attended a meeting with Via this week and they agreed the PC can clear out the ditch. Traffic lights will not be required, only a temporary footpath closure. He advised he has contacted QTS regarding carrying out the work but hasn't yet received a response.

CGM – Cllr Lewis reported the weeds haven't been sprayed again. CGM have confirmed they will come on the 17th May.

Cllr Ireland asked the Clerk to contact Brooke Farm re: ivy growing at the back of the bus stop.

14.0 PC Email address & implementing a security product on the website

The Clerk reported the email address has now changed – linbypc@linby.org.uk Cllr Harrison to update the website.

TSO Host advised the Clerk that the website has no security or protection against viruses or hacking and recommended a product to ensure the safety of the website at a cost of £7.19p/m. Cllr Harrison commented she didn't feel it was required as the site doesn't have any personal information on and if it was hacked, it could easily be taken down. The PC agreed not to pursue.

The Clerk advised TSO Host will no longer accept payment via BACS or bank transfer. They will accept payment via Credit Card or Paypal only. The PC agreed to make payment via Credit Card and reimburse as necessary.

15.0 HR Meeting Update

Cllr Ireland gave a brief overview of the meeting. She advised they had agreed the Clerk will remain on her current NALC payscale and any future increases from NALC should be backdated. It was discussed at the HR meeting that should NALC not issue a pay increase this year, then the Clerk's pay will be reviewed. The PC agreed.

16. Bonfire Event

The Event will go ahead this year. Further updates from September.

17.0 Top Wighay – Allocated land

No updates

18.0 Top Wighay Great Nottingham Strategic Plan

No updates

19.0 Correspondence received

All correspondence has been circulated prior to the meeting

20.0 Planning Matters

20.1 Applications

- 2023/0443, 1 Church Lane – remove from agenda
- 2023/0233, Hayden Lane, residential development for 30 dwellings – Ashfield District Council have refused the application, however Gedling Borough Council have approved it. Cllr Ireland has contacted Cllr Bestwick at GBC for an update
- Linby Lane Property – remove from agenda
- 2023/0872 & 2023/0063, Top Wighay – Open applications. Hannah Barter at Urban Vision has responded to both

20.2 Article 4 Directive

Article 4 Directive (to give the conservation area more protection) as discussed at the March 2024 meeting – Cllr Ireland agreed to contact Cllr Bestwick for an update

20.3 Wall at Station House

Cllr Molsom reported the stone is starting to crack due to the tree roots. This was raised as a concern by the PC to Gedling Borough Council at the time the wall was being built. Cllr Molsom to take photographs and forward to Cllr Bestwick.

21.0 Funding Update

21.1 Bank Balances

Current: £28,837.59 CIL: £15,284.24 Savings: £20,854.17

21.2 Payments and Receipts

Payments:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
12/03/24	W Lewis – Petrol for mower & padlock	£35.00
12/03/24	Gedling Legal re: unadopted land	£126.00
12/03/24	Urban Vision – Planning response for 2023/0872, Top Wighay	£660.00
12/03/24	TSO Hosts – Domain renewal	£9.54
18/03/24	Ravenshead PC – Lengthsman Hours 13.5	£168.75
18/03/24	Reuben Shaw & Sons – Planter & Compost	£394.43
21/03/24	A Sharpe (Lengthsman) Pinboard for noticeboard	£8.50
21/03/24	A Sharpe - Top up hours (4) for work on noticeboards	£30.00
01/04/24	E Gretton – Mar wages & home office expenses	£587.97
01/04/24	NCC Pension Fund – Pension March	£158.96
11/04/24	Hydro App Systems – Hydroseeding (H/Centre Project)	£1,140.00
11/04/24	A Sharpe – Postcrete	£46.08
11/04/24	Four Seasons Lawn Care – Treatment 1	£152.00
11/04/24	W Lewis – Petrol for mower	£25.15
11/04/24	W Lewis – Padlocks for garage to store mower	£13.14
22/04/24	Clear Insurance Management – Insurance cover for mower	£296.19
22/04/24	W Lewis – Petrol for mower	£26.89
22/04/24	Howard Marshall Eng. Repairs to mower	£276.54
01/05/24	E Gretton – Apr wages & home office expenses	£586.57
01/05/24	NCC Pension Fund – Pension April	£158.98
08/05/24	A Sharpe – Labour	£131.25
08/05/24	Clear Insurance Management – Insurance cover	£577.12
08/05/24	Susan Stack – Internal audit	£120.00
08/05/24	Gedling Borough Council – Street cleansing Apr	£48.00
	Total	£5,777.06

Receipts:

Date	Details	Amount
05/04/24	Co-op – Interest on Savings Account	£168.53
05/04/24	Co-op – Interest on CIL Account	£48.52
29/04/24	Gedling Borough Council Precept - £26,411 & CIL - £7615.87	£34,056.87
	Total	£34,273.92

21.3 Payments for approval

W Lewis – Petrol for mower £25.13

21.4 Internal Audit Report

The internal audit has been carried out by Sue Stack with no issues to report. Cllr Ireland thanked the Clerk for her work on the audit.

21.5 Approval of Annual Governance Statement 2023/2024

The Annual Governance Statement was circulated to the Parish Council prior to the meeting. The PC considered and approved the Annual Governance Statement. The document was signed by the Chair, Cllr D Ireland.

21.6 Approval of Accounting Statements 2023/2024

The Accounting Statements were circulated to the Parish Council prior to the meeting. The PC considered and approved the Accounting Statements. The document was signed by the Chair, Cllr D Ireland.

21.7 Approval of Financial Risk Assessment 2024/2025

The Financial Risk Assessment was circulated to the Parish Council prior to the meeting. The PC approved the document.

22.0 Councillor's Reports

22.1 Weeds/Strimmer

Cllr Lewis requested weed killer – PC agreed. He also requested a small, battery powered strimmer for the village – Cllr Lewis to pursue model and forward costings to PC.

22.2 Flower update

Cllr Lewis advised the flowers have been ordered from Reuben Shaws. He advised he will strip the flowers from the tops of the barrels and will need fresh compost to top them up – PC agreed.

22.3 Meeting frequency

Cllr Ireland advised some Councillors would prefer to hold monthly meetings. It was agreed that an extra meeting will be required for June. The PC to decide frequency of meetings on an ad-hoc basis.

23.0 Date of next full Council meeting

The date of the next meeting is Monday 10th June 2024 commencing at 7:30pm.

The meeting ended at 21.00

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council