

# **LINBY PARISH COUNCIL**

## **Minutes of the Council Meeting held on Monday 9<sup>th</sup> September 2024** **Commencing 7:30pm at Brooke Farm, Linby**

**Present:** Cllr's C Harrison (Vice-Chair), W Lewis, E Tunstall, S Molsom and L Gretton (Clerk).

### **1.0 Apologies for Absence**

Cllr's D Ireland (Chair), C Hardstaff

Cllrs C Barnfather (NCC), M Smith (GBC), S Bestwick (GBC) and S Pickering (GBC)

### **2.0 Declarations of Personal and Prejudicial Interests**

None

### **3.0 Approval of the minutes**

The minutes of the July 2024 meeting were approved by the Parish Council and signed by the Vice-Chair, Cllr C Harrison and Cllr E Tunstall

### **4.0 Matters arising**

#### **4.1 Papplewick Traffic Calming Initiative**

No updates

### **5.0 Open Forum**

Cllr Harrison advised Cllr Parker has resigned from his role as Parish Councillor. The Parish Council thank Jim for the work he has carried out for the PC and wish him all the best for the future. The Clerk to inform Gedling Borough Council of the current vacancy.

### **6.0 Antisocial Behaviour in the Parish**

#### **6.1 Motorbikes/Scooters on the Linby Trail**

The Parish Council reported they have not noticed the motorbikes or scooters recently and agreed to revisit this at the next meeting.

### **7.0 Traffic & Road Safety**

#### **7.1 Warning signs on crossing, Linby Lane layby**

No updates

#### **7.2 Puffin Crossing, Linby Village**

No updates

### **8.0 Works to provide a new electricity connection on Main Street**

The PC advised the works are being carried out on behalf of a resident. The PC have been informed that afterwards, the area will be put back to how it was and there will be no cost implication to the Parish Council.

### **9.0 Potholes, Waterloo Island – update**

Cllr Lewis reported the potholes were to be repaired by Via on 17<sup>th</sup> August, however this was pushed back due to the Tour of Britain bike race, as the potholes on Papplewick Lane were made a priority. The Clerk to contact Paula Johnson at Via for an update.

## **10.0 Urgent Footpath Repairs on service road, Main Street**

The Clerk advised she received confirmation from Paula Johnson at Via that the service road on Main Street is not owned by Highways. The Clerk has emailed Paula to find out if Via will carry out the urgent repairs and requested that they do not use tarmac as it's within the conservation area. Cllr Lewis advised he will contact John Wagg to arrange a temporary fix. The PC requested a quote in the first instance.

## **11.0 Flooding in the Parish incl. drainage report of culverts**

Cllr Harrison reported Dice Engineering arranged for Survey Hub to camera the culverts last month. Cllr Ireland has requested a quote from Dice to provide a summary of the report. Cllr Harrison commented it should give the PC an indication of where the pinch points are in the parish, and if flooding in these areas occur, they can put forward a case for NCC to fix the issues.

## **12.0 CIL Projects incl new footpath project & update on LCF Grant**

The PC were unsuccessful due to not applying for permission from Highways prior to the grant being approved. The Clerk had responded to the Local Communities Fund Team advising there is a cost implication to applying for the grant which is a lot to lose without the certainty of securing the grant. As per agenda item 10.0 above, Paula Johnson has since advised that the Service Road is unadopted and therefore the permissions from Highways are not required.

The Clerk advised there may be another round of funding in October. The Parish Council agreed to reapply.

The Clerk to contact Lewis Widdowson at GBC regarding when the next payment of CIL is due.

## **13.0 Lengthsman Scheme & Green Spaces Maintenance**

### **13.1 Lengthsman Scheme**

Cllr Lewis reported he will meet with the Lengthsman next week to discuss construction jobs to be carried out including laying the base for the new bench at the Heritage Centre and a base in front of the water taps, replacing the cracked slab with cobbles and mending the bench at Top Meadow.

### **13.2 Weed spraying in the village**

Cllr Lewis reported he has contacted TQ Services, the company who Via use, and they have agreed to spray the service road and island for £40.00. Cllr Lewis has agreed to meet them onsite. The Clerk to contact Nurture Landscapes (previously CGM) to cancel their services.

## **14.0 Heritage Centre update incl. Business Rates**

### **14.1 Business Rates**

No updates

### **14.2 Open Day, Sunday 8<sup>th</sup> September**

Cllr Lewis advised they received some visitors despite the poor weather.

### **14.3 The Meadow**

Cllr Lewis advised he would like to purchase more wildflowers. He advised he will contact Boston Seeds to find out what offers are available and report back to the PC.

Cllr Lewis advised he will meet with Andy Bly (Papplewick PC) next week to remove some of the wild grasses that have taken over the area.

Cllr Lewis advised some of the hedges have died. He has been in contact with Nic Wort at NCC Greenwood Community Forest to assist.

## **15.0 Neighbourhood Plan**

Cllr Harrison reported the PC are updating their NP and Hannah Barter at Urban Vision is currently looking into what is required and grants available.

## **16.0 Bonfire Event 2024**

Cllr Lewis reported the Village Hall is booked for 2<sup>nd</sup> November. The event is weather dependent. QTS Group helped at the Papplewick Village Fayre (PappFest) and have agreed to help Marshall at the Bonfire event. Cllr Tunstall and Molsom agreed to help. More volunteers needed.

## **17.0 Top Wighay – Allocated land**

No updates

## **18.0 Top Wighay Greater Nottingham Strategic Plan**

No updates

## **19.0 Correspondence received**

*All correspondence has been circulated prior to the meeting*

## **20.0 Planning Matters**

### **20.1 Article 4 Directive Update**

No Updates

### **20.2 Planning Applications**

- 2023/0233 Hayden Lane – Appeal update. No updates
- 2023/0872 Top Wighay – Reserved matters application – PC object - Hannah Barter at Urban Vision responded on behalf of the PC
- V/2024/0103 – Linby Boarding Kennels – Application sent to the PC’s old email address so no comments submitted
- 2024/0289 – 29 Church Lane – Amended plans – No comment from PC

## **21.0 Funding Update**

### **21.1 Finance Report**

Bank Balances: Current: £20,836.50 CIL: £15,284.24 Savings: £20,854.17

Payments:

<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>
11/07/24	GBC Street Cleaning – June	£48.00
11/07/24	W Lewis – Petrol for mower	£57.41
11/07/24	W Lewis – Plants, logs, kindling, fire lighters	£30.10
17/07/24	Nurture Landscapes (Was CGM) Weed spraying	£177.50
23/07/24	J W Gardens (Jack Garratt) – Grounds maintenance (bank)	£100.00
25/07/24	OVO Energy – Electricity/standing charge Heritage Centre	£193.10
26/07/24	Clear Insurance Management – add on to mower insurance	£229.58
01/08/24	E Gretton – Jul wages & home office expenses	£586.56
01/08/24	NCC Pension Fund – July	£158.98
13/08/24	W Lewis – Stickers for lamp posts	£52.80
13/08/24	W Lewis – Petrol for mower	£31.75
13/08/24	W Lewis – Lamp post paint	£72.98
13/08/24	GBC Street Cleaning – July	£48.00
13/08/24	PKF LittleJohn LLP – External audit	£504.00
15/08/24	A Sharpe (Lengthsman) Labour	£55.00
15/08/24	W Lewis – paint for docks	£6.98
15/08/24	W Lewis – Scourers for docks	£3.38
19/08/24	Four Seasons Lawn Care – Chafer grub control	£187.00
21/08/24	Water Plus – Heritage Centre	£110.87
23/08/24	W Lewis – Paint brushes for docks	£6.99
23/08/24	Survey Hub Ltd – CCTV Drainage Survey	£3,594.00

23/08/24	E Gretton – Lamp post poppies	£60.00
28/08/24	D Ireland – Reimburse for garden fork	£27.50
28/08/24	A Sharpe (Lengthsman) – Labour, various jobs	£105.00
01/09/24	E Gretton – Aug wages & home office expenses	£586.56
01/09/24	NCC – Pension Fund Aug	£158.98
	<b>Total</b>	<b>£7,193.02</b>

Receipts:

None

Payments awaiting authorisation:

W Lewis – Petrol for mower	£31.42
GBC – Street Cleaning Aug	£48.00

Payments for approval:

Howard Marshall Engineering Ltd - Repairs to Generator	£229.36
TSO Host – Website renew/SSL Certificate	£117.44

### 21.2 External Audit Update

The Clerk reported the external audit has been carried out by PKF LittleJohn. Their report is available to view on the website. They noted the assets purchased during the year had not been included on the AGAR. The Clerk commented this relates to Christmas lights purchased in 2023. The invoice from Leisure Lites included the cost of labour and did not itemise the cost of the lights. Cllr Lewis commented some were not replacement lights but replacement LED bulbs. The Clerk to contact Leisure Lites and update the Asset Register.

### 21.3 Asset Register Review

The Clerk circulated the asset register prior to the meeting. It was noted there are 10 entries for Christmas lights and the PC suggested this be condensed. Cllr Lewis advised there are 7000 Christmas lights and advised contacting Leisure Lites to ask for the cost per string. The Register also included an entry for 4 x marquees, which Cllr Lewis advised they no longer have. They were replaced with 4 x pop-up gazebos and only 1 is the property of Linby Parish Council. The Clerk to pursue.

### 21.4 New Financial Regulations

The new Financial Regulations were circulated to the PC prior to the meeting. The Parish Council resolved to accept the new Financial Regulations. They were signed by the Vice-Chair, Cllr Harrison.

## **22.0 Councillor's Reports**

### 22.1 Carols around the Tree

The event will take place on Monday 9<sup>th</sup> December 2024.

### **23.0 Date of next full Council meeting**

The date of the next full council meeting is Monday 14<sup>th</sup> October commencing 7:30pm.

The Finance Committee meeting will be held on Tuesday 1<sup>st</sup> October commencing 7.00pm.

Both meetings to be held at Brooke Farm, Main Street, Linby.

**The meeting ended at 20:25**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council