

LINBY PARISH COUNCIL

Minutes of the Council Meeting held on Monday 14th October 2024 **Commencing 7:30pm at Brooke Farm, Linby**

Present: Cllr's D Ireland (Chair), C Harrison (Vice-Chair), W Lewis, C Hardstaff, E Tunstall, S Molsom and L Gretton (Clerk). Cllr's C Barnfather (NCC), M Smith (GBC), S Bestwick (GBC) and Sue Pickering (GBC). Members of public: 2

1.0 Apologies for Absence

None

2.0 Declarations of Personal and Prejudicial Interests

Cllr C Hardstaff – Top Wighay – Greater Nottingham Strategic Plan

3.0 Approval of the minutes

The minutes of the September 2024 meeting were approved by the Parish Council and signed by the Vice-Chair, Cllr C Harrison and Cllr E Tunstall

4.0 Matters arising

None

5.0 Open Forum

5.1 School Crossing, Main Street, Linby

A resident (and governor at Linby-cum-Papplewick School) enquired when the Crossing on Main Street is expected to be installed. Cllr Barnfather commented it has been agreed for the first part of the next financial year (Apr-Jul 2025). The residents advised they had been informed by Paula Johnson in September, that the Crossing would be installed within this financial year. Cllr Barnfather advised he is waiting for an update from Paul Hillier who is responsible for the project and agreed to update the PC.

5.2 Flooding in the Parish / DICE Drainage Report concerns

A resident made enquiries re: the flooding issues in the parish, having been badly affected by the floods last October. She commented on the dark brown flow from the Top Wighay site coming through the rivers after heavy rainfall. Cllr Ireland commented the PC employed DICE Engineering to review the drainage data from the Top Wighay application and issue their own report, which did raise concerns. The PC submitted the report to Gedling Borough Council last April, as part of the formal planning process, but since then it would seem that GBC have done nothing with the report. Cllr Bestwick commented the contents of the report will have been duly noted, however the Planning Officer who was dealing with the application has since left Gedling Borough Council. Cllr Bestwick advised he has discussed the matter with the Line Manager, Nigel Bryan. The report was sent and received by Gedling Borough Council but was not uploaded to the portal and not submitted to the Lead Flood Team at Notts County Council. Cllr Barnfather commented that in March, NCC Flood Team objected to the application on the basis they were not satisfied there was sufficient detail. Following this, GBC and Vistry supplied further information which NCC were satisfied with and the application was approved with discharge conditions. NCC were not in receipt of DICE's report at the time of making the decision. Cllr Barnfather advised he has recently spoken to the Principal Officer in Flood Risk Management who has given their assurance that they will take the report into consideration before they set out the discharge conditions.

Cllr Ireland expressed her concerns and commented the Parish Council are kept out of the loop in all the planning matters. She commented that DICE Engineering write many reports for planning applications and have said that they find it very unusual that a response was not made by GBC, acknowledging the points raised, either by discounting or justifying them.

She commented the Parish Council have spent a lot of parishioners money on employing DICE Engineering to report on the application, which either hasn't been properly reviewed or has been discounted. Cllr Bestwick commented the Planning Officer would have reviewed the report. Cllr Ireland commented a Planning Officer would not have the level of expertise to make an informed decision on the drainage report and it should have gone on the portal and been sent to the Lead Flood Authority to review. She commented that these concerns are not only the Parish Council's but also the parishioners who have noticed the changes and have been impacted by the flooding in the parish. A resident commented they have noticed things are changing on the river from the work being carried out at the Top Wighay site. They advised they are not experts themselves, and the PC are listening to the concerns of the residents and are trying to find a way forward through employing the Drainage experts. A resident from Papplewick advised the development is having an impact in Papplewick. At Grange Cottages, the land is boggy and water logged. She commented a driveway there is now permanently flooded, when previously there wasn't a problem.

Cllr Barnfather commented he has raised the drainage report with the Lead Flood Officers at NCC, they have looked at the report and have agreed it will be taken into consideration. He confirmed they were not in receipt of the report at the time of making the decision as it was not on the planning portal, but they will now work with Gedling Borough Council and will ensure that the report is reviewed.

Cllr Bestwick commented that he would be happy to chase GBC on future contentious applications and asked the PC to include him in the communication at the time of submitting their response. Cllr Harrison commented the Parish Council shouldn't have to do this as it is the responsibility of the Planning Officer to ensure that reports are put on the portal. Cllr Molsom asked if there are issues within GBC's Planning Department. Cllr Bestwick commented there have been some changes in the department; they have recently recruited a new Planning Officer, a new Conservation Officer.

5.3 Culverts Inspection

Cllr Ireland advised the PC have been proactive and taken on the financial responsibility of having the culverts inspected. DICE Engineering will need to summarise the report due to the content. Cllr Molsom commented the condition of the culverts is very worrying; the survey couldn't be completed as the culverts are not in good enough condition. Cllr Ireland commented some areas have been graded a 5, which is the worst they can be and it's only a matter of time before they collapse. Cllr Barnfather asked for a copy of the report which he will forward to Matt Duckworth, the County's Lead Drainage Officer.

Cllr Bestwick enquired who is responsible for the maintenance of the culverts. Cllr Ireland commented she assumed the culverts under the road are the responsibility of Highways but many of the culverts are under unadopted land. She advised the Parish Council agreed many years ago not to register the docks and culverts as the PC do not have the money to maintain them; the responsibility would have to sit with NCC or GBC. Cllr Molsom commented that given that the Top Wighay development are relying on the culverts for their drainage, it should be the responsibility of the developer to ensure they are fit for purpose. Cllr Barnfather commented he didn't think the drainage from the site ran through the culverts. Cllr Ireland advised it was her understanding from the meeting that water does end up in the culverts.

6.0 Councillor Vacancy

Cllr Lewis advised a resident has expressed an interest in the vacancy. Cllr Lewis to invite them to the November meeting to find out more about the PC and the role of a Councillor.

7.0 Antisocial Behaviour in the Parish

The PC advised there have been no issues with scooters on the Linby Trail. Cllr Lewis reported the Horse & Groom pub was broken into recently.

8.0 Traffic & Road Safety

8.1 Warning signs on crossing, Linby Lane layby

Cllr Lewis advised the warning signs are 250 yards away from the crossing point and positioned on the wrong side of the road. Cllr Barnfather advised he is meeting with Paula Johnson from Via on 12th November and agreed to look at this.

8.2 Puffin Crossing, Linby Village

Discussed in Open Forum.

8.3 Toucan Crossing, Wighay Road

Cllr Barnfather advised the crossing will be installed between 4th November and 6th December this year. He commented he'd raised concerns that it was positioned too close to the junction/roundabout, however he was informed it has been tested and is acceptable.

8.4 Narrow footpath, Wighay Road

Cllr Barnfather advised the footpath will be widened.

8.5 Papplewick Traffic Calming Initiative

Clerk to pursue with the Chair at Papplewick PC.

9.0 Potholes, Waterloo Island – update

Cllr Barnfather commented Paula Johnson at Via has updated the PC advising the resurfacing is likely to be later in the year. He advised he is meeting with Paula on 12th November and will request the work be carried out more urgently.

10.0 Urgent Footpath Repairs on service road, Main Street

Cllr Ireland confirmed the Parish Council arranged for the footpath to be repaired by John Wagg, however it has not worked well and some stone is broken again. She advised the whole area needs to be fully restored. The PC are applying for funding from the Local Communities Fund (agenda item 13).

11.0 Flooding in the Parish incl. drainage report of culverts

Discussed in Open Forum.

12.0 CIL Projects & Funding Update

Clerk to chase Lewis Widdowson re: outstanding CIL payments.

13.0 Local Communities Fund – New application

Cllr Ireland confirmed the Parish Council will apply to the LCF to restore the section of footpath on the Access Road between Brooke Farm and Hall Farm Entrance. The PC agreed the work will be carried out over the Easter holidays in April next year if they are successful with the grant. Closing date is 8th November.

14.0 Lengthsman Scheme & Green Spaces Maintenance incl. Weed spraying

Lengthsman jobs include:

- Concreting a base for the bench at the Heritage Centre
- Chip out and lay piece of stone on the footpath up to the Heritage Centre
- Numbers on lamp posts
- Repair locks on the noticeboards
- Strim the village

Cllr Lewis advised he hasn't been successful in contacting the company used by Via for weed spraying and will continue to pursue.

15.0 Heritage Centre update incl. Business Rates

The Clerk advised she has not received any communication from HMRC re: the Business Rates and will pursue. Cllr Hardstaff commented that more support is needed next year for the Open Days.

16.0 Neighbourhood Plan

Cllr Ireland advised funding is still available for NP's and Hannah Barter at Urban Vision has recommended the PC revisit the Plan. Cllr Ireland advised she has a quote from Hannah and is waiting for a quote from DICE Engineering and Chris Bancroft, Traffic Consultant. When she has the quotes she will submit the funding application.

17.0 Bonfire Event 2024

Cllr Lewis reported the event is ticket only and they have sold 600 tickets already. He advised the bonfire leaflets will be ready shortly and can be delivered with the PC's newsletter.

18.0 Christmas incl. lights application and Carols around the Tree (9th Dec)

The Clerk confirmed she has submitted the lights application to Via.

Cllr Ireland advised the PC were contacted by a volunteer at the Renew Wellbeing Café, which is held at St Michael's Church, requesting financial support. The PC agreed that money raised from the Carols around the Tree Event can be donated to the Café. The Clerk to respond.

19.0 Top Wighay – Allocated land

Application approved.

20.0 Top Wighay Greater Nottingham Strategic Plan

Consultation expected November.

21.0 Correspondence received

21.1 Gedling Parish Conference - Thursday 21st November 2024 - Calverton Village Hall

The Clerk to attend.

22.0 Planning Matters

22.1 Article 4 Directive Update

Cllr Bestwick advised the new Conservation Officer, Amy Schofield, is pursuing this.

22.2 Planning Applications

- 2023/0233 Hayden Lane – No updates
- 2023/0872 Top Wighay – Approved
- 2024/0641 21 Main Street – Replacement of roof coverings, roof structure, windows...
PC observations: No comment

23.0 Funding Update

23.1 Finance Report

Bank Balances: Current: £18,447.56 CIL: £15,399.27 Savings: £21,023.15

Payments:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
09/09/2024	W Lewis - Petrol for mower	£31.42
09/09/2024	Gedling Borough Council - Sweeping Aug	£48.00
17/09/2024	Howard Marshall Engineering - Repairs to Generator	£229.36
17/09/2024	Boston Seeds - Wild flowers for Heritage Centre	£201.99
24/09/2024	Nottingham Printing Limited - Newsletters x 400	£90.00
24/09/2024	D Ireland - Reimburse for TSO Host invoice (website & SSL Certificate)	£117.44
24/09/2024	E Gretton - Reimburse for Microsoft software (split with Papplewick PC)	£29.99

01/10/2024	E Gretton - Sept wages and home office expenses	£586.56
01/10/2024	NCC - Pension Fund - September	£158.98
10/10/2024	Royal British Legion - Wreath	£22.25
10/10/2024	W Lewis - Petrol for mower	£28.15
10/10/2024	John Wagg Builder - Repairs to footpath on Service Road	£150.00
10/10/2024	Urban Vision - Representation on the Gedling design code framework	£694.80
	Total	£2,388.94

Receipts:

<u>Date</u>	<u>Details</u>	<u>Amount</u>
10/10/2024	The Co-operative Bank - Bank Interest on Savings Account	£168.98
10/10/2024	The Co-operative Bank - Bank Interest on CIL Account	£115.03
	Total	£284.01

23.2 Asset Register update

The Clerk circulated the updated asset register prior to the meeting. Cllr Lewis confirmed the Petrol strimmer purchased in 2010/11 has been disposed of as it was broken. He also confirmed the Petrol blower purchased in 2010/11 which was stored at the Horse & Groom has been missing since March 2024. The Parish Council agreed and approved the Asset Register. The Clerk to make the updates.

24.0 Update on Finance Committee Meeting - approval of budget and precept recommendation

The Parish Council agreed the budget for 2024/2025.

The precept recommendation for 2024/2025 is £28,982.00. The Parish Council approved the precept.

25.0 HR Update – Approval & adopt the Sexual and General Harassment Policy & Procedure

The Clerk attended an HR meeting run by NALC to discuss the new policy. She circulated a draft policy prior to the meeting for the PC to review. The PC agreed to adopt the Sexual and General Harassment Policy & Procedure.

26.0 Councillor's Reports

26.1 Clearing the barrels

The PC arranged to meet to clear the plants from the barrels.

26.2 Clearing the docks

Cllr Lewis advised that when the docks have been dredged, they will need a working party to wash down the docks. Date TBC.

26.3 Autumn Feed

Cllr Lewis advised it is now time for the Autumn Feed treatment. He agreed to pursue with Four Seasons Lawn Care.

26.4 Poppy Boards for Remembrance Day

The PC agreed to purchase 20 poppy boards which will be erected in the centre of the village.

27.0 Date of next full Council meeting

The date of the next full council meeting is Monday 11th November 2024, 7.30pm at Brooke Farm, Main Street, Linby.

The meeting ended at 21:00

Signed
Chair of the Parish Council

Signed
Vice-Chair of the Parish Council