

**LINBY NEIGHBOURHOOD PLAN**  
**STEERING GROUP MEETING MINUTES**

**Held at Brooke Farm, Linby on Thursday 5<sup>th</sup> January 2017 at 7pm**

**Present:** Denise Ireland, Roberta Norris, Claire Hardstaff, Charlotte Harrison and Liz Gretton (Secretary)

**1.0 Apologies for Absence**

Keith Tunstall

**2.0 Approval of minutes**

The minutes from the November LNPSG meeting were approved and signed by D Ireland.

**3.0 Discuss appointment of Planning Consultant**

It was agreed to put out to tender the position of Planning Consultant. D Patel advised D Ireland that after careful consideration she had decided not to tender for the position. D Ireland approached Hannah Barter of Urban Vision and Anthony Northcote of Neighbourhood-plan.co.uk, both having a wealth of experience working on Neighbourhood Plans. It was resolved to appoint Hannah Barter of Urban Vision, based on her knowledge of Neighbourhood Planning, her conservation background and knowledge of the local area including the work she has produced on the Linby Heritage & Character Assessment.

**4.0 Technical Support package update**

D Ireland advised she had put in an expression of interest to Localitys for a technical support package to look at the remainder of the safeguarded land at Top Wighay. AECOM are the preferred provider by local government, however since they are working with Gedling BC on their masterplan it may be seen as a conflict of interest to allocate AECOM to work with Linby on this. Linby may be allocated Urban Vision to carry out the support.

**5.0 Funding Update**

D Ireland produced the NP funding spreadsheet and advised the Group that the first tranche of funding of £4,658.00 had been spent on printing for the questionnaires and newsletter, the Traffic Consultant and D Patel. She advised the £255.80 spent prior to receiving the Grant cannot be claimed for. The Secretary's wages are also not covered by the Grant. She advised the Parish Council had allocated money to the NP within their budget and these expenses would be covered by this. D Ireland advised after liaising with Hannah Barter, she would apply for the next tranche of funding.

**6.0 Traffic Consultant update**

D Ireland advised she was happy with the work carried out by Rob Hollins to date. She advised they had met with Notts County Council Highways, along with Stephen Walker at Papplewick Parish Council in December. The meeting was arranged to discuss the current progress of Linby and Papplewick's Neighbourhood Plans, the strategic transport assessment of the Top Wighay site and the principles of a traffic management strategy. They advised Highways of the common issues between Linby and Papplewick including traffic speed and road safety in the villages, the intrusion of HGV lorries abusing the weight restrictions, the Griffins Head junction, the impact of the proposed development traffic on the conservation area and the need for more sustainable transport links. David Pick, who works for NCC on Development Control and Major Schemes advised funding for schemes can come through developers, small schemes via the local transport plan and major schemes through Growth Funding. The recent footpath created on Wighay Road near the Railway crossing is an example of the Small Schemes. He advised no small schemes were allocated within the next financial year.

He advised the roundabout where Papplewick Lane meets Moor Road is a large scheme and will be funded within the next financial year. Rob Hollins is looking at ideas to improve the Griffins Head junction, and there may be scope to integrate his concepts into that scheme, looking closely at materials used. He is also looking to improve the visibility of the gateway signs at Top Wighay.

D Ireland advised that Rob Hollins felt the Transport Assessment was OK, but the Greater Nottingham Transport Model underestimates the impact of development traffic on B6011 and felt the road collision data analysis on the B6011 is scant.

D Ireland advised Rob Hollins had sent through a draft layout which incorporates some ideas from the Traffic in Villages document, looking at more sympathetic traffic calming measures within the conservation area. Once feedback is received from Highways, Rob will draw up a more detailed scheme. This scheme can then be presented at a Workshop for residents in the parish.

### **7. Moving Forward**

- Employ Hannah Barter as the Planning Consultant
- Planning Consultant to populate evidence gathered so far to create a NP template
- Assign a new Administrator to the Drop Box (currently D Patel is the Administrator)
- Apply for next tranche of funding
- Apply for Technical Support Package

**Meeting ended at 8:15pm**

**Signed \_\_\_\_\_ Chairman**